

**REGULAR MEETING
OF THE TOWN OF LADYSMITH COUNCIL
AGENDA
6:30 P.M.**

Tuesday, September 21, 2021

This meeting will be held electronically as per Ministerial Order No. M192

Pages

1. CALL TO ORDER

Call to Order 6:30 p.m. in Open Session, in order to retire immediately into Closed Session.

Members of the public are welcome to attend all Open Meetings of Council, but may not attend Closed Meetings.

2. CLOSED SESSION

Recommendation

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- negotiations and related discussions respecting the proposed provision of a municipal service - section 90(1)(k).

3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 P.M.)

The Town of Ladysmith acknowledges with gratitude that this meeting takes place on the traditional, unceded territory of the Stz'uminus First Nation.

Residents are encouraged to "virtually" attend the meeting by registering here:
https://zoom.us/webinar/register/WN_vQKe9mxURNeQcL8NS_uBMA

Instructions on how to join the meeting will be sent immediately after you register.

View the livestream on YouTube:

<https://www.youtube.com/channel/UCH3qHAExLiW8YrSuJk5R3uA/featured>.

4. AGENDA APPROVAL

Recommendation

That Council approve the agenda for this Regular Meeting of Council for September 21, 2021.

5. RISE AND REPORT- Items from Previous Closed Session

Items from the Closed Meeting of Council held September 7, 2021:

CE 2021-113

That Council:

1. Receive with regret Bruce Laxdal's resignation as a Director of the Board of DL2016 Holdings Corporation and request that the Mayor send a letter of appreciation to him for his years of service;
2. Appoint Allison McCarrick, Chief Administrative Officer as a Director on the DL2016 Holdings Corporation Board; and
3. Rise and report on Recommendation Nos. 1 and 2 immediately.

CE 2021-114

That Council:

1. Approve the five-year lease renewal agreement with the Ladysmith Resources Centre Association for the property located at 630 2nd Avenue as presented, effective August 1, 2021 and authorize the Mayor and Corporate Officer to execute the lease renewal;
2. Direct staff to give notice of the Town's intent to enter into a lease agreement with the Ladysmith Resources Centre Association as per the *Community Charter*, and
3. Rise and report on Recommendation Nos. 1 and 2 immediately.

6. MINUTES

6.1. Minutes of the Regular Meeting of Council held September 7, 2021

8

Recommendation

That Council approve the minutes of the Regular Meeting of Council held September 7, 2021.

7. DELEGATIONS

7.1. BC Housing and Ladysmith Resources Centre Association 15

Heidi Hartman, BC Housing Regional Director, Vicky Stickwood-Hislop, Ladysmith Resources Centre Association (LRCA) Board President, Karen Laing, LRCA Executive Director, and Aaron Hungar, LRCA Manager, Housing/Outreach Services

8. PROCLAMATIONS

8.1. Foster Family Month, October 2021 18

Mayor Stone has proclaimed the month of October 2021 as Foster Family Month in the Town of Ladysmith.

8.2. Fire Prevention Week, October 3-9, 2021 19

Mayor Stone has proclaimed October 3-9, 2021 as Fire Prevention Week in the Town of Ladysmith.

9. DEVELOPMENT APPLICATIONS

9.1. Temporary Use Permit Renewal Request - 440 1st Avenue 20

Recommendation

That Council:

1. Deny the request by BC Housing to renew temporary use permit 3340-21-01.
2. Direct staff to request BC Housing to provide a report, by September 28, 2021, outlining how BC Housing will meet section 4(h) of TUP 3340-21-01.

10. COMMITTEE MINUTES

10.1. Community Planning Advisory Committee - September 1, 2021 34

Recommendation

That Council receive for information the minutes of the September 1, 2021 meeting of the Community Planning Advisory Committee.

11. REPORTS

11.1. DL2016 Holdings Corporation Annual General Meeting

36

Recommendation

That Council, as the sole shareholder of the DL2016 Holdings Corporation entitled to vote at an annual general meeting resolve that:

1.The financial statements of the Company for the period ended December 31, 2020 are hereby approved;

2. All lawful acts, contracts, proceedings, appointments and payments of money by the directors of the Company since the last annual reference date of the Company, and which have previously been disclosed to the shareholders, are hereby adopted, ratified and confirmed;

3.The number of directors of the Company is hereby fixed at five;

4.The following persons, each of whom has consented to act as a director, are hereby elected as directors of the Company, to hold office until the next annual general meeting of the Company (or unanimous resolutions consented to in lieu of holding an annual general meeting) or until their successors are appointed:

- Jake Belobaba
- Rob Hutchins
- Allison McCarrick
- Alan Newell
- Richard Wiefelspuett

5. Grant Thornton, LLP, Certified Public Accountants are hereby appointed auditors for the Company until the next annual reference date of the Company or until a successor is appointed, at a remuneration to be fixed by the directors; and

6. September 21, 2021 is selected as the annual reference date for the Company for its current annual reference period.

These resolutions shall be deemed to be effective as at September 21, 2021.

11.2. Community Planning Advisory Committee Terms of Reference 83

Recommendation

That Council amend the Terms of Reference for the Community Planning Advisory Committee to remove the requirement that meetings take place in the Council Chamber for the reasons outlined in the staff report dated September 21, 2021.

11.3. Request for Cowichan Valley Regional District Bylaw Amendment, Fireworks Sale and Discharge Regulation 89

Recommendation

That Council direct staff to request that the Cowichan Valley Regional District Board amend “Cowichan Valley Regional District Bylaw No. 39 – Fireworks Sale and Discharge Regulation Bylaw, 1970” to include the following Ladysmith-specific special events:

- a. the last Thursday of November; and
- b. the Sunday directly preceding BC Day, where the drought level rating established by the Cowichan Valley Regional District is no greater than Level 3.

12. BYLAWS

12.1. Bylaw 2060 (670 Farrell Road) 97

Recommendation

That Council adopt “Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 63) 2021, No. 2060”.

12.2. Bylaw 2061 (670 Farrell Road) 101

Recommendation

That Council adopt “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 33) 2021, No. 2061”.

12.3. Bylaw 2064 (630 Farrell Road) 105

Recommendation

That Council adopt “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 35) 2021, No. 2064”.

12.4.	Bylaw 2084 (Permissive Tax Exemptions for 2022)	108
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Recommendation

That Council give first, second and third readings to "Town of Ladysmith 2022 Permissive Tax Exemptions Bylaw 2021, No. 2084".

12.5.	Bylaw 2086 (Community Centre Fees and Charges)	118
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Recommendation

That Council adopt "Community Centre Fees and Charges Bylaw 2021, No. 2086".

12.6.	Bylaw Status Sheet	122
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13. CORRESPONDENCE

13.1.	Request by Dyslexia Canada to Illuminate City Hall with red lights on October 18th	123
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Recommendation

That Council approve the request from Dyslexia Canada to illuminate City Hall with red lights on Monday, October 18, 2021 in support of Dyslexia awareness.

14. NEW BUSINESS

15. QUESTION PERIOD

Residents are encouraged to "virtually" attend the meeting and ask their questions live by registering here:

https://zoom.us/webinar/register/WN_vQKe9mxURNeQcL8NS_uBMA

Instructions on how to join the meeting will be sent immediately after you register.

Alternately, questions can be submitted via email at info@ladysmith.ca during the meeting.

- Persons wishing to address Council must be Town of Ladysmith residents, non-resident property owners, or operators of a business.
- Individuals must include their name and address for identification purposes.
- Questions put forth must be on topics which are not normally dealt with by Town staff as a matter of routine.

- Questions must be brief and to the point.
- No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council.

16. ADJOURNMENT



MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, September 7, 2021

7:00 P.M.

This meeting was held electronically as per Ministerial Order No. M192

Council Members Present:

Mayor Aaron Stone
Councillor Amanda Jacobson
Councillor Rob Johnson
Councillor Tricia McKay

Councillor Duck Paterson
Councillor Marsh Stevens
Councillor Jeff Virtanen

Staff Present:

Allison McCarrick
Erin Anderson
Chris Barfoot
Jake Belobaba
Donna Smith

Ryan Bouma
Sue Glenn
Mike Gregory
Sue Bouma

1. CALL TO ORDER

Mayor Stone called this Regular Meeting of Council to order at 6:05 p.m., in order to retire immediately into Closed Session.

2. CLOSED SESSION

CS 2021-272

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality - section 90(1)(a);
- negotiations and related discussions respecting the proposed provision of a municipal service - section 90(1)(k).

Motion Carried

3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 P.M.)

Mayor Stone called this Regular Meeting of Council to order at 7:01 p.m., recognizing with gratitude that it was taking place on the traditional unceded territory of the Stz'uminus First Nation.

4. AGENDA APPROVAL

CS 2021-273

That Council approve the agenda for this Regular Meeting of Council for September 7, 2021 as amended to include:

- Item 8.3. "Development Variance Permit Application - New Subdivision off Giovando Way" - public submissions received after publication of the agenda; and
- Item 12.1. "Stz'uminus First Nations Traditional War Canoe Races, September 11-12, 2021".

Motion Carried

5. RISE AND REPORT- Items from Previous Closed Sessions

The following item from the Closed Meeting of Council held July 6, 2021 was reported:

CE 2021-104

That Council:

1. Direct staff to amend the Town of Ladysmith Street Naming Policy 11-5450-A to include "Anderson" on the approved list of street names, in recognition of the history and contributions to Ladysmith made by the Anderson family; and
2. Rise and report on Recommendation No. 1 once the family has been notified.

6. MINUTES

6.1 Minutes of the Regular Meeting of Council held August 3, 2021

CS 2021-274

That Council approve the minutes of the Regular Meeting of Council held August 3, 2021.

Motion Carried

7. PROCLAMATIONS

7.1 Childhood Cancer Awareness Month

Mayor Stone proclaimed September 2021 as Childhood Cancer Awareness Month in the Town of Ladysmith.

8. DEVELOPMENT APPLICATIONS

8.1 Development Variance Permit & Development Permit Applications – 831 3rd Avenue

CS 2021-275

That Council:

1. Issue Development Variance Permit 3090-21-09 to allow a coach house in a side yard at 831 3rd Avenue;
2. Issue Development Permit 3060-21-11 for a coach house at 831 3rd Avenue; and
3. Authorize the Mayor and Corporate Officer to sign Development Variance Permit 3090-21-09.

Motion Carried

8.2 Development Variance Permit Application – 220 High St. (Boys & Girls Club)

Pippa Atwood, architect for the project, responded to questions from Council.

CS 2021-276

That Council:

1. Issue Development Variance Permit 3090-21-07 to vary the front parcel line setback from 6.0m to 1.2m and to require no additional on-site parking spaces for a building addition at Lot A District Lot 56 Oyster District Plan VIP68919 (220 High Street); and
2. Authorize the Mayor and Corporate Officer to sign Development Variance Permit 3090-21-07.

Motion Carried

8.3 Development Variance Permit Application - New Subdivision off Giovando Way

CS 2021-277

That Council, subject to registration of the covenant attached as Attachment B to the staff report dated September 7, 2021, issue Development Variance Permit 3090-21-03 to vary "Town of Ladysmith Zoning Bylaw 2014, No. 1860" as follows:

- a. vary section 10.4(4)(a) to increase the maximum gross floor area from 223 square metres to 268 square metres for the purposes of indoor parking for Lots 1, 3-13, 15 and 17, District Lot 97, Oyster District, Plan EPP97865; and
- b. vary section 5.12(a)(ii) to vary the requirement to measure height from the average ground elevations on the approved grading plan to allow height to be measured from 58 metres Above Sea Level for Lots 3-11, District Lot 97, Oyster District, Plan EPP97865.

Motion Defeated

OPPOSED: Councillors Jacobson, Johnson, McKay and Stevens

9. COMMITTEE MINUTES

9.1 Community Planning Advisory Committee - August 4, 2021

CS 2021-278

That Council receive for information the minutes of the August 4, 2021 meeting of the Community Planning Advisory Committee.

Motion Carried

10. REPORTS

10.1 Permissive Tax Exemptions for the Tax Year 2022

CS 2021-279

That Council direct staff to prepare a 1-year permissive tax exemption bylaw for all properties currently identified in the "Town of Ladysmith 2021 Permissive Tax Exemptions Bylaw 2020, No. 2052" and not include the fully exempt properties on the water parcel tax roll or the sewer parcel tax roll as identified in the staff report dated September 7, 2021.

Motion Carried

10.2 Revitalization Tax Exemption Economic Agreement – 902 Ludlow Road

CS 2021-280

That Council authorize the Mayor and Corporate Officer to execute a Revitalization Tax Exemption - Economic Agreement with the property owner(s) of 902 Ludlow Road (which is legally described as Lot A, Plan EPP71248, District Lot 24, Land District 43) as per “Town of Ladysmith Revitalization Tax Exemption – Economic Revitalization Bylaw 2012, No. 1807” as amended.

Motion Carried

10.3 Adjustment to Water Billing Account

CS 2021-281

That Council provide a water leak adjustment in the amount of \$11,758.45 for billing account #000 1124000.

Motion Carried

10.4 Fingerprint Fees for Reclaiming Indigenous Names

CS 2021-282

That Council authorize the use of the Grant in Aid budget up to \$500 to fund the \$25 fee charged for fingerprinting for Indigenous people who are reclaiming their traditional name.

Motion Carried

10.5 Poverty Reduction Strategy Final Report

CS 2021-283

That Council receive the Poverty Reduction Strategy Final Report.

Motion Carried

10.6 210 Dogwood Drive – Retaining Wall Encroachment

CS 2021-284

That Council direct staff to enter into an encroachment agreement with the owner of 210 Dogwood Drive, that includes conditions as outlined in the staff report dated September 7, 2021, regarding a retaining wall built on Town of Ladysmith property.

Motion Carried

OPPOSED: Councillor Paterson

11. BYLAWS

11.1 Bylaw No. 2067

CS 2021-285

That Council adopt "Road Closure and Dedication Removal Bylaw 2021, No. 2067".

