



## APPLY FOR A GRANT

2016-2017

# Grants for Excellence

## Overview and application

### Timeline

**Application deadline:**

November 1, 2016

**Notification of decision:**

Mid-December, 2016

**Project implementation:**

January 1, 2017 - June 30, 2017

**Final report due:**

July 31, 2017

### Eligibility criteria

All Saginaw County Pre K-12 teachers and instructional staff are eligible to apply. While more than one application may be submitted, only one grant will be awarded per individual, per year.

### Grant amounts

The maximum grant award is \$2,500.



**Saginaw**

community foundation

1 Tuscola St., Suite 100B • Saginaw, MI 48607  
(989) 755-0545 • Fax (989) 755-6524

The Grants for Excellence program provides funding to Saginaw County schools for creative educational initiatives and projects not currently supported by school budgets.

The program is meant to:

- Enhance student experiences and curriculum activities
- Develop projects to facilitate different learning styles
- Motivate student curiosity and learning

- Supplement additional funding sources
- Purchase educational materials and/or bring non-traditional resources to the classroom
- Develop and share innovative methods and tools for teaching

- Inspire professional development and growth

Although not specifically precluded, applications for continuation of existing programs may receive lower funding priority.

## Review criteria

Applications are reviewed on a competitive basis by an advisory committee consisting of civic and community volunteers and educators. All applications will be reviewed without the identity of the educator or their school. The advisory committee evaluates individual proposals based on:

- Number of students involved in and/or benefiting from the project
- Expected impact of the program
- Effectiveness of the activity or program
- Potential to improve student achievement and morale
- Cost effectiveness
- Enhancement of the skills of teachers and support staff
- Potential for continuation and/or replication

Additional criteria used to evaluate the projects include the following:

- Educational objectives within the context of the Pre K-12<sup>th</sup> grade curriculum
- Implementation of the project, timetable and project budget
- Endorsement by the building principal

**Finalists will be expected to deliver a 5-minute presentation about your project followed by a brief question and answer session.**

[www.saginawfoundation.org](http://www.saginawfoundation.org)  
[leeann@saginawfoundation.org](mailto:leeann@saginawfoundation.org)

[facebook.com/saginawcommunityfoundation](https://www.facebook.com/saginawcommunityfoundation)  
[youtube.com/user/saginawcomfoundation](https://www.youtube.com/user/saginawcomfoundation)

[pinterest.com/scfoundation](https://www.pinterest.com/scfoundation)  
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## Enriching education in our communities

Created in 1991, Saginaw Community Foundation's Grants for Excellence teacher mini-grant program was established by and initially funded by the King Family Fund and the Wickson-Link Foundation. This mini-grant program provides a source of funding for unique, creative educational initiatives and projects not currently supported by schools' budgets for schools located in Saginaw County. Over the past 25 years, a variety of funding sources, including the initial funders, have provided support for this initiative. A total of \$230,115.84 has been granted.

The Grants for Excellence program is designed to enhance student experiences and curriculum activities, develop projects to facilitate different learning styles, motivate student curiosity and learning, supplement additional funding sources, purchase educational materials and/or bring non-traditional resources to the classroom, develop and share innovative methods and tools for teaching and inspire professional development and growth.

"We recognize the tremendous effect teachers can have on the lives of young children. We also recognize that many demands and requirements are placed on teachers today," said LeeAnn Martuch, program officer. "These mini-grants provide an opportunity to reward outstanding teachers in Saginaw County for taking the extra effort in the classroom."



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## Excluded programs

Even though we agree that a well equipped classroom would contain many of the technology items listed below, the purchase of these items are not considered a "project." The following will not be considered for mini-grants under the Grants for Excellence program:

- Renovation of facilities
- Religious activities and teachings
- Personal computers, laptops, tablets, e-readers, iPods, etc., unless it is an integral part of a proposed innovative activity
- Computer hardware or software, unless it is an integral part of a proposed innovative activity
- Trips, unless they are an integral part of a proposed innovative activity
- "Bags of Books" projects
- Tuition for academic degree programs or classes
- Accelerated reading and math programs
- Sound systems or interactive whiteboards
- Video equipment and cameras, unless it is an integral part of a proposed innovative activity

## Evaluation

Grantees are expected to provide a written report to the Saginaw Community Foundation at the conclusion of their project, but no later than July 31, 2017. This report should include

a financial statement, description of the project and the impact on students and their school.

## For more information

For more information regarding the Grants for Excellence teacher mini-grant program, contact LeeAnn Martuch, program officer, at (989) 755-0545 or [leeann@saginawfoundation.org](mailto:leeann@saginawfoundation.org).



<b>OFFICE USE ONLY</b> Application number: _____
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Project Title \_\_\_\_\_

Grant Request \$ \_\_\_\_\_ Total Project Cost \$ \_\_\_\_\_

Project Start Date \_\_\_\_\_ Ending Date \_\_\_\_\_

Number of Students Involved \_\_\_\_\_ Number of Staff Involved \_\_\_\_\_

Grade(s) of Students \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Position/Title \_\_\_\_\_

Name of School \_\_\_\_\_

School District (if applicable) \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

School Phone \_\_\_\_\_ Home/Cell Phone \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Principal \_\_\_\_\_ Date \_\_\_\_\_

Signature of School Improvement  
Team Leader (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

### Project Summary

Explain, in 50 words or less, what you want to do and identify how Grants for Excellence funds would be used.

# Grant application questions

Please answer the following questions as clearly, completely, and precisely as possible. Your application should be no longer than two typewritten pages.

**It is important that you do not mention the name of the specific individuals or schools when answering the following questions.**

- I. **PROJECT SUMMARY:** Please provide a brief summary of your project.
- II. **GOAL(S) OF THE PROJECT:** What is your goal(s) for this project? Why is it needed? What specific type(s) of student will be served by your project?
- III. **PROJECT OBJECTIVES & NARRATIVE:** Specifically, what do you hope to accomplish? Describe in detail the activities that will take place. Describe how your project relates to your school system's overall goals. How many students and/or staff will be involved with this project? What grade level(s) and type(s) of classes are involved? Could your project be replicated? If so, how?
- IV. **TIMELINE:** Please provide a schedule of activities for your project. Describe any plans to continue the project beyond the grant period, if any.
- V. **EVALUATION:** How will you determine whether your project is successful? How will you measure the results? Identify follow-up methods that could be used. How will your school, students, and parents learn about the results of your project?
- VI. **PROJECT BUDGET:** Fill out the budget sheet (see below).

**Questions?** Contact LeeAnn Martuch, program officer, at (989)755-0545 or email [leeann@saginawfoundation.org](mailto:leeann@saginawfoundation.org).

## Project budget

Itemize all the sources of funding (revenues) and the project costs (expenses) on this form.

### REVENUES

Source	Amount	Status (check one)	
		Confirmed	Pending
Saginaw Community Foundation	\$ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
_____	\$ _____	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTAL</b>	<b>\$ _____*</b>		

### EXPENSES

Item (materials/supplies, equipment, etc.)	Estimated Cost
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
<b>TOTAL</b>	<b>\$ _____*</b>

Will your project be implemented if you do not receive funding through Grants for Excellence? ☐ Yes ☐ No

If you were to receive partial funding, what is the smallest amount you could receive and still implement the project? \$ \_\_\_\_\_

\* Total revenues must equal total expenses (i.e., you must indicate how you will pay for all the costs associated with your project).

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**Return completed application by November 1, 2016 to:**

Saginaw Community Foundation • Grants for Excellence • 1 Tuscola, Suite 100B • Saginaw, MI 48607 • Fax: (989) 755-6524