



JOB DESCRIPTION

Job Title: Senior Community Youth Worker

Location: N-Gage Head Office, Benchill Community Centre, Benchill Road, Wythenshawe, Manchester, M22 8EJ for office based work, City wide for youth provision (South Manchester, Burnage and North Manchester currently)

Terms and Conditions

- **Hours:** Part –Time 15 hours a week, one year fixed term (evening and occasional weekend work will be required)
- **Salary:** £11.20 per hour
- **Start Date:** Immediate

Responsible to: Founder & Chief Executive Officer of N-Gage

Working internally with: Founder & CEO, Office team, Catalyst Team and Management team

Working externally with: Young people, schools, local churches and youth work organisations and providers

WHO WE ARE

N-Gage is a Manchester based Christian charity that gives young people at risk of educational or social exclusion opportunities and skills to achieve their full potential. Working in partnership with schools, the police and the city council we provide highly successful, flexible and targeted approaches to anti-social behaviour and educational exclusion.

Founded by Christie Spurling in response to his own experiences of educational exclusion N-Gage is now staffed by a growing team of passionate youth workers who combine creative skills and a commitment to young people with a range of projects and programmes across Greater Manchester.

Our N-Gage DNA;

- Young person centred – we put the needs of the young person first in our practice and seek to keep them at the forefront of everything that we do.
- Motivated by our faith and experience to see young people's lives transformed and society impacted as a result of this.
- Ready to go wherever young people are, focussed on outreach and flexible and innovative ways of identifying and meeting the needs of young people
- Committed to working with the most difficult to reach particularly those who do not engage with other services
- Keen to challenge stereotypes of young people and raise their expectations of themselves and their peers
- Champions of young people – committed to telling good news stories
- Committed to early intervention in young people's lives
- Committed to giving young people a voice to challenge and change their lives, communities and the wider society
- Advocates of young people, helping them to tackle the root cause of their issues.
- Not for profit, but committed to becoming more sustainable to ensure continuity and growth and consistency of our services. Good stewards of the funding we receive.
- Relational – we value our relationships with young people, our team and our partners highly
- In pursuit of excellence – we are committed to providing quality youth work that keeps getting better

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The role of the Senior Community Youth Worker is to support the Youth Inclusion Manager and to creatively plan and design in detail the daily delivery of the *Catalyst* programme sessions. It will involve detailed planning of each session as well as the purchasing and upkeep of resources. The Senior Community Youth Worker will work with wider members of the *Catalyst* staff team to ensure that individual sessions are scheduled appropriately and delivered effectively. You will need to be an experienced and confident detached youth work practitioner; able to lead a team and be responsive to community needs whilst offering an excellent, consistent service to young people. You will be an excellent communicator at many levels, and will need to be organised and responsible for accurate recording and monitoring of contacts and work undertaken and contribute to report writing and evaluations. As the Senior Community Youth Worker you will be required to drive our youth vehicles. Full training will be given.

Main Duties

- Regular face-to-face contact with young people from all backgrounds and of all ages. Encourage the development of young people holistically (spiritually, emotionally and physically) and at all times positively impact their lives by modelling appropriate behaviour.
- Catalyst session planning: Undertake monthly and quarterly overview and detailed week-by-week session planning for each nightly programme across the various locations. Creatively design and buy resources for weekly sessions and ensure resources are kept updated and fully stocked. Plan ahead for school holiday youth provision across the City.
- Monitoring and Evaluation: Keep an inventory of all resources and source new appropriate materials for sessions. Visit evening sessions to evaluate progress and liaise with Catalyst staff. Collate weekly figures for regular evaluation and monitoring of sessions and feed back to Youth Inclusion Manager. Undertake regular safety checks on vehicle and equipment. Relay any provision and training needs including Safeguarding, First Aid, and youth work training to Youth Inclusion Manager.
- Run regular focus groups and sessions with young people on our youth vehicles, in our youth centre and in schools using a variety of multimedia to ensure that feedback and input from service users is monitored and acted upon where appropriate. Design publicity for Catalyst programme and related projects.
- Undertake at least two weekly *Catalyst* evening sessions, run and expand our *Transform* and *Revolution* days and the *Young Leaders' Programme*.
- Undertake training on specific issues which affect young people including drugs awareness, sexual health, smoking cessation and emotional wellbeing and organise training for other members of staff where appropriate. Devise strategies and seek out workshop leaders to enable *Catalyst* to be expanded into new areas including access for young people to money management advice, CV writing, sports, emotional health, creative arts and employability workshops. Develop new ways to deliver youth work sessions on our vehicles.
- Arrange transport for young people in order for them to access regular citywide youth events. Build links with partner agencies and new contacts to expand the reach of the Catalyst programme including liaison with Schools Engagement Worker to connect Catalyst to schools work.
- Be an enthusiastic ambassador of N-Gage, actively seeking to increase the profile and support base through financial giving of the charity by networking and attending meetings. Ensuring regular attendance at N-Gage events.

	Essential	Desirable
Experience	<ul style="list-style-type: none"> History of working in youth work at senior level and mentoring role with young people. Fully conversant with principles and practice of Safeguarding, Health and Safety and First Aid Be able to communicate effectively to young people Demonstrate respect for authority including CEO and trustees Previous experience of community working Absolute discretion with members of the opposite sex in all dealings with them in the course of your N-Gage work. Experience of working with, and ability to develop partnerships with other agencies including Police, Local Council & local Churches High level of organisational skills Develop links with local churches and other agencies to increase volunteer base for the delivery of all programmes Be strong at networking with developed people skills To follow and carry out set tasks / assignments, with limited supervision To relate to groups of differing ability, age and culture – potentially some challenging people To adapt quickly and take responsibility when required to To handle confidential information appropriately To give and take constructive criticism graciously To play a full and active role as an employed member of the N-Gage charity through participation in prayer meetings, fundraising opportunities and other external meetings as and when required 	<ul style="list-style-type: none"> Previous experience of inner city youth work Be pro-active in sourcing funding for the ongoing costs of the project Creative Skills – Music, dance, etc Experience of creative work with youth in the community
Qualifications		<ul style="list-style-type: none"> Formal qualifications in youth work (JNC 2 preferred)
Additional Skills	<ul style="list-style-type: none"> Ability to drive with own transport 	

N-Gages believes these competencies are needed to perform the role well. We have listed them in order of priority.

1 is non-essential
3 is desirable
5 is essential.

N-Gage is looking for someone who can demonstrate and give examples of these competencies. Please show evidence of them in your letter of application. The interview process will also allow you to give details of when and how you have used these skills.

Competency	1	2	3	4	5
Leadership				X	
Drive and motivation					X
Team work					X
Creativity and initiative				X	
Negotiation and influencing young people and external agencies				X	
Able to contribute to decision making				X	
Written and verbal communication				X	
Planning and organising					X
Technical knowledge and understanding sufficient to work unsupervised				X	
Accuracy and attention to detail. Competent with computer systems				X	
Fully conversant with principles and practice of Safeguarding, Health and Safety and First Aid					X

Notes:

At N-Gage we are committed to the safeguarding and protection of young people in our work. This post will be subject to a Disclosure and Barring Service (DBS) disclosure.

Please return your completed application form electronically to admin@n-gage.org.uk

Alternatively you may post your completed application form to:

Operations Manager
N-Gage
Benchill Community Centre
Benchill Road
Manchester
M22 8EJ