Motion Carried

OPPOSED: Councillor Stevens

11.2 Bylaw No. 2086

CS 2021-286

That Council give first, second and third readings to "Community Centre Fees and Charges Bylaw 2021, No. 2086".

Motion Carried

11.3 Bylaw Status Sheet

12. NEW BUSINESS

12.1 Stz'uminus First Nation Traditional War Canoe Races, September 11-12, 2021

CS 2021-287

That Council provide funding assistance in the amount of \$1,500.00 to the Stz'uminus First Nation Traditional War Canoe Races to be held September 11 and 12 2021, with funds to be taken from the Grant in Aid budget.

CS 2021-288

AMENDMENT:

That Council amend Resolution CS 2021-287 by increasing the amount offered as funding assistance to the Stz'uminus First Nation Traditional War Canoe Races to \$2,000.00.

Amendment Carried

OPPOSED: Councillor Johnson

Resolution CS 2021-287, as amended, reads:

That Council provide funding assistance in the amount of \$2,000.00 to the Stz'uminus First Nation Traditional War Canoe Races to be held September 11 and 12 2021, with funds to be taken from the Grant in Aid budget.

Main Motion, as Amended, Carried

OPPOSED: Councillor Johnson

13. QUESTION PERIOD

There were no questions submitted by the public.

14. RECESS

CS 2021-289

That Council recess the open meeting at 8:17 p.m. in order to reconvene the closed session.

Motion Carried

15. RISE AND REPORT

Council rose at 9:06 p.m. without report.

16. ADJOURNMENT

This Regular Meeting of Council was adjourned at 9:07 p.m. by unanimous consent.

CERTIFIED CORRECT:

Mayor (A. Stone)

Corporate Officer (D. Smith)

Outreach Utilization Report Ladysmith Shelter

Introduction

The Ladysmith Community Shelter is a ten bed facility providing services directed at preserving life, food security, client safety, crime reduction, personal hygiene and connecting clients to outreach and other non-community resources. The shelter presently provides no direct outreach services rather it provides a connection to those resources and a confidential environment for those interactions to occur. Partnerships exist presently with a number of Duncan and Nanaimo based Outreach and Ministry groups who visit our shelter site upon request.

Outreach Services

NARSF: This outreach group is provided by Mobile Health Outreach. This group serves the area extending from Nanaimo to the Cowichan Valley. Services provided include but are not limited to providing harm reduction supplies, general client wellness checks, portable HIV testing and connection to other outreach resources as necessary for clients. We typically contact this group to resupply our harm reduction supplies twice a month though they do interact and visit the Ladysmith homeless community far more regularly.

Public Health Outreach/COAT: The Public Health Outreach team is staffed by medical professionals (typically an RN) that provide help with basic needs, links to community services, mobile Covid testing, harm reduction supplies and education, TB testing, STI testing and treatment, Immunization and sexual health education/intervention and advocacy. This group presently is visiting the Ladysmith shelter weekly and is monitoring the health of a number of our clients who are highly compromised. They were recently instrumental in advocating prompt assessment and treatment for a deteriorating client with neurological symptoms. Their intervention led to prompt assessment and diagnosis for this shelter client. PHO participation at the Ladysmith shelter resulted from repeated requests by the Ladysmith Shelter management and staff for their attendance to assess clients with progressively worsening medical conditions.

Covid Outreach and Assessment Team has been instrumental in providing advise to shelter staff regarding pandemic safety. They have been directly involved many times in assessment of potential cases though no cases have been identified. Further on two occasions the COAT team has come to the Ladysmith Shelter to run immunizations clinics. These clinics have been very successful and have provided Moderna and Pfizer immunizations to shelter clients, staff and members of the community **S. 22**.

Ministry of Social Development and Poverty Reduction (Lindsay): Typically arranged by Wendy but occasionally by shelter staff, Lindsay has been instrumental in linking shelter staff with financial resources. Visits to the shelter occur only by request via scheduled meetings with clients.

Victims Services/Crisis Line/Other counselling supports: Upon request or in the case of an acute trauma staff have been instrumental in connecting clients to immediate psychiatric support services on many occasions.

LRCA: Where need is not immediate (crisis situation) and the services requested are of a nature that planning, physician assessment and referral, housing related services and in particular where established efforts are already underway clients are referred to the LRCA. As mentioned, this would include clients looking for housing solutions, detox and rehab services, food security beyond what is offered at the shelter, and non-emergent clothing needs. These are not all inclusive examples but rather typical reasons for referral to the LRCA.

Summary

Outreach services are a necessary and vital part of maintaining the health and safety of Ladysmith's homeless community. Within the town few services exist. The Ladysmith Community Shelter relies heavily on services provided by adjacent communities. Typically, but not always the need for these services is identified by shelter staff who have no training as outreach or advocacy workers. Currently no less than 4-5 outreach groups are active within the shelter providing everything from financial to health services. Continued association with these groups is anticipated so long as we can provide a stable location and staffing model with developed trusting relationships with clients, and therefore the ability to advocate for these clients competently.

Rialto Site									
Month/Year	Meals Served	Snack Bags	Bed Usage	Turned Away	Showers	First Aid	Clothing	Laundry	Harm Red.
Oct-20	274	100	44	0	29	5	28	15	27
Nov-20	305	95	76	0	40	0	57	15	49
Dec-20	320	82	99	0	60	2	54	24	59
Jan-21	242	71	116	0	29	5	30	9	59
Feb-21	197	90	103	3	33	0	19	8	42
Mar-21	258	84	108	12	39	13	27	6	72
Apr-21	335	114	125	1	43	11	20	16	79
Total:	1931	636	671	16	273	36	235	93	387
Avg/Month	276	91	96	2	39	5	34	13	55

Island Hotel Site									
Month/Year	Meals Served	Snack Bags	Bed Usage	Turned Away	Showers	First Aid	Clothing	Laundry	Harm Red.
May-21	328	111	134	0	38	3	7	20	39
Jun-21	336	136	154	0	73	4	2	28	58
Jul-21	359	156	217	0	109	4	7	35	48
Total:	1023	403	505	0	220	11	16	83	145
Avg/Month	341	134	168	0	73	4	5	28	48

Total Cominbed (Summary)									
	Meals Served	Snack Bags	Bed Usage	Turned Away	Showers	First Aid	Clothing	Laundry	Harm Red.
Total:	2954	1039	1176	16	493	47	251	176	532
Avg/Month	308	113	132	1	56	4	19	20	52



TOWN OF LADYSMITH

PROCLAMATION

FOSTER FAMILY MONTH

- WHEREAS:** *The family is the very foundation of our community; and*
- WHEREAS** *Every child deserves to experience a safe, loving, supportive and stable home; and*
- WHEREAS:** *Foster families, who open their hearts and homes to children whose families are in crisis, play a vital role in helping children and families heal and reconnect; and*
- WHEREAS:** *Fostering is a community responsibility and provides opportunities for all community members to contribute to the support of children and youth; and*
- WHEREAS:** *We recognize the promise of children and youth in foster care, as well as former foster youth, and we celebrate the professionals and foster parents who demonstrate the depth and kindness of the human heart.*
- THEREFORE,** *I, Aaron Stone, Mayor of the Town of Ladysmith, do hereby proclaim the month of October, 2021, as Foster Family Month in the Town of Ladysmith, British Columbia.*

Mayor A. Stone

September 14, 2021



PROCLAMATION

FIRE PREVENTION WEEK

WHEREAS: *the Town of Ladysmith is committed to ensuring the safety and security of all those living in and visiting our area; and*

WHEREAS: *fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and*

WHEREAS: *smoke alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as 2 minutes to escape safely; and*

WHEREAS: *working smoke alarms cut the risk of dying in reported home fires in half; and*

WHEREAS: *Ladysmith residents should be sure everyone in the home understands the sounds of the alarms and knows how to respond; and*

WHEREAS: *Ladysmith residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and*

WHEREAS: *Ladysmith residents will make sure their smoke and CO alarms meet the needs of all their family members, including those with sensory or physical disabilities; and*

WHEREAS: *Ladysmith first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and*

WHEREAS: *Ladysmith residents who are responsive to public education measures are better able to take personal steps to increase their safety from fire, especially in their homes; and*

WHEREAS: *the 2021 Fire Prevention Week™ theme, “Learn the Sounds of Fire Safety™,” effectively serves to remind us it is important to learn the different sounds of smoke and carbon monoxide alarms.*

THEREFORE, *I, Aaron Stone, Mayor of the Town of Ladysmith, do hereby proclaim October 3–9, 2021 as “Fire Prevention Week” in the Town of Ladysmith, British Columbia. I urge all the people of Ladysmith to “Learn the Sounds of Fire Safety” for Fire Prevention Week 2021 and to support the many public safety activities and efforts of Ladysmith’s fire and emergency services.*

Mayor A. Stone

September 1, 2021

STAFF REPORT TO COUNCIL

Report Prepared By: Allison McCarrick, CAO
Meeting Date: September 21, 2021
File No: 3340-21-01
Re: Temporary Use Permit Renewal Request - 440 1st Avenue

RECOMMENDATION:

That Council:

1. Deny the request by BC Housing to renew temporary use permit 3340-21-01.
2. Direct staff to request BC Housing to provide a report, by September 28, 2021, outlining how BC Housing will meet section 4(h) of TUP 3340-21-01.

EXECUTIVE SUMMARY:

BC Housing has submitted an application to renew a Temporary Use Permit (TUP) for a facility to support the homeless at 440 1st Avenue. BC Housing is requesting a term extension of the TUP until March 31, 2022. The COVID-19 provincial state of emergency ended on June 30, 2021 which results in the TUP expiring on September 29, 2021.

The “winter shelter” located at 631 1st Avenue is permitted for use during the evening hours effective November 1 to March 31.

PREVIOUS COUNCIL DIRECTION:

Resolution	Date	Resolution Details
CS 2021-179	06/01/2021	That Council renew Temporary Use Permit 3340-18-02.
CS 2021-048	02/16/2021	That Council approve the issuance of Temporary Use Permit 3340-21-01 for a temporary shelter to support persons experiencing homelessness for the duration of the COVID-19 pandemic, at 440 1st Avenue, Lot 6, Block 27, District Lot 56, Oyster District, Plan 703, PID: 008-550-981.
CS 2018-512	17-Dec-18	<p>That Council:</p> <ol style="list-style-type: none"> 1. Issue Temporary Use Permit 3340-18-02 to allow a cold weather homeless shelter to be open every night from November 1 to March 31, located at 631 First Avenue (Parcel B, being a consolidation of Lots 9 & 10 see CA5603565, District Lot 56, Oyster District, Plan 703), for three years with one renewal, subject to conditions of the Temporary Use Permit; 2. Authorize the Mayor and Corporate Officer to sign Temporary Use Permit 3340-18-02.

CS 2018-448	19-Nov-18	<p>FINAL RESOLUTION (AS AMENDED BY CS 2018-449)</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Direct staff to proceed with statutory notice for Temporary Use Permit (TUP) application 3340-18-02 from the Ladysmith Resources Centre Association for 631 1st Avenue (to replace TUP 3340-16-01) and include the Ladysmith Chamber of Commerce and the Ladysmith Downtown Business Association in the statutory notice. 2. Require the applicant to host a neighbourhood information meeting regarding TUP application 3340-18-02 and provide a report regarding the public input received at the meeting.
CS 2016-278	15-Aug-16	<p>That Council:</p> <ol style="list-style-type: none"> 1. Issue Temporary Use Permit 3340-16-01 to allow for an extreme weather shelter to be located at 631 First Avenue (Lot 9 and 10, Block 8, District Lot 56, Oyster District, Plan 703) for three years with one renewal, subject to the conditions of the Temporary Use Permit; and 2. Authorize the Mayor and Corporate Officer to sign Temporary Use Permit 3340-16-01.
CS 2016-226	20-Jun-16	<p>That Council</p> <ol style="list-style-type: none"> 1. Receive the application for a Temporary Use Permit (3340-16-01) to permit an extreme weather shelter to be located at 631 First Avenue (Lot 9 and 10, Block 8, District Lot 56, Oyster District, Plan 703) and require the applicant to host a public information meeting and provide a report regarding the public input received at the meeting; 2. Following the public information meeting, direct staff to: <ol style="list-style-type: none"> 1) proceed with statutory notice for a Temporary Use Permit application (3340-16-01), and 2) report to Council with a permit containing conditions.

INTRODUCTION/BACKGROUND:

In August of 2016, a TUP was issued to BC Housing for the “winter shelter” at 631 1st Avenue. The purpose of the facility was initially to provide shelter on nights where weather conditions would threaten the health or safety of the homeless. The TUP was later amended to allow the facility to provide overnight shelter between 6 p.m. and 7 a.m. from November 1 to March 31. The facility provides 10 overnight beds and support services which include but are not limited to showers, laundry and meals. BC Housing owns the winter shelter site and contracts the operational services to the Ladysmith Resources Centre Association (LRCA).

At the start of the pandemic in early 2020, BC Housing sought locations for an Emergency Response Centre (ERC) to support the homeless under the pandemic provincial health orders due to the size capacity of the winter shelter. Initially a tenting area was set up on the Town-owned property across the street, and in February 2021, a TUP was issued for an indoor ERC at 440 1st Avenue in the old Islander Hotel building (the “Islander Hotel”). The ERC located in the Islander Hotel began service operations in May.

Council renewed the TUP for the winter shelter at 631 1st Avenue on June 1, 2021, allowing the site to continue to operate as an overnight shelter, between 6 p.m. and 7 a.m. from November 1 to March 31.

Figure 1: Subject Property Map



The TUP for the Islander Hotel expires 90 days from the cancellation of the COVID-19 provincial state of emergency, a condition put in place to afford time for the safe and dignified transition of the occupants to other shelter arrangements. Cancellation of the COVID-19 provincial state of emergency occurred July 1. On July 2, email notification was sent to the LRCA and BC Housing that the TUP at the Islander Hotel would expire on September 29.

Town staff began discussions with LRCA representatives about reopening the winter shelter site. Town staff suggested renovations to the winter shelter site could occur between July 1 and September 29 to better accommodate physical distancing and improve service delivery. The winter shelter site has a large building and an undeveloped parking area that may offer opportunities to expand the facility.

At a July 20 meeting between respective Ladysmith, BC Housing, and the LRCA staff, BC Housing representatives indicated BC Housing could not provide any funds for capital improvements at the winter shelter site, but could either transfer “operational” funds to that location or operate the facility at the Islander until March 31, 2022.

On August 26, BC Housing inquired about renewing the TUP at the Islander Hotel and an application was received August 31 (Attachment B). Town staff requested additional

information about physical distancing requirements for shelters, which was received on September 2 (Attachment C). It is unclear how the rules referenced apply to the winter shelter site and, at time of writing, requests by staff to visit the winter shelter site have not been answered. Subsequently, it remains unclear what specific COVID-19 Provincial Health orders regarding physical distancing would apply to the winter shelter site and if they would prohibit or restrict its use as a shelter.

PROPOSAL:

BC Housing is seeking a TUP extension for the Islander Hotel location to allow the shelter to continue operating under the same terms until March 31, 2022. Staff are recommending that this request be denied and that Council require a plan from BC Housing showing how it will meet condition 4(h) of the TUP, which requires BC Housing to “ensure the safe and dignified relocation of the occupants”.

ANALYSIS/DISCUSSION:

Staff note that the facility at the Islander Hotel has operated with minimal impact to neighbouring businesses and residents since it opened in May. However, in failing to properly prepare a transition plan for occupants in light of a clear deadline under the permit, BC Housing has failed to meet its requirement under the permit for the safe and dignified transition of the facility occupants.

The winter shelter is permitted to open on November 1 under the regulations of TUP 3340-18-02. Due to statutory notification and Council consideration requirements, amending TUP 3340-18-02 for the winter shelter at 440 1st Avenue to allow an early opening cannot occur before September 29. BC Housing may use paramouncy on the winter shelter site if they choose to relocate the occupants.

Condition 4(h) of the TUP for the Islander Hotel is not ambiguous in terms of BC Housing’s responsibility to have plans in place to ensure the Islander Hotel site ceases operations without undue harm to health and wellbeing of the occupants. Staff see an abrupt eviction, with no alternative location for occupants to go, resulting from BC Housing’s failure to plan for the inevitable expiry of required permits as a contravention of this condition.

ALTERNATIVES:

Council can choose to:

1. Renew Temporary Use Permit 3340-21-01 until March 31, 2022.
2. Renew Temporary Use Permit 3340-21-01 until November 1, 2021.
3. Renew Temporary Use Permit 3340-21-01 for a different time-period as specified by Council.
4. Refer the file back to staff and the applicant for further review as specified by Council.

FINANCIAL IMPLICATIONS:

The facility is operated by a not-for-profit on behalf of the Provincial Government. There are no direct financial costs to the Town.

LEGAL IMPLICATIONS:

BC Housing may be in contravention of section 4(h) of TUP 3340-21-01.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

Public notification is not required to renew a TUP, but is required to rezone property, to amend a TUP or to issue a new TUP.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

The original TUP for the Islander Hotel application was referred to Engineering, Fire and Building personnel for comment. No concerns were raised and inspections/safety reviews occurred prior to the facility opening.

Additional inspections will be required prior to reopening the winter shelter site.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

- | | |
|---|--|
| <input type="checkbox"/> Complete Community Land Use | <input type="checkbox"/> Low Impact Transportation |
| <input type="checkbox"/> Green Buildings | <input type="checkbox"/> Multi-Use Landscapes |
| <input type="checkbox"/> Innovative Infrastructure | <input type="checkbox"/> Local Food Systems |
| <input checked="" type="checkbox"/> Healthy Community | <input type="checkbox"/> Local, Diverse Economy |
| <input type="checkbox"/> Not Applicable | |

ALIGNMENT WITH STRATEGIC PRIORITIES:

- | | |
|---|---|
| <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Economy |
| <input checked="" type="checkbox"/> Community | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Waterfront | |

Allison McCarrick, Chief Administrative Officer

ATTACHMENTS:

- A. TUP 3340-21-01
- B. TUP Application
- C. BC Housing Guidance to Shelter Operators



TOWN OF LADYSMITH TEMPORARY USE PERMIT

FILE NO: 3340-21-01

DATE: February 16, 2021

Name of Owner(s) of Land (permittee): 0791953 B.C. LTD., INC.NO. BC0791953

Applicant: BC Housing Management Commission

Subject Properties: 440 1st Avenue.

Definitions:

Unless otherwise stated the following definitions apply to this permit:

BC Housing: Means the BC Housing Management Commission or any agency or organization fulfilling the role of BC Housing, acting on behalf of BC Housing, or providing services on behalf of BC Housing.

Occupant: means a person residing in the shelter for a temporary period coinciding with the COVID-19 pandemic.

1. Unless otherwise stated, this Permit is issued subject to compliance with all Town of Ladysmith bylaws that apply to this Permit.
2. This Permit applies to the lands described below, as shown in Schedule A – Subject Lands (the Lands):

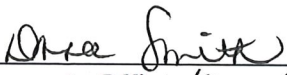
LOT 6, BLOCK 27, DISTRICT LOT 56, OYSTER DISTRICT, PLAN 703

3. Pursuant to section 497 of the *Local Government Act*, this Permit authorizes BC Housing, to establish a temporary shelter on the Lands to support social distancing, self-isolation and sheltering in place, during the COVID-19 Pandemic, for individuals experiencing homelessness.
4. The temporary shelter permitted under section 3 of this Permit is subject to the following conditions, which shall be fulfilled by BC Housing to the satisfaction of the Town:
 - a) The shelter area shall be completely contained within the first storey of the existing building.
 - b) No more than 15 occupants shall reside in the temporary shelter.

- c) Support services shall be provided to occupants, either at the facility or at another location including:
 - i. meals;
 - ii. access to shower and laundry facilities;
 - iii. health care and first aid, as required;
 - iv. daily cleaning of indoor facilities; and
 - v. daily cleaning of adjacent sidewalk, boulevard and parking spaces including removal litter and drug paraphernalia as required.
 - d) The site must be adequately supervised, 24 hours a day, 7 days a week by at least one person who is either:
 - i. a security guard, licensed under the *Security Services Act* ;
 - ii. a health care practitioner;
 - iii. a social worker; or
 - iv. a person with experience in social work or a related field.
 - e) BC Housing must provide the Town with a phone number for the site supervisor noted under condition (d).
 - f) The shelter shall comply with all applicable health and safety codes.
 - g) The Town's fire inspector, chief building inspector or bylaw officer shall be granted access to inspect the facility when requested.
 - h) Upon expiry or termination of this permit, BC Housing shall ensure the safe and dignified relocation of the occupants.
 - i) No alterations to the exterior of the building are permitted.
 - j) No structural alterations to the interior of the building are permitted.
 - k) The Land and buildings must be returned to their original condition upon the lapse of this Permit.
 - l) No costs shall be borne by the Town for the establishment, operation, on-site impacts or off-site impacts that are directly attributable to the facility. Any such cost, whether incurred before, during or after its operation, shall be borne by BC Housing.
5. Should BC Housing fail to satisfy the conditions of this Permit, the Town of Ladysmith may undertake and complete the works required to satisfy the conditions or carry out any work required to correct the unsafe conditions, at the cost of BC Housing.
 6. This Permit is not a building permit.
 7. This Permit was approved on February 16, 2021 and issued on February 16, 2021.

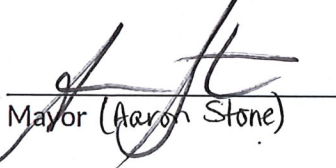
8. Pursuant to section 497 of the *Local Government Act*, this Permit lapses on February 16, 2022 or 90 days after the Government of BC lifts the Provincial State of Emergency for COVID-19, whichever occurs first.
9. Pursuant to section 497(2) of the *Local Government Act*, this permit may be renewed once only by a Council resolution up to a maximum period of three (3) years.

Town of Ladysmith

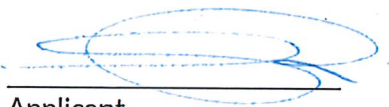


Corporate Officer (Donna Smith)

February 16, 2021
Date Permit Issued



Mayor (Aaron Stone)



Applicant

Applicant


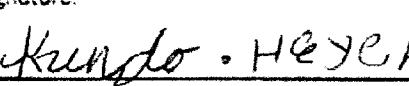
Schedule A – Subject Lands



TOWN OF LADYSMITH

Celebrate our Present. Embrace our Future. Honour our Past.

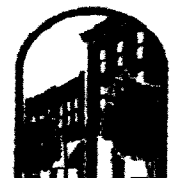
DEVELOPMENT PERMIT APPLICATION

<input type="checkbox"/> Official Community Plan (OCP) Amendment	<input type="checkbox"/> Zoning Bylaw Amendment	<input type="checkbox"/> OCP and Zoning Bylaw Amendment
<input type="checkbox"/> Development Permit (DP)	<input type="checkbox"/> Development Variance Permit (DVP)	<input checked="" type="checkbox"/> Temporary Use Permit (TUP)
Applicant Information		
Applicant Name: BC Housing Management Commission		
Company Name: BC Housing Management Commission		
Telephone:	Cell Phone: 236-984-0733	E-Mail: srorison@bchousing.org
Mailing Address: 4555 Kingsway, Burnaby B.C.		Postal Code: V5H 4V8
Property Information		
Civic Address of property: 440 1st Avenue, Ladysmith		
Current Use of property: Homeless Shelter - 1st Floor		
Size of property: 2,800 Square Feet		
Project Information		
<p>For all applications complete the attached 'Development Application Checklist'</p> <p>OCP and Zoning Bylaw amendment applications are required to complete the attached 'Sustainable Development Checklist' (SDC). DP, DVP and TUP applications are encouraged to complete the SDC.</p> <p>In a separate letter fully describe the proposed development. OCP and Zoning Bylaw amendment applicants are required to include details of community benefits and a 'vision context statement' explaining how the proposal meets the 'Community Vision for a Sustainable West Coast Town'.</p>		
Authorization - All property owners on the certificate of title must complete this section.		
I/We hereby declare that all of the above statements and information contained in the material submitted in support of this application are, to the best of my knowledge, true and correct in all respects.		
Registered Owner's: (This application is made with my full knowledge and consent)		
Registered Owner's Name: PAUL WALLS AMANDIP JAGRA	Signature: 	Date: AUG 30, 2021 AUG 30, 2021
Registered Owner's Name: KUNDO HAYEN	Signature: 	Date: AUG - 30.21
Applicant's Name:	Signature:	Date:

The personal information on this form is collected under the authority of the Community Charter and will be used for the purpose of running the municipality. If you have any questions about the use and collection of this information, contact the Corporate Officer- 250.245.6417

To submit by mail: Town of Ladysmith P.O. Box 220 Ladysmith, B.C. V9G 1A2	To submit in person: City Hall 410 Esplanade Ave. Ladysmith, B.C.	For further information: Development Services Department 132C Roberts St., Ladysmith, B.C. Telephone: 250.245.6410 Email: ds@ladysmith.ca
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250.245.6415 info@ladysmith.ca www.ladysmith.ca



Based on requests from City of Ladysmith staff and community partners to provide sheltering solutions in the Town of Ladysmith, BC Housing responded with providing the funding of capital dollars to renovate the Islander as well as on going operating funding to March 31, 2022 for the shelter operations. The Islander Shelter has been operating successfully since May 2021 and provides sheltering and supports to the most vulnerable residents of Ladysmith. This 10 bed shelter ensures that the most vulnerable of Ladysmith have on going shelter and supports. The opening of the Islander Hotel has meant that Ladysmith Resource Center has not had to turn away anyone from having a shelter bed or supports. While the Provincial Emergency Order was lifted, BC Housing continues to require that shelters continue to operate with reduced capacity and follow the Public Health COVID 19 protocols and procedures currently in place. This means the occupancy of Rialto would only be 3- 5 shelter beds. Shelter statistics maintained by the shelter indicate with this occupancy, there were significant turn aways due to lack of vacant shelter beds. Therefore without *an extension of Islander Hotel TUP, the needs of Ladysmith's' homeless population would not be met as the Rialto Hotel would be operating a capacity of only five shelter guests, and mean that up to 7 shelter guests would be released to homelessness. With COVID rates on the increase again,* the closure of the Islander Hotel may significantly increase the risk of COVID outbreaks among the homeless population.

Area of Premises



Island
440 1
Ladys
V9G



SHELTER PROVIDER UPDATE

As the impact of the pandemic continues to change throughout the province, thank you to you and your teams for your continued hard work and adaptability in these very demanding circumstances. We know there have been many challenges, especially over the past month, with the forest fires, heat warnings and opioid crisis creating additional pressures to the existing pandemic concerns.

Given the new direction from the province in light of the fourth wave and Delta variant, we are pleased to continue offering the meal plan, cleaning, and Personal Protective Equipment (PPE) support. All three programs have been extended until December 31, 2021, and shelter providers can continue to follow the current process to access these supports. BC Housing will also reimburse providers for COVID-19 rapid test kits for shelters if they are not covered by the regional health authority. BC Housing is continuing to assess and work with providers to develop a plan for shelter operators that aligns with the next phase - Step 4 of the Provincial plan. We want to ensure that shelters remain safe spaces for both guests and staff and will be reaching back out to operators in October with our next update.

How does this impact you?

- At this time, shelters should continue to operate with existing reduced capacity and follow the COVID protocol and procedures currently in place. For more information visit:
<https://www2.gov.bc.ca/gov/content/covid-19/info/restrictions>
- Existing cleaning, meal plan and PPE programs will remain in place for providers to access until the end of the year.
- BC Housing will reimburse providers for COVID-19 rapid test kits if they are not covered by the regional medical health office. Please contact your BC Housing Non-Profit Portfolio Manager if you have questions.

We will provide an update in October on operations and capacity. If you have any questions in the meantime, please contact your Non Profit Property Portfolio Manager, Supportive Housing Advisor, or regional BC Housing office.



Lower Mainland: 604-609-7024
Vancouver Island: 250-475-7550

Southern Interior: 250-493-0301
Northern Interior: 250-562-9251



MINUTES

Community Planning Advisory Committee

Wednesday, September 1, 2021 at 7:00 p.m.
via Zoom

PRESENT: Acting Chair – Steve Frankel; Members – Brian Childs, Abbas Farahbakhsh, Tamara Hutchinson, Jason Robertson; Council Liaison – Tricia McKay; Senior Planner & Recorder – Christina Hovey; Planner – Julie Thompson

ABSENT: Chair - Jason Harrison; Member – Jennifer Sibbald

GUESTS: Applicant – Toby Seward (3360-21-03)

The meeting was called to order at 7:05, acknowledging with gratitude that Ladysmith is located on the traditional unceded territories of the Stz'uminus People.

1. ACTING CHAIR

Steve Frankel was selected as the acting chair by unanimous consent.

2. AGENDA APPROVAL

It was moved, seconded and carried that the Agenda of September 1, 2021 be approved.

3. ADOPTION OF MINUTES

It was moved, seconded and carried that the Minutes of August 4, 2021 be approved.

4. NEW BUSINESS

None.

5. COUNCIL REFERRALS

a. Facade Development Permit application 3060-21-14 – 516 1st Avenue

Julie Thompson briefly introduced the file, the applicant was not in attendance. Tiles were damaged on the front of the building and need to be replaced. The paint on the trim of the building, cream, black, and burgundy to match the tile and existing awning. One CPAC member remembers that the building was updated in the 1980s which included the changes to the roofline.

It was moved, seconded and carried that CPAC recommend that DP 3060-21-14 (516 1st Avenue) be approved as presented.

b. Zoning Bylaw Amendment application 3360-21-03 – Lot B Russell Road

Julie Thompson briefly introduced the file. Subdivision of the property will yield 2 additional lots (10 rather than 8) with a change in the zone from R-1 to R-1-B which allows for a smaller parcel size. Toby Seward then spoke on behalf of the applicant and was available for questions. He said that the applicant would be required to build a 2/3 road which would include 7.5m of paving, a sidewalk and a cul-de-sac large enough to allow a fire truck or garbage truck to turn around.

CPAC had a general discussion about subdivision in South Ladysmith and a desire to see more tree retention, greenspace, walking and cycling connections, and high quality housing and/or affordable housing.

CPAC would prefer to have more detail on landscaping plans for this type of development, although this is generally not provided at the time of a zoning amendment. There was also discussion about whether the houses would feel cramped on the parcels and whether there would be adequate parking for all the houses and suites.

It was moved, seconded and carried that CPAC recommends that Council approve rezoning application 3360-21-03 (Lot B – Russell Road) on the condition of provision of a tree preservation covenant, and provision of adequate landscaping and greenspace.

6. MONTHLY BRIEFING

File Updates:

- DP 3060-21-13 (32 High Street, Temperance Hotel) was approved.

7. NEXT MEETING – TBD

8. ADJOURNMENT

It was moved, seconded and carried that the meeting be adjourned at 8:35.

Acting Chair (S. Frankel)

RECEIVED:

Corporate Officer (D. Smith)

STAFF REPORT TO COUNCIL

Report Prepared By: Donna Smith, Manager of Corporate Services
Reviewed By: Allison McCarrick, Chief Administrative Officer
Meeting Date: September 21, 2021
File No: DL2016
Re: **DL2016 Holdings Corporation Annual General Meeting**

RECOMMENDATION:

That Council, as the sole shareholder of the DL2016 Holdings Corporation entitled to vote at an annual general meeting resolve that:

1. The financial statements of the Company for the period ended December 31, 2020 are hereby approved;
2. All lawful acts, contracts, proceedings, appointments and payments of money by the directors of the Company since the last annual reference date of the Company, and which have previously been disclosed to the shareholders, are hereby adopted, ratified and confirmed;
3. The number of directors of the Company is hereby fixed at five;
4. The following persons, each of whom has consented to act as a director, are hereby elected as directors of the Company, to hold office until the next annual general meeting of the Company (or unanimous resolutions consented to in lieu of holding an annual general meeting) or until their successors are appointed:
 - Jake Belobaba
 - Rob Hutchins
 - Allison McCarrick
 - Alan Newell
 - Richard Wiefelspuett
5. Grant Thornton, LLP, Certified Public Accountants are hereby appointed auditors for the Company until the next annual reference date of the Company or until a successor is appointed, at a remuneration to be fixed by the directors; and
6. September 21, 2021 is selected as the annual reference date for the Company for its current annual reference period.

These resolutions shall be deemed to be effective as at September 21, 2021.

EXECUTIVE SUMMARY:

The purpose of this report is to confirm that an Annual General Meeting (AGM) of DL2016 Holdings Corporation has been held in order to approve the financial statements and confirm the Corporation's directors. An AGM for these purposes is required under the BC *Business Corporations Act* [SBC 2002] c.57 (the "Act") as amended.

PREVIOUS COUNCIL DIRECTION:

Resolution	Meeting Date	Resolution Details
CE 2021-113	09/07/2021	That Council: 1. Receive with regret Bruce Laxdal's resignation as a Director of the Board of DL2016 Holdings Corporation and request that the Mayor send a letter of appreciation to him for his years of service; 2. Appoint Allison McCarrick, Chief Administrative Officer as a Director on the DL2016 Holdings Corporation Board; and 3. Rise and report on Recommendation Nos. 1 and 2 immediately
CE 2020-120	08/18/2020	That Council: 1. As the sole shareholder of DL2016 Holdings Corporation, appoint Rob Hutchins to the Board of Directors to fill the vacancy created by the resignation of Jan Christenson; and 2. Direct the Mayor, on behalf of Council, to send a letter of appreciation to Jan Christenson for her years of service on the DL2016 Board of Directors.
CS 2020-216	07/21/2020	FINAL RESOLUTION, AS AMENDED BY CS 2020-217 That Council, as the sole shareholder of the DL2016 Holdings Corporation entitled to vote at an annual general meeting, resolve that: 1. The financial statements of the Corporation for the period ended December 31, 2018 and December 31, 2019 are hereby approved; 2. All lawful acts, contracts, proceedings, appointments and payments of money by the directors of the Corporation since the last annual reference date of the Corporation, and which have previously been disclosed to the shareholders, are hereby adopted, ratified and confirmed; 3. The number of directors of the Corporation is hereby fixed at five; 4. The following persons, each of whom has consented to act as a director, are hereby elected as directors of the Corporation, to hold office until the next annual general meeting of the Corporation (or unanimous resolutions consented to in lieu of holding an annual general meeting) or until their successors are appointed: 1. Jake Belobaba 2. Bruce Laxdal 3. Jan Christenson 4. Alan Newell 5. Richard Wiefelspuet 5. Grant Thornton LLP, Certified Public Accountants are hereby appointed

Resolution	Meeting Date	Resolution Details
		<p>auditors for the Corporation until the next annual reference date of the Corporation or until a successor is appointed, at a remuneration to be fixed by the directors; and</p> <p>6. July 21, 2020 is selected as the annual reference date for the Corporation for its current annual reference period.</p> <p>These resolutions shall be deemed to be effective as at July 21, 2020.</p>

INTRODUCTION/BACKGROUND:

DL2016 Holdings Corporation is a wholly-owned subsidiary of the Town of Ladysmith. It was created in order to facilitate a financial partnership with the Ladysmith Maritime Society for potential future development of the Ladysmith Community Marina.

Since the Corporation is duly registered in BC, Town Council (as the sole shareholder) is required to hold an AGM, approve annual financial statements and confirm the appointment of directors of the Corporation in accordance with the Act.

The Town's lawyers ensure all paperwork is filed in order to keep the Corporation in good standing and have provided the recommended resolution. By unanimously passing the resolution, Council is deemed to have conducted the Corporation's AGM.

ALTERNATIVES:

Council may choose not to maintain the status of DL2016 and direct staff to investigate other options.

FINANCIAL IMPLICATIONS:

The annual cost to the Town in maintaining DL2016 Holdings Corporation is approximately \$900 for filing the corporate tax return and associate legal costs. In years past, Ladysmith Maritime Society paid half of the costs associated with DL2016 Holdings Corporation.

LEGAL IMPLICATIONS:

The Corporation is required to file an annual report in order to remain in good standing under the Act. The required income tax returns (Attachment A) summarize the financial statements.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

N/A

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

N/A

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

- | | |
|--|--|
| <input type="checkbox"/> Complete Community Land Use | <input type="checkbox"/> Low Impact Transportation |
| <input type="checkbox"/> Green Buildings | <input type="checkbox"/> Multi-Use Landscapes |
| <input type="checkbox"/> Innovative Infrastructure | <input type="checkbox"/> Local Food Systems |
| <input type="checkbox"/> Healthy Community | <input type="checkbox"/> Local, Diverse Economy |
| <input checked="" type="checkbox"/> Not Applicable | |

ALIGNMENT WITH STRATEGIC PRIORITIES:

- | | |
|--|---|
| <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Economy |
| <input type="checkbox"/> Community | <input type="checkbox"/> Not Applicable |
| <input checked="" type="checkbox"/> Waterfront | |

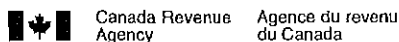
I approve the report and recommendations.

Allison McCarrick, Chief Administrative Officer

ATTACHMENT:

- A. 2020 DL2016 Holdings Corporate Income Tax Return

ATTACHMENT A



Information Return for Corporations Filing Electronically

- Do not send this form to the Canada Revenue Agency (CRA) unless we ask for it. We will not keep or return this form.
- Complete this return for every initial and amended T2 Corporation Income Tax Return electronically filed with the CRA on your behalf.
- By completing Part 2 and signing Part 3, you acknowledge that, under the Income Tax Act, you have to keep all records used to prepare your T2 Corporation Income Tax Return, and provide this information to us on request.
- Part 4 must be completed by either you or the electronic transmitter of your T2 Corporation Income Tax Return.
- Give the signed original of this return to the transmitter and keep a copy in your own records for six years.
- We are responsible for ensuring the confidentiality of your electronically filed tax information only after we have accepted your return.

Part 1 – Identification

Corporation's name DL 2016 Holdings Corporation Business number 85584 7455 RC0001

Tax year start 2020-01-01 Tax year-end 2020-12-31 Is this an amended return? ☐ Yes ☒ No

Get your CRA mail electronically delivered in My Business Account at canada.ca/my-cra-business-account (optional)

Email address: _____

I understand that by providing an email address, I am registering the corporation to receive email notifications from the CRA. I understand and agree that all notices and other correspondence eligible for electronic delivery will no longer be printed and mailed. The CRA will notify the corporation at this email address when they are available in My Business Account and requiring immediate attention. They will be presumed to have been received on the date that the email is sent. For more information, see canada.ca/cra-business-email-notifications.

Part 2 – Declaration

Enter the following amounts, if applicable, from the T2 return for the tax year noted above:

Net income or loss for income tax purposes from Schedule 1, financial statements, or General Index of Financial Information (GIFI) (line 300)	14
Part I tax payable (line 700)	
Part III.1 tax payable (line 710)	
Part IV tax payable (line 712)	
Part IV.1 tax payable (line 716)	
Part VI tax payable (line 720)	
Part VI.1 tax payable (line 724)	
Part XIV tax payable (line 728)	
Net provincial and territorial tax payable (line 760)	

Part 3 – Certification and authorization

I, Belobaba Last name Jake First name President Position, office, or rank

am an authorized signing officer of the corporation. I certify that I have examined the T2 Corporation Income Tax Return, including accompanying schedules and statements, and that the information given on the T2 return and this T183 Corp information return is, to the best of my knowledge, correct and complete. I also certify that the method of calculating income for this tax year is consistent with that of the previous tax year except as specifically disclosed in a statement attached to this return.

I authorize the transmitter identified in Part 4 to electronically file the T2 Corporation Income Tax Return identified in Part 1. The transmitter can also modify the information originally filed in response to any errors Canada Revenue Agency identifies. This authorization expires when the Minister of National Revenue accepts the electronic return as filed.

Signed by: Jake Belobaba 2021-04-14 | 13:09:22 EDT (250) 245-6400
Date (yyyy/mm/dd) 2021-04-08 Signature of an authorized signing officer of the corporation Telephone number

Part 4 – Transmitter identification

The following transmitter has electronically filed the tax return of the corporation identified in Part 1.

Grant Thornton LLP Name of person or firm P3919 Electronic filer number

Privacy statement

Personal information is collected for the purposes of the administration or enforcement of the Income Tax Act and related programs and activities including administering tax, benefits, audit, compliance, and collection. The information collected may be used or disclosed for purposes of other federal acts that provide for the imposition and collection of a tax or duty. It may also be disclosed to other federal, provincial, territorial, or foreign government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties, or other actions. Under the Privacy Act, individuals have a right of protection, access to and correction of their personal information, or to file a complaint with the Privacy Commissioner of Canada regarding the handling of their personal information. Refer to Personal Information Bank CRA PPU 047 and CRA PPU 211 on Info Source at canada.ca/cra-info-source.

DL 2016 Holdings Corporation

Year End: December 31, 2020

Adjusting Journal Entries

Date: 1/1/2020 To 12/31/2020

Preparer	Reviewer	Partner
TJ 3/21/2021	BM 3/31/2021	X

2. 3. 1

DS
JB

Number	Date	Name	Account No	Debit	Credit	Recurrence	Misstatement
1	12/31/2020	Bank	1050	294.59			
1	12/31/2020	Interest Income	8200		294.59		
To record interest earned on bank account balance							
2	12/31/2020	Bank	1050	60,478.26			
2	12/31/2020	Due to from Town of Ladysmith	2520		1,750.10		
2	12/31/2020	Revenue	3100		58,728.16		
To record deposits received per bank statement							
3	12/31/2020	Due to from Town of Ladysmith	2520		280.87		
3	12/31/2020	Accounting	6010	280.87			
To record payment of accounting fees (half of VCI-33927)							
4	12/31/2020	Due to from Town of Ladysmith	2520		58,728.16		
4	12/31/2020	Rent-premises	6750	58,728.16			
To record rent as in previous years to Town of Ladysmith paid in 2021							
				119,781.88	119,781.88		
Net Income (Loss)			13.72				



Grant Thornton LLP
823 Canada Avenue
Duncan, BC V9L 1V2

T (250) 746-4406
F (250) 746-1950

SENT ELECTRONICALLY

April 1, 2021

Mr. Jake Belobaba
President
DL 2016 Holdings Corporation
PO Box 220
Ladysmith, BC V9G 1A2

Dear Jake:

**Re: DL 2016 Holdings Corporation
Year ended December 31, 2020**

We have enclosed the tax return package in PDF format for DL 2016 Holdings Corporation (the "company" or the "corporation") for the taxation year ended December 31, 2020. The return should be filed as soon as possible in accordance with the filing instructions below, but no later than **June 30, 2021**.

We have prepared the return based on the information you have provided to us. Since the responsibility for the accuracy and completeness of this information remains with you, please carefully examine the return before certifying that it is true, correct and complete.

A copy of the return is provided for your records.


As part of this tax return package, we also enclose the following:

- A copy of the adjusting journal entries. These entries should be posted to the December 31, 2020 general ledger.
- A copy of the final trial balance.

T2 - Corporation income tax return

The T2 return is required to be filed electronically. The Canada Revenue Agency ("CRA") requires that you provide us with a signed copy of Form T183 *Information Return for Corporations Filing Electronically* before we are permitted to electronically file the T2 return.

Signature

 Form T183 should be signed and dated.

Filing

- ☒ A copy of the signed Form T183 should be returned to us as soon as possible so we can electronically file the corporation's corporate income tax return on or before the **June 30, 2021** due date for filing. Please return a signed, scanned copy electronically, or you can fax it to my attention at (250) 746-1950.

Payment

No amount is payable for the December 31, 2020 taxation period.

Non-capital losses carried forward

The company has non-capital losses of **\$11,405** available for carryforward, which until their expiry may generally be applied against taxable income in future years to reduce taxes otherwise payable. If there is an acquisition of control, the use of these losses may be restricted.

Non-capital losses generally expire after 20 taxation years (10 taxation years for losses that arose in taxation years ending after March 22, 2004 and before 2006, and seven taxation years for losses that arose in taxation years ending before March 23, 2004).

Other matters

Notice of assessment

When you receive any notice of assessment or reassessment of the current or a prior taxation period, please immediately forward a copy to us for our records. This will enable us to determine if each assessment or reassessment is correct before the limit for an objection expires (90 days from the date of the notice).

Cybersecurity

As organizations become increasingly dependent on digital technology, storing valuable information in multiple places, the opportunities for cyber criminals continue to grow. Cyber-attacks today are more focused, skillful and ambitious, and geographical borders are meaningless. Regulators and stakeholders, including customers, are increasing the pressure on organizations to manage these risks. In order to properly protect themselves, organizations must understand what weaknesses attackers could exploit, how to respond to security incidents and how areas such as access to confidential data should be managed.

If it has not already done so, management should respond to these risks by:

- **Assessing** the people, processes and technology associated with the cybersecurity program, including management of the program, data security, cybersecurity awareness and training, and assessment of external risks;
- **Improving** the cybersecurity function by remediating identified vulnerabilities, developing new strategies, enhancing existing facilities, and establishing policies, controls and processes; and
- **Developing** a cybersecurity breach or attack response plan, which involves providing training for the people who will execute the response, determining the procedures that will be followed, and securing external resources to support the process as needed.

If you would like any additional information, please let us know. If you encounter a cybersecurity breach, call our 24/7 Breach Response Hotline: **1-844-40-CYBER** (29237).

We are pleased to have assisted you in this matter. If you have any questions on these or other matters, please do not hesitate to contact us at (250) 746-4406.

Yours truly,
Grant Thornton LLP

A handwritten signature in black ink that reads "Grant Thornton LLP". The signature is written in a cursive, flowing style.

Mike Evans, CPA, CA
Partner*

*A partner through Michael T. Evans Inc.

Enc



Grant Thornton

An instinct for growth™

DL 2016 Holdings Corporation

Information Package

2020

Contents

- 1 Corporate Tax Return
- 2 Adjusting Journal Entries
- 3 Trial Balance

Corporate Tax Return

Canada Revenue
Agency Agence du revenu
du Canada**T2 Corporation Income Tax Return****200****EXEMPT FROM TAX**

This form serves as a federal, provincial, and territorial corporation income tax return, unless the corporation is located in Quebec or Alberta. If the corporation is located in one of these provinces, you have to file a separate provincial corporation return.

All legislative references on this return are to the federal Income Tax Act and Income Tax Regulations. This return may contain changes that had not yet become law at the time of publication.

Send one completed copy of this return, including schedules and the General Index of Financial Information (GIFI), to your tax centre. You have to file the return within six months after the end of the corporation's tax year.

For more information see canada.ca/taxes or Guide T4012, T2 Corporation – Income Tax Guide.

055 Do not use this area**Identification**Business number (BN) **001** 85584 7455 RC0001**Corporation's name****002** DL 2016 Holdings Corporation**Address of head office**

Has this address changed since the last

time we were notified? **010** Yes ☐ No ☒

If yes, complete lines 011 to 018.

011 Town Of Ladysmith**012** PO Box 220

City

Province, territory, or state

015 Ladysmith**016** BC

Country (other than Canada)

Postal or ZIP code

017**018** V9G 1A2**Mailing address (if different from head office address)**

Has this address changed since the last

time we were notified? **020** Yes ☐ No ☒

If yes, complete lines 021 to 028.

021 c/o Jake**022** Belobaba**023** PO Box 220

City

Province, territory, or state

025 Ladysmith**026** BC

Country (other than Canada)

Postal or ZIP code

027**028** V9G 1A2**Location of books and records (if different from head office address)**

Has this address changed since the

last time we were notified? **030** Yes ☐ No ☒

If yes, complete lines 031 to 038.

031**032**

City

Province, territory, or state

035**036**

Country (other than Canada)

Postal or ZIP code

037**038****040** Type of corporation at the end of the tax year (tick one)

- ☐ 1 Canadian-controlled private corporation (CCPC)
- ☒ 2 Other private corporation
- ☐ 3 Public corporation
- ☐ 4 Corporation controlled by a public corporation
- ☐ 5 Other corporation (specify) _____

If the type of corporation changed during the tax year, provide the effective date of the change **043** _____

Year Month Day

To which tax year does this return apply?

Tax year start

Year Month Day

060 2020-01-01

Tax year-end

Year Month Day

061 2020-12-31

Has there been an acquisition of control resulting in the application of subsection 249(4) since the tax year start on line 060? **063** Yes ☐ No ☒

If yes, provide the date

control was acquired **065** _____

Year Month Day

Is the date on line 061 a deemed tax year-end according to subsection 249(3.1)? **066** Yes ☐ No ☒

Is the corporation a professional corporation that is a member of a partnership? **067** Yes ☐ No ☒

Is this the first year of filing after:

Incorporation? **070** Yes ☐ No ☒Amalgamation? **071** Yes ☐ No ☒

If yes, complete lines 030 to 038 and attach Schedule 24.

Has there been a wind-up of a subsidiary under section 88 during the current tax year? **072** Yes ☐ No ☒

If yes, complete and attach Schedule 24.

Is this the final tax year before amalgamation? **076** Yes ☐ No ☒

Is this the final return up to dissolution? **078** Yes ☐ No ☒

If an election was made under section 261, state the functional currency used **079** _____

Is the corporation a resident of Canada? **080** Yes ☒ No ☐

If no, give the country of residence on line 081 and complete and attach Schedule 97.

081 _____

Is the non-resident corporation claiming an exemption under an income tax treaty? **082** Yes ☐ No ☒

If yes, complete and attach Schedule 91.

If the corporation is exempt from tax under section 149, tick one of the following boxes:

- 085** ☐ 1 Exempt under paragraph 149(1)(e) or (l)
- ☐ 2 Exempt under paragraph 149(1)(j)
- ☐ 3 Exempt under paragraph 149(1)(l) (for tax years starting before 2019)
- ☒ 4 Exempt under other paragraphs of section 149

Do not use this area

095**096****898**

Attachments**Financial statement information:** Use GIFI schedules 100, 125, and 141.**Schedules – Answer the following questions. For each yes response, attach the schedule to the T2 return, unless otherwise instructed.**

	Yes	Schedule
Is the corporation related to any other corporations?	<input checked="" type="checkbox"/> 150	9
Is the corporation an associated CCPC?	<input checked="" type="checkbox"/> 160	23
Is the corporation an associated CCPC that is claiming the expenditure limit?	<input checked="" type="checkbox"/> 161	49
Does the corporation have any non-resident shareholders who own voting shares?	<input checked="" type="checkbox"/> 151	19
Has the corporation had any transactions, including section 85 transfers, with its shareholders, officers, or employees, other than transactions in the ordinary course of business? Exclude non-arm's length transactions with non-residents	<input checked="" type="checkbox"/> 162	11
If you answered yes to the above question, and the transaction was between corporations not dealing at arm's length, were all or substantially all of the assets of the transferor disposed of to the transferee?	<input checked="" type="checkbox"/> 163	44
Has the corporation paid any royalties, management fees, or other similar payments to residents of Canada?	<input checked="" type="checkbox"/> 164	14
Is the corporation claiming a deduction for payments to a type of employee benefit plan?	<input checked="" type="checkbox"/> 165	15
Is the corporation claiming a loss or deduction from a tax shelter?	<input checked="" type="checkbox"/> 166	T5004
Is the corporation a member of a partnership for which a partnership account number has been assigned?	<input checked="" type="checkbox"/> 167	T5013
Did the corporation, a foreign affiliate controlled by the corporation, or any other corporation or trust that did not deal at arm's length with the corporation have a beneficial interest in a non-resident discretionary trust (without reference to section 94)?	<input checked="" type="checkbox"/> 168	22
Did the corporation own any shares in one or more foreign affiliates in the tax year?	<input checked="" type="checkbox"/> 169	25
Has the corporation made any payments to non-residents of Canada under subsections 202(1) and/or 105(1) of the Income Tax Regulations?	<input checked="" type="checkbox"/> 170	29
Did the corporation have a total amount over CAN\$1 million of reportable transactions with non-arm's length non-residents?	<input checked="" type="checkbox"/> 171	T106
For private corporations: Does the corporation have any shareholders who own 10% or more of the corporation's common and/or preferred shares?	<input checked="" type="checkbox"/> 173 X	50
Has the corporation made payments to, or received amounts from, a retirement compensation plan arrangement during the year?	<input checked="" type="checkbox"/> 172	
Does the corporation earn income from one or more Internet web pages or websites?	<input checked="" type="checkbox"/> 180	88
Is the net income/loss shown on the financial statements different from the net income/loss for income tax purposes?	<input checked="" type="checkbox"/> 201	1
Has the corporation made any charitable donations; gifts of cultural or ecological property; or gifts of medicine?	<input checked="" type="checkbox"/> 202	2
Has the corporation received any dividends or paid any taxable dividends for purposes of the dividend refund?	<input checked="" type="checkbox"/> 203	3
Is the corporation claiming any type of losses?	<input checked="" type="checkbox"/> 204 X	4
Is the corporation claiming a provincial or territorial tax credit or does it have a permanent establishment in more than one jurisdiction?	<input checked="" type="checkbox"/> 205	5
Has the corporation realized any capital gains or incurred any capital losses during the tax year?	<input checked="" type="checkbox"/> 206	6
i) Is the corporation a CCPC and reporting a) income or loss from property (other than dividends deductible on line 320 of the T2 return), b) income from a partnership, c) income from a foreign business, d) income from a personal services business, e) income referred to in clause 125(1)(a)(i)(C) or 125(1)(a)(i)(B), f) aggregate investment income as defined in subsection 129(4), or g) an amount assigned to it under subsection 125(3.2) or 125(8); or		
ii) Is the corporation a member of a partnership and assigning its specified partnership business limit to a designated member under subsection 125(8)?	<input checked="" type="checkbox"/> 207	7
Does the corporation have any property that is eligible for capital cost allowance?	<input checked="" type="checkbox"/> 208	8
Does the corporation have any resource-related deductions?	<input checked="" type="checkbox"/> 212	12
Is the corporation claiming deductible reserves?	<input checked="" type="checkbox"/> 213	13
Is the corporation claiming a patronage dividend deduction?	<input checked="" type="checkbox"/> 216	16
Is the corporation a credit union claiming a deduction for allocations in proportion to borrowing or a provincial credit union tax reduction?	<input checked="" type="checkbox"/> 217	17
Is the corporation an investment corporation or a mutual fund corporation?	<input checked="" type="checkbox"/> 218	18
Is the corporation carrying on business in Canada as a non-resident corporation?	<input checked="" type="checkbox"/> 220	20
Is the corporation claiming any federal, provincial, or territorial foreign tax credits, or any federal logging tax credits?	<input checked="" type="checkbox"/> 221	21
Does the corporation have any Canadian manufacturing and processing profits?	<input checked="" type="checkbox"/> 227	27
Is the corporation claiming an investment tax credit?	<input checked="" type="checkbox"/> 231	31
Is the corporation claiming any scientific research and experimental development (SR&ED) expenditures?	<input checked="" type="checkbox"/> 232	T661
Is the total taxable capital employed in Canada of the corporation and its related corporations over \$10,000,000?	<input checked="" type="checkbox"/> 233	33/34/35
Is the total taxable capital employed in Canada of the corporation and its associated corporations over \$10,000,000?	<input checked="" type="checkbox"/> 234	
Is the corporation subject to gross Part VI tax on capital of financial institutions?	<input checked="" type="checkbox"/> 238	38
Is the corporation claiming a Part I tax credit?	<input checked="" type="checkbox"/> 242	42
Is the corporation subject to Part IV.1 tax on dividends received on taxable preferred shares or Part VI.1 tax on dividends paid?	<input checked="" type="checkbox"/> 243	43
Is the corporation agreeing to a transfer of the liability for Part VI.1 tax?	<input checked="" type="checkbox"/> 244	45
For financial institutions: Is the corporation a member of a related group of financial institutions with one or more members subject to gross Part VI tax?	<input checked="" type="checkbox"/> 250	39
Is the corporation claiming a Canadian film or video production tax credit?	<input checked="" type="checkbox"/> 253	T1131
Is the corporation claiming a film or video production services tax credit?	<input checked="" type="checkbox"/> 254	T1177
Is the corporation claiming a Canadian journalism labour tax credit?	<input checked="" type="checkbox"/> 272	58
Is the corporation subject to Part XIII.1 tax? (Show your calculations on a sheet that you identify as Schedule 92.)	<input checked="" type="checkbox"/> 255	92

Attachments (continued)

	Yes	Schedule
Did the corporation have any foreign affiliates in the tax year?	<input checked="" type="checkbox"/> 271	T1134
Did the corporation own or hold specified foreign property where the total cost amount of all such property, at any time in the year, was more than CAN\$100,000?	<input checked="" type="checkbox"/> 259	T1135
Did the corporation transfer or loan property to a non-resident trust?	<input checked="" type="checkbox"/> 260	T1141
Did the corporation receive a distribution from or was it indebted to a non-resident trust in the year?	<input checked="" type="checkbox"/> 261	T1142
Has the corporation entered into an agreement to allocate assistance for SR&ED carried out in Canada?	<input checked="" type="checkbox"/> 262	T1145
Has the corporation entered into an agreement to transfer qualified expenditures incurred in respect of SR&ED contracts?	<input checked="" type="checkbox"/> 263	T1146
Has the corporation entered into an agreement with other associated corporations for salary or wages of specified employees for SR&ED?	<input checked="" type="checkbox"/> 264	T1174
Did the corporation pay taxable dividends (other than capital gains dividends) in the tax year?	<input checked="" type="checkbox"/> 265	55
Has the corporation made an election under subsection 89(11) not to be a CCPC?	<input checked="" type="checkbox"/> 266	T2002
Has the corporation revoked any previous election made under subsection 89(11)?	<input checked="" type="checkbox"/> 267	T2002
Did the corporation (CCPC or deposit insurance corporation (DIC)) pay eligible dividends, or did its general rate income pool (GRIP) change in the tax year?	<input checked="" type="checkbox"/> 268	53
Did the corporation (other than a CCPC or DIC) pay eligible dividends, or did its low rate income pool (LRIP) change in the tax year?	<input checked="" type="checkbox"/> 269	54

Additional information

Did the corporation use the International Financial Reporting Standards (IFRS) when it prepared its financial statements?	<input checked="" type="checkbox"/> 270	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is the corporation inactive?	<input checked="" type="checkbox"/> 280	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is the corporation's main revenue-generating business activity?	551113 Holding Companies	
Specify the principal products mined, manufactured, sold, constructed, or services provided, giving the approximate percentage of the total revenue that each product or service represents.	284 HOLDING COMPANY	285 100.000 %
	286	287 %
	288	289 %
Did the corporation immigrate to Canada during the tax year?	<input checked="" type="checkbox"/> 291	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Did the corporation emigrate from Canada during the tax year?	<input checked="" type="checkbox"/> 292	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Do you want to be considered as a quarterly instalment remitter if you are eligible?	<input checked="" type="checkbox"/> 293	Yes <input type="checkbox"/> No <input type="checkbox"/>
If the corporation was eligible to remit instalments on a quarterly basis for part of the tax year, provide the date the corporation ceased to be eligible	294	Year Month Day
If the corporation's major business activity is construction, did you have any subcontractors during the tax year?	<input checked="" type="checkbox"/> 295	Yes <input type="checkbox"/> No <input type="checkbox"/>

Taxable income

Net income or (loss) for income tax purposes from Schedule 1, financial statements, or GIF	300	14 A
Deduct:		
Charitable donations from Schedule 2	311	
Cultural gifts from Schedule 2	313	
Ecological gifts from Schedule 2	314	
Gifts of medicine made before March 22, 2017, from Schedule 2	315	
Taxable dividends deductible under section 112 or 113, or subsection 138(6) from Schedule 3	320	
Part VI.1 tax deduction*	325	
Non-capital losses of previous tax years from Schedule 4	331	14
Net capital losses of previous tax years from Schedule 4	332	
Restricted farm losses of previous tax years from Schedule 4	333	
Farm losses of previous tax years from Schedule 4	334	
Limited partnership losses of previous tax years from Schedule 4	335	
Taxable capital gains or taxable dividends allocated from a central credit union	340	
Prospector's and grubstaker's shares	350	
Employer deduction for non-qualified securities under an employee stock options agreement		
Subtotal	14	14 B
Subtotal (amount A minus amount B) (if negative, enter "0")		C
Section 110.5 additions or subparagraph 115(1)(a)(vii) additions	355	D
Taxable income (amount C plus amount D)	360	
Income exempt under paragraph 149(1)(t) (for tax years starting before 2019)	370	
Taxable income for a corporation with exempt income under paragraph 149(1)(t) (line 360 minus line 370)		Z
Taxable income for the year from a personal services business		Z.1

* This amount is equal to 3.5 times the Part VI.1 tax payable at line 724 on page 9.

Small business deduction**Canadian-controlled private corporations (CCPCs) throughout the tax year**

Income eligible for the small business deduction from Schedule 7 **400** A

Taxable income from line 360 on page 3, minus 100/28 (3.57143) of the amount on line 632* on page 8,
 minus 4 times the amount on line 636** on page 8, and minus any amount that, because of
 federal law, is exempt from Part I tax **405** B

Business limit (see notes 1 and 2 below) **410** C

Notes:

1. For CCPCs that are not associated, enter \$ 500,000 on line 410. However, if the corporation's tax year is less than 51 weeks, prorate this amount by the number of days in the tax year divided by 365, and enter the result on line 410.
2. For associated CCPCs, use Schedule 23 to calculate the amount to be entered on line 410.

Business limit reduction**Taxable capital business limit reduction**

Amount C x **415** *** D = E
 11,250

Passive income business limit reduction

Adjusted aggregate investment income from Schedule 7**** **417** 50,000 = F

Amount C x Amount F = G
 100,000

The greater of amount E and amount G **422** H

Reduced business limit for tax years starting before 2019 (amount C minus amount E) (if negative, enter "0") **425** I

Reduced business limit for tax years starting after 2018 (amount C minus amount H) (if negative, enter "0") **426** J

Business limit the CCPC assigns under subsection 125(3.2) (from line 515 on page 5) **427** K

Reduced business limit after assignment for tax years starting before 2019 (line 425 minus amount J) **427** L

Reduced business limit after assignment for tax years starting after 2018 (amount I minus amount J) **428** M

Small business deduction**Tax years starting before 2019**

Amount A, B, C, or
 line 427 whichever
 is the least x $\frac{\text{Number of days in the tax year after December 31, 2017, and before January 1, 2019}}{\text{Number of days in the tax year}}$ x 18 % = 1
 366

Amount A, B, C, or
 line 427 whichever
 is the least x $\frac{\text{Number of days in the tax year after December 31, 2018}}{\text{Number of days in the tax year}}$ x 19 % = 2
 366

Tax years starting after 2018

Amount A, B, C, or K, whichever is the least x 19 % = 3

Small business deduction (total of amounts 1 to 3) **430** N

Enter amount from line 430 at amount J on page 8.

* Calculate the amount of foreign non-business income tax credit deductible on line 632 without reference to the refundable tax on the CCPC's investment income (line 604) and without reference to the corporate tax reductions under section 123.4.

** Calculate the amount of foreign business income tax credit deductible on line 636 without reference to the corporation tax reductions under section 123.4.

***** Large corporations**

- If the corporation is not associated with any corporations in both the current and previous tax years, the amount to be entered on line 415 is: (total taxable capital employed in Canada for the prior year minus \$10,000,000) x 0.225%.
- If the corporation is not associated with any corporations in the current tax year, but was associated in the previous tax year, the amount to be entered on line 415 is: (total taxable capital employed in Canada for the current year minus \$10,000,000) x 0.225%.
- For corporations associated in the current tax year, see Schedule 23 for the special rules that apply.

**** Enter the total adjusted aggregate investment income of the corporation and all associated corporations. Each corporation with such income has to file a Schedule 7, which includes a line 744 and a line 745. For the first tax year starting after 2018, use the total of lines 744. Otherwise, use the total of lines 745 of the preceding tax year.

Small business deduction (continued)

Specified corporate income and assignment under subsection 125(3.2)

L1 Name of corporation receiving the income and assigned amount	L Business number of the corporation receiving the assigned amount	M Income paid under clause 125(1)(a)(i)(B) to the corporation identified in column L ³	N Business limit assigned to corporation identified in column L ⁴
	490	500	505
1.			
Total		510	Total 515

Notes:

3. This amount is [as defined in subsection 125(7) **specified corporate income** (a)(i)] the total of all amounts each of which is income from an active business of the corporation for the year from the provision of services or property to a private corporation (directly or indirectly, in any manner whatever) if
- (A) at any time in the year, the corporation (or one of its shareholders) or a person who does not deal at arm's length with the corporation (or one of its shareholders) holds a direct or indirect interest in the private corporation, and
- (B) it is not the case that all or substantially all of the corporation's income for the year from an active business is from the provision of services or property to
- (i) persons (other than the private corporation) with which the corporation deals at arm's length, or
- (ii) partnerships with which the corporation deals at arm's length, other than a partnership in which a person that does not deal at arm's length with the corporation holds a direct or indirect interest.
4. The amount of the business limit you assign to a CCPC cannot be greater than the amount determined by the formula $A - B$, where A is the amount of income referred to in column M in respect of that CCPC and B is the portion of the amount described in A that is deductible by you in respect of the amount of income referred to in clauses 125(1)(a)(i)(A) or (B) for the year. The amount on line 515 cannot be greater than the amount on line 425 (426 for tax years starting after 2018).

General tax reduction for Canadian-controlled private corporations

Canadian-controlled private corporations throughout the tax year

Taxable income from page 3 (line 360 or amount Z, whichever applies)	A
Lesser of amounts 9B and 9H from Part 9 of Schedule 27	B
Amount 13K from Part 13 of Schedule 27	C
Personal services business income	432	D
Amount from line 400, 405, 410, or 427 (428 instead of 427 for tax years starting after 2018) on page 4, whichever is the least	E
Aggregate investment income from line 440 on page 6*	F
Subtotal (add amounts B to F)	▶	G
Amount A minus amount G (if negative, enter "0")	H
General tax reduction for Canadian-controlled private corporations – Amount H multiplied by 13 %	I

Enter amount I on line 638 on page 8.

* Except for a corporation that is, throughout the year, a cooperative corporation (within the meaning assigned by subsection 136(2)) or a credit union.

General tax reduction

Do not complete this area if you are a Canadian-controlled private corporation, an investment corporation, a mortgage investment corporation, a mutual fund corporation, or any corporation with taxable income that is not subject to the corporation tax rate of 38%.

Taxable income from page 3 (line 360 or amount Z, whichever applies)	J
Lesser of amounts 9B and 9H from Part 9 of Schedule 27	K
Amount 13K from Part 13 of Schedule 27	L
Personal services business income	434	M
Subtotal (add amounts K to M)	▶	N
Amount J minus amount N (if negative, enter "0")	O
General tax reduction – Amount O multiplied by 13 %	P

Enter amount P on line 639 on page 8.

Refundable portion of Part I tax**Canadian-controlled private corporations throughout the tax year**

Aggregate investment income

from Schedule 7 **440** x 30 2 / 3 % = A

Foreign non-business income tax credit from line 632 on page 8 B

Foreign investment income

from Schedule 7 **445** x 8 % = C

Subtotal (amount B minus amount C) (if negative, enter "0") D

Amount A minus amount D (if negative, enter "0") E

Taxable income from line 360 on page 3 F

Amount from line 400, 405, 410, or 427 (428 instead

of 427 for tax years starting after 2018) on page 4,
whichever is the least GForeign non-
business
income tax
credit from
line 632 on
page 8

x 75 / 29 = H

Foreign
business
income
tax credit from
line 636
on page 8

x 4 = I

Subtotal (add amounts G to I) J

Subtotal (amount F minus amount J) (if negative, enter "0") K x 30 2 / 3 % = L

Part I tax payable minus investment tax credit refund (line 700 minus line 780 from page 9) M

Refundable portion of Part I tax – Amount E, L, or M, whichever is the least **450** N**Refundable dividend tax on hand (for tax years starting before 2019)**Refundable dividend tax on hand at the end of the previous tax year **460**Dividend refund for the previous tax year **465**

Subtotal (line 460 minus line 465) O

Refundable portion of Part I tax from line 450 above P

Total Part IV tax payable from Schedule 3 Q

Net refundable dividend tax on hand transferred on an amalgamation or the wind-up
of a subsidiary **480**

Subtotal (amount P plus amount Q plus line 480) R

Refundable dividend tax on hand at the end of the tax year – Amount O plus amount R **485****Dividend refund (for tax years starting before 2019)****Private and subject corporations at the time taxable dividends were paid in the tax year**

Taxable dividends paid in the tax year from line 460 on page 3 of Schedule 3 x 38 1 / 3 % = S

Refundable dividend tax on hand at the end of the tax year from line 485 above T

Dividend refund – Amount S or T, whichever is less U

Enter amount U on line 784 on page 9.

Refundable dividend tax on hand (for tax years starting after 2018)

Refundable dividend tax on hand (RDTOH) at the end of the previous tax year	460		
Dividend refund for the previous tax year	465		
Net RDTOH transferred on an amalgamation or the wind-up of a subsidiary	480		
Subtotal (line 460 minus line 465 plus line 480)			A
General rate income pool (GRIP) at the end of the previous tax year (from line 100 of schedule 53)			B
Total eligible dividends paid in the previous tax year (from line 300 of schedule 53)			C
Total excessive eligible dividend designation in the previous tax year (from line 310 of Schedule 53)			D
Subtotal (amount C minus amount D) (if negative, enter "0")			E
Net GRIP at the end of the previous tax year (amount B minus amount E) (if negative, enter "0")			F
GRIP transferred on an amalgamation or the wind-up of a subsidiary (total of lines 230 and 240 of schedule 53)			G
Subtotal (amount F plus amount G)			H
Amount H multiplied by 38 1 / 3 %			I
Eligible refundable dividend tax on hand (ERDTOH) at the end of the previous tax year (for the first tax year starting after 2018, amount A or I, whichever is less, otherwise, use line 530 of the preceding tax year)	520		J
Non-eligible refundable dividend tax on hand (NERDTOH) at the end of the previous tax year (for the first tax year starting after 2018, amount A minus amount I, otherwise, use line 545 of the preceding tax year) (if negative, enter "0")	535		K
Part IV tax payable on taxable dividends from connected corporations (amount 2G from Schedule 3)			L
Part IV tax payable on eligible dividends from non-connected corporations (amount 2J from Schedule 3)			M
Subtotal (amount L plus amount M)			N
Net ERDTOH transferred on an amalgamation or the wind-up of a subsidiary	525		O
ERDTOH dividend refund for the previous tax year	570		P
Refundable portion of Part I tax (from line 450 on page 6)			Q
Part IV tax before deductions (amount 2A from Schedule 3)			R
Part IV tax allocated to ERDTOH (amount N)			S
Part IV tax reduction due to Part IV.1 tax payable (amount 4D of Schedule 43)			T
Subtotal (amount R minus total of amounts S and T)			U
Net NERDTOH transferred on an amalgamation or the wind-up of a subsidiary	540		V
NERDTOH dividend refund for the previous tax year	575		W
38 1/3% of the total losses applied against Part IV tax (amount 2D from Schedule 3)			X
Part IV tax payable allocated to NERDTOH, net of losses claimed (amount U minus amount X) (if negative enter "0")			Y
NERDTOH at the end of the tax year* (total of amounts K, Q, V, and Y minus amount W) (if negative, enter "0")	545		
Part IV tax payable allocated to ERDTOH, net of losses claimed (amount N minus the amount, if any, by which amount X exceeds amount U) (if negative, enter "0")			Z
ERDTOH at the end of the tax year* (total of amounts J, O, and Z minus amount P) (if negative, enter "0")	530		

* For more information, consult the Help (F1).

Dividend refund (for tax years starting after 2018)

38 1/3% of total eligible dividends paid in the tax year (amount 3A from Schedule 3)		AA
ERDTOH balance at the end of the tax year (line 530)		BB
Eligible dividend refund (amount AA or BB, whichever is less)		CC
38 1/3% of total non-eligible taxable dividends paid in the tax year (amount 3B from Schedule 3)		DD
NERDTOH balance at the end of the tax year (line 545)		EE
Non-eligible dividend refund (amount DD or EE, whichever is less)		FF
Amount DD minus amount EE (if negative, enter "0")		GG
Amount BB minus amount CC (if negative, enter "0")		HH
Additional non-eligible dividend refund (amount GG or HH, whichever is less)		II
Dividend refund* – Amount CC plus amount FF plus amount II		JJ
Enter amount JJ on line 784 on page 9.		

* For more information, consult the Help (F1).

Part I taxBase amount Part I tax – Taxable income from page 3 (line 360 or amount Z, whichever applies) multiplied by 38 % **550** A**Additional tax on personal services business income (section 123.5)**Taxable income from a personal services business **555** x 5 % = **560** BRecapture of investment tax credit from Schedule 31 **602** C**Calculation for the refundable tax on the Canadian-controlled private corporation's (CCPC) investment income (if it was a CCPC throughout the tax year)**

Aggregate investment income from line 440 on page 3 D

Taxable income from line 360 on page 3 E

Deduct:

Amount from line 400, 405, 410, or 427 (428 instead of 427 for tax years starting after 2018) on page 4, whichever is the least F

Net amount (amount E minus amount F) G

Refundable tax on CCPC's investment income – 10 2 / 3 % of whichever is less: amount D or amount G **604** H

Subtotal (add amounts A, B, C, and H) I

Deduct:

Small business deduction from line 430 on page 4 J

Federal tax abatement **608**Manufacturing and processing profits deduction from Schedule 27 **616**Investment corporation deduction **620**Taxed capital gains **624**Federal foreign non-business income tax credit from Schedule 21 **632**Federal foreign business income tax credit from Schedule 21 **636**General tax reduction for CCPCs from amount I on page 5 **638**General tax reduction from amount P on page 5 **639**Federal logging tax credit from Schedule 21 **640**Eligible Canadian bank deduction under section 125.21 **641**Federal qualifying environmental trust tax credit **648**Investment tax credit from Schedule 31 **652**

Subtotal K

Part I tax payable – Amount I minus amount K L

Enter amount L on line 700 on page 9.

Privacy statement

Personal information (including the SIN) is collected for the purposes of the administration or enforcement of the Income Tax Act and related programs and activities such as administering tax and benefits, audit, compliance, and collection. Personal information may be shared for purposes of other federal acts that provide for the imposition and collection of a tax or duty. Personal information may also be shared with other federal, provincial, territorial or foreign government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties or other actions. Under the Privacy Act, individuals have the right to access their personal information, request correction, or file a complaint to the Privacy Commissioner of Canada regarding the handling of the individual's personal information. Refer to Personal Information Bank CRA PPU 047 at canada.ca/cra-info-source.

Summary of tax and credits**Federal tax**

Part I tax payable from amount L on page 8	700	
Part III.1 tax payable from Schedule 55	710	
Part IV tax payable from Schedule 3	712	
Part IV.1 tax payable from Schedule 43	716	
Part VI tax payable from Schedule 38	720	
Part VI.1 tax payable from Schedule 43	724	
Part XIII.1 tax payable from Schedule 92	727	
Part XIV tax payable from Schedule 20	728	
Total federal tax		

Add provincial or territorial tax:

Provincial or territorial jurisdiction	750	BC
(if more than one jurisdiction, enter "multiple" and complete Schedule 5)		
Net provincial or territorial tax payable (except Quebec and Alberta)	760	
Total tax payable	770	A

Deduct other credits:

Investment tax credit refund from Schedule 31	780	
Dividend refund from amount U on page 6 or JJ on page 7	784	
Federal capital gains refund from Schedule 18	788	
Federal qualifying environmental trust tax credit refund	792	
Canadian film or video production tax credit (Form T1131)	796	
Film or video production services tax credit (Form T1177)	797	
Canadian journalism labour tax credit from Schedule 58	798	
Tax withheld at source	800	
Total payments on which tax has been withheld	801	
Provincial and territorial capital gains refund from Schedule 18	808	
Provincial and territorial refundable tax credits from Schedule 5	812	
Tax instalments paid	840	
Total credits	890	B

Balance (amount A minus amount B)

Refund code 894 Refund

If the result is negative, you have a refund.

If the result is positive, you have a balance owing.

Enter the amount on whichever line applies.

Generally, we do not charge or refund a difference of \$2 or less.

Balance owing

For information on how to make your payment, go to canada.ca/payments.**Direct deposit request**

To have the corporation's refund deposited directly into the corporation's bank account at a financial institution in Canada, or to change banking information you already gave us, complete the information below:

<input type="checkbox"/> Start	<input type="checkbox"/> Change information	910	Branch number
914	918	Institution number	Account number

If the corporation is a Canadian-controlled private corporation throughout the tax year, does it qualify for the one-month extension of the date the balance of tax is due?

896 Yes ☐ No ☐

If this return was prepared by a tax preparer for a fee, provide their EFILE number

920 P3919

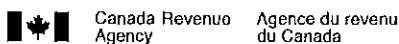
PREPARED SOLELY FOR INCOME TAX PURPOSES WITHOUT AUDIT OR REVIEW FROM INFORMATION PROVIDED BY THE TAXPAYER.

Certification

I, 950 Belobaba	951 Jake	954 President
Last name	First name	Position, office, or rank
am an authorized signing officer of the corporation. I certify that I have examined this return, including accompanying schedules and statements, and that the information given on this return is, to the best of my knowledge, correct and complete. I also certify that the method of calculating income for this tax year is consistent with that of the previous tax year except as specifically disclosed in a statement attached to this return.		
955 2021-04-08	956 (250) 245-6400	
Date (yyyy/mm/dd)	Telephone number	
Is the contact person the same as the authorized signing officer? If no, complete the information below		
958 Mike Evans, CPA, CA	957 Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	959 (250) 746-4406
Name of other authorized person	Telephone number	

Language of correspondence – Langue de correspondanceIndicate your language of correspondence by entering 1 for English or 2 for French.
Indiquez votre langue de correspondance en inscrivant 1 pour anglais ou 2 pour français.

990 1



SCHEDULE 100

Form identifier 100

GENERAL INDEX OF FINANCIAL INFORMATION – GIF1

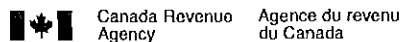
Corporation's name	Business number	Tax year end Year Month Day
DL 2016 Holdings Corporation	85584 7455 RC0001	2020-12-31

Balance sheet information

Account	Description	GIFI	Current year	Prior year
Assets				
	Total current assets	1599 +	61,915	1,142
	Total tangible capital assets	2008 +		
	Total accumulated amortization of tangible capital assets	2009 -		
	Total intangible capital assets	2178 +		
	Total accumulated amortization of intangible capital assets	2179 -		
	Total long-term assets	2589 +		
	* Assets held in trust	2590 +		
	Total assets (mandatory field)	2599 =	61,915	1,142
Liabilities				
	Total current liabilities	3139 +		
	Total long-term liabilities	3450 +	67,751	6,992
	* Subordinated debt	3460 +		
	* Amounts held in trust	3470 +		
	Total liabilities (mandatory field)	3499 =	67,751	6,992
Shareholder equity				
	Total shareholder equity (mandatory field)	3620 +	-5,836	-5,850
	Total liabilities and shareholder equity	3640 =	61,915	1,142
Retained earnings				
	Retained earnings/deficit – end (mandatory field)	3849 =	-5,846	-5,860

* Generic item

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SCHEDULE 125

Form identifier 125

GENERAL INDEX OF FINANCIAL INFORMATION – GIF1

Corporation's name	Business number	Tax year-end Year Month Day
DL 2016 Holdings Corporation	85584 7455 RC0001	2020-12-31

Income statement information

Description	GIFI
Operating name	0001
Description of the operation	0002
Sequence number	0003 01

Account	Description	GIFI	Current year	Prior year
---------	-------------	------	--------------	------------

Income statement information				
Total sales of goods and services	8089	+	58,728	23,725
Cost of sales	8518	-		
Gross profit/loss	8519	=	58,728	23,725
Cost of sales	8518	+		
Total operating expenses	9367	+	59,009	24,000
Total expenses (mandatory field)	9368	=	59,009	24,000
Total revenue (mandatory field)	8299	+	59,023	23,868
Total expenses (mandatory field)	9368	-	59,009	24,000
Net non-farming income	9369	=	14	-132

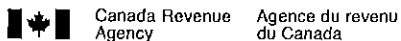
Farming income statement information				
Total farm revenue (mandatory field)	9659	+		
Total farm expenses (mandatory field)	9898	-		
Net farm income	9899	=		

Net income/loss before taxes and extraordinary items	9970	=	14	-132
--	------	---	----	------

Total – other comprehensive income	9998	=		
------------------------------------	------	---	--	--

Extraordinary items and income (linked to Schedule 140)				
Extraordinary item(s)	9975	-		
Legal settlements	9976	-		
Unrealized gains/losses	9980	+		
Unusual items	9985	-		
Current income taxes	9990	-		
Future (deferred) income tax provision	9995	-		
Total – Other comprehensive income	9998	+		
Net income/loss after taxes and extraordinary items (mandatory field)	9999	=	14	-132

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Schedule 141

Notes Checklist

Corporation's name	Business number	Tax Year End Year Month Day
DL 2016 Holdings Corporation	85584 7455 RC0001	2020-12-31

- Parts 1, 2, and 3 of this schedule must be completed from the perspective of the person (referred to in these parts as the **accountant**) who prepared or reported on the financial statements. If the person preparing the tax return is not the accountant referred to above, they must still complete Parts 1, 2, 3, and 4, as applicable.
- For more information, see Guide RC4088, *General Index of Financial Information (GIFI)* and T4012, *T2 Corporation – Income Tax Guide*.
- Complete this schedule and include it with your T2 return along with the other GIFI schedules.

Part 1 – Information on the accountant who prepared or reported on the financial statements

Does the accountant have a professional designation? **095** Yes ☒ No ☐

Is the accountant connected* with the corporation? **097** Yes ☒ No ☐

Note

If the accountant does not have a professional designation or is connected to the corporation, you do not have to complete Parts 2 and 3 of this schedule. However, you **do** have to complete Part 4, as applicable.

*A person connected with a corporation can be: (i) a shareholder of the corporation who owns more than 10% of the common shares; (ii) a director, an officer, or an employee of the corporation; or (iii) a person not dealing at arm's length with the corporation.

Part 2 – Type of involvement with the financial statements

Choose the option that represents the highest level of involvement of the accountant: **198**

Completed an auditor's report	1	<input type="checkbox"/>
Completed a review engagement report	2	<input type="checkbox"/>
Conducted a compilation engagement	3	<input type="checkbox"/>

Part 3 – Reservations

If you selected option 1 or 2 under **Type of involvement with the financial statements** above, answer the following question:

Has the accountant expressed a reservation? **099** Yes ☐ No ☐

Part 4 – Other information

If you have a professional designation and are not the accountant associated with the financial statements in Part 1 above, choose one of the following options: **110**

Prepared the tax return (financial statements prepared by client)	1	<input checked="" type="checkbox"/>
Prepared the tax return and the financial information contained therein (financial statements have not been prepared)	2	<input type="checkbox"/>

Were notes to the financial statements prepared? **101** Yes ☐ No ☒

If **yes**, complete lines 104 to 107 below:

Are subsequent events mentioned in the notes?	104	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is re-evaluation of asset information mentioned in the notes?	105	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is contingent liability information mentioned in the notes?	106	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is information regarding commitments mentioned in the notes?	107	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the corporation have investments in joint venture(s) or partnership(s)?	108	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Part 4 – Other information (continued)

Impairment and fair value changes

In any of the following assets, was an amount recognized in net income or other comprehensive income (OCI) as a result of an impairment loss in the tax year, a reversal of an impairment loss recognized in a previous tax year, or a change in fair value during the tax year?

200 Yes ☐ No ☒

If yes, enter the amount recognized:

In net income
Increase (decrease)

In OCI
Increase (decrease)

Property, plant, and equipment	210		211	
Intangible assets	215		216	
Investment property	220			
Biological assets	225			
Financial instruments	230		231	
Other	235		236	

Financial instruments

Did the corporation derecognize any financial instrument(s) during the tax year (other than trade receivables)?

250 Yes ☐ No ☒

Did the corporation apply hedge accounting during the tax year?

255 Yes ☐ No ☒

Did the corporation discontinue hedge accounting during the tax year?

260 Yes ☐ No ☒

Adjustments to opening equity

Was an amount included in the opening balance of retained earnings or equity, in order to correct an error, to recognize a change in accounting policy, or to adopt a new accounting standard in the current tax year?

265 Yes ☐ No ☒

If yes, you have to maintain a separate reconciliation.

SCHEDULE 100

GENERAL INDEX OF FINANCIAL INFORMATION – GIF

Form identifier 100

Name of corporation	Business Number	Tax year-end Year Month Day
DL 2016 Holdings Corporation	85584 7455 RC0001	2020-12-31

Assets – lines 1000 to 2599

1000	61,915	1599	61,915	2599	61,915
-------------	--------	-------------	--------	-------------	--------

Liabilities – lines 2600 to 3499

3261	67,751	3450	67,751	3499	67,751
-------------	--------	-------------	--------	-------------	--------

Shareholder equity – lines 3500 to 3640

3500	10	3600	-5,846	3620	-5,836
3640	61,915				

Retained earnings – lines 3660 to 3849

3660	-5,860	3680	14	3849	-5,846
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SCHEDULE 125

GENERAL INDEX OF FINANCIAL INFORMATION – GIF1

Form identifier 125

Name of corporation	Business Number	Tax year-end Year Month Day
DL 2016 Holdings Corporation	85584 7455 RC0001	2020-12-31

Description

Sequence number 0003 01

Revenue – lines 8000 to 8299

8000	58,728	8089	58,728	8100	295
8299	59,023				

Cost of sales – lines 8300 to 8519

8519	58,728
------	--------

Operating expenses – lines 8520 to 9369

8862	281	8910	58,728	9367	59,009
9368	59,009	9369	14		

Extraordinary items and taxes – lines 9970 to 9999

9970	14	9999	14
------	----	------	----

PREPARED SOLELY FOR INCOME TAX PURPOSES WITHOUT AUDIT OR REVIEW FROM INFORMATION PROVIDED BY THE TAXPAYER.

Canada Revenue
Agency Agence du revenu
du Canada

Schedule 4

Corporation Loss Continuity and Application

Corporation's name	Business number	Tax year-end Year Month Day
DL 2016 Holdings Corporation	85584 7455 RC0001	2020-12-31

- Use this form to determine the continuity and use of available losses; to determine a current-year non-capital loss, farm loss, restricted farm loss, or limited partnership loss; to determine the amount of restricted farm loss and limited partnership loss that can be applied in a year; and to ask for a loss carryback to previous years.
- A corporation can choose whether or not to deduct an available loss from income in a tax year. The corporation can deduct losses in any order. However, for each type of loss, deduct the oldest loss first.
- According to subsection 111(4) of the *Income Tax Act*, when control has been acquired, no amount of capital loss incurred for a tax year ending before that time is deductible in computing taxable income in a tax year ending after that time. Also, no amount of capital loss incurred in a tax year ending after that time is deductible in computing taxable income of a tax year ending before that time.
- When control has been acquired, subsection 111(5) provides for similar treatment of non-capital and farm losses, except as listed in paragraphs 111(5)(a) and (b).
- For information on these losses, see the *T2 Corporation – Income Tax Guide*.
- File one completed copy of this schedule with the T2 return, or send the schedule by itself to the tax centre where the return is filed.
- All legislative references are to the *Income Tax Act*.

Part 1 – Non-capital losses

Determination of current-year non-capital loss

Net income (loss) for income tax purposes 14 A

Deduct: (increase a loss)

Net capital losses deducted in the year (enter as a positive amount) a

Taxable dividends deductible under section 112 or subsections 113(1) or 138(6) b

Amount of Part VI.1 tax deductible under paragraph 110(1)(k) c

Amount deductible as prospector's and grubstaker's shares – Paragraph 110(1)(d.2) d

Amount of an employer for non-qualified securities under an employee stock options agreement deductible under paragraph 110(1)(e) 1d

Subtotal (total of amounts a to 1d) B

Subtotal (amount A minus amount B; if positive, enter "0") C

Deduct: (increase a loss)

Section 110.5 or subparagraph 115(1)(a)(vii) – Addition for foreign tax deductions D

Subtotal (amount C minus amount D) E

Add: (decrease a loss)

Current-year farm loss (the lesser of: the net loss from farming or fishing included in income and the non-capital loss before deducting the farm loss) F

Current-year non-capital loss (amount E plus amount F; if positive, enter "0") G

If amount G is negative, enter it on line 110 as a positive.

Continuity of non-capital losses and request for a carryback

Non-capital loss at the end of the previous tax year 11,419 e

Deduct: Non-capital loss expired (note 1) 100 f

Non-capital losses at the beginning of the tax year (amount e minus amount f) 102 11,419 H

Add:

Non-capital losses transferred on an amalgamation or on the wind-up of a subsidiary (note 2) corporation 105 g

Current-year non-capital loss (from amount G) 110 h

Subtotal (amount g plus amount h) I

Subtotal (amount H plus amount I) 11,419 J

Note 1: A non-capital loss expires as follows:

- after 10 tax years if it arose in a tax year ending after March 22, 2004, and before 2006; and
- after 20 tax years if it arose in a tax year ending after 2005.

An allowable business investment loss becomes a net capital loss after 10 tax years if it arose in a tax year ending after March 22, 2004.

Note 2: Subsidiary is defined in subsection 88(1) as a taxable Canadian corporation of which 90% or more of each class of issued shares are owned by its parent corporation and the remaining shares are owned by persons that deal at arm's length with the parent corporation.

Part 1 – Non-capital losses (continued)

Deduct:			
Other adjustments (Includes adjustments for an acquisition of control)	150		i
Section 80 – Adjustments for forgiven amounts	140		j
Subsection 111(10) – Adjustments for fuel tax rebate			j.1
Non-capital losses of previous tax years applied in the current tax year	130	14	k
Enter amount k on line 331 of the T2 Return.			
Current and previous year non-capital losses applied against current-year taxable dividends subject to Part IV tax (note 3)	135		l
Subtotal (total of amounts i to l)			14 K
Non-capital losses before any request for a carryback (amount J minus amount K)			11,405 L

Deduct – Request to carry back non-capital loss to:

First previous tax year to reduce taxable income	901		m
Second previous tax year to reduce taxable income	902		n
Third previous tax year to reduce taxable income	903		o
First previous tax year to reduce taxable dividends subject to Part IV tax	911		p
Second previous tax year to reduce taxable dividends subject to Part IV tax	912		q
Third previous tax year to reduce taxable dividends subject to Part IV tax	913		r
Total of requests to carry back non-capital losses to previous tax years (total of amounts m to r)			M
Closing balance of non-capital losses to be carried forward to future tax years (amount L minus amount M)			180 11,405 N

Note 3: Amount I is the total of lines 330 and 335 from Schedule 3, *Dividends Received, Taxable Dividends Paid, and Part IV Tax Calculation*.

Part 2 – Capital losses**Continuity of capital losses and request for a carryback**

Capital losses at the end of the previous tax year	200		a
Capital losses transferred on an amalgamation or on the wind-up of a subsidiary corporation	205		b
Subtotal (amount a plus amount b)			A

Deduct:			
Other adjustments (includes adjustments for an acquisition of control)	250		c
Section 80 – Adjustments for forgiven amounts	240		d
Subtotal (amount c plus amount d)			B
Subtotal (amount A minus amount B)			C

Add: Current-year capital loss (from the calculation on Schedule 6, <i>Summary of Dispositions of Capital Property</i>)	210		D
Unused non-capital losses that expired in the tax year (note 4)			e
Allowable business investment losses (ABILs) that expired as non-capital losses at the end of the previous tax year (note 5)			f
Enter amount e or f, whichever is less	215		g
ABILs expired as non-capital losses: line 215 multiplied by 2.000000		220	E
Subtotal (total of amounts C to E)			F

Note

If there has been an amalgamation or a wind-up of a subsidiary, do a separate calculation of the ABIL expired as non-capital loss for each predecessor or subsidiary corporation. Add all these amounts and enter the total on line 220 above.

Note 4: If the loss was incurred in a tax year ending after March 22, 2004, determine the amount of the loss from the 11th previous tax year and enter the part of that loss that was not used in previous years and the current year on line e.

Note 5: If the ABILs were incurred in a tax year ending after March 22, 2004, enter the amount of the ABILs from the 11th previous tax year. Enter the full amount on line f.

Part 2 – Capital losses (continued)

Deduct: Capital losses from previous tax years applied against the current-year net capital gain (note 6) **225** _____ G

Capital losses before any request for a carryback (amount F minus amount G) H

Deduct – Request to carry back capital loss to (note 7):

	Capital gain (100%)	Amount carried back (100%)	
First previous tax year	951	_____	h
Second previous tax year	952	_____	i
Third previous tax year	953	_____	j
Subtotal (total of amounts h to j)			I
Closing balance of capital losses to be carried forward to future tax years (amount H minus amount I) 280			J

Note 6: To get the net capital losses required to reduce the taxable capital gain included in the net income (loss) for the current-year tax, enter the amount from line 225 divided by 2 at line 332 of the T2 return.

Note 7: On line 225, 951, 952, or 953, whichever applies, enter the actual amount of the loss. When the loss is applied, divide this amount by 2. The result represents the 50% inclusion rate.

Part 3 – Farm losses**Continuity of farm losses and request for a carryback**

Farm losses at the end of the previous tax year a

Deduct: Farm loss expired (note 8) **300** _____ b

Farm losses at the beginning of the tax year (amount a minus amount b) **302** _____ A

Add:

Farm losses transferred on an amalgamation or on the wind-up of a subsidiary corporation ... **305** _____ c

Current-year farm loss (amount F in Part 1) **310** _____ d

Subtotal (amount c plus amount d)

Subtotal (amount A plus amount B) C

Deduct:

Other adjustments (includes adjustments for an acquisition of control) **350** _____ e

Section 80 – Adjustments for forgiven amounts **340** _____ f

Farm losses of previous tax years applied in the current tax year **330** _____ g

Enter amount g on line 334 of the T2 Return.

Current and previous year farm losses applied against current-year taxable dividends subject to Part IV tax (note 9) **335** _____ h

Subtotal (total of amounts e to h)

Farm losses before any request for a carryback (amount C minus amount D) E

Deduct – Request to carry back farm loss to:

First previous tax year to reduce taxable income **921** _____ i

Second previous tax year to reduce taxable income **922** _____ j

Third previous tax year to reduce taxable income **923** _____ k

First previous tax year to reduce taxable dividends subject to Part IV tax **931** _____ l

Second previous tax year to reduce taxable dividends subject to Part IV tax **932** _____ m

Third previous tax year to reduce taxable dividends subject to Part IV tax **933** _____ n

Subtotal (total of amounts i to n)

Closing balance of farm losses to be carried forward to future tax years (amount E minus amount F) **380** _____ G

Note 8: A farm loss expires as follows:

- after 10 tax years if it arose in a tax year ending before 2006; and
- after 20 tax years if it arose in a tax year ending after 2005.

Note 9: Amount h is the total of lines 340 and 345 from Schedule 3.

Part 4 – Restricted farm losses

Current-year restricted farm loss

Total losses for the year from farming business **485** A

Minus the deductible farm loss:

(amount A above _____ – \$2,500) divided by 2 = _____ a

Amount a or \$ 15,000 (note 10), whichever is less **2,500** b

Subtotal (amount b plus amount c) **2,500** c

Subtotal (amount b plus amount c) **2,500** B

Current-year restricted farm loss (amount A minus amount B) C

Continuity of restricted farm losses and request for a carryback

Restricted farm losses at the end of the previous tax year d

Deduct: Restricted farm loss expired (note 11) **400** e

Restricted farm losses at the beginning of the tax year (amount d minus amount e) **402** D

Add:

Restricted farm losses transferred on an amalgamation or on the wind-up
of a subsidiary corporation **405** f

Current-year restricted farm loss (from amount C) **410** g

Enter amount g on line 233 of Schedule 1, *Net Income (Loss) for Income Tax Purposes*.

Subtotal (amount f plus amount g) E

Subtotal (amount D plus amount E) F

Deduct:

Restricted farm losses from previous tax years applied against current farming income **430** h

Enter amount h on line 333 of the T2 return.

Section 80 – Adjustments for forgiven amounts **440** i

Other adjustments **450** j

Subtotal (total of amounts h to j) G

Restricted farm losses before any request for a carryback (amount F minus amount G) H

Deduct – Request to carry back restricted farm loss to:

First previous tax year to reduce farming income **941** k

Second previous tax year to reduce farming income **942** l

Third previous tax year to reduce farming income **943** m

Subtotal (total of amounts k to m) I

Closing balance of restricted farm losses to be carried forward to future tax years (amount H minus amount I) **480** J

Note

The total losses for the year from all farming businesses are calculated without including scientific research expenses.

Note 10: For tax years that end before March 21, 2013, use \$6,250 instead of \$15,000.

Note 11: A restricted farm loss expires as follows:

- after 10 tax years if it arose in a tax year ending before 2006; and
- after 20 tax years if it arose in a tax year ending after 2005.

Part 5 – Listed personal property losses**Continuity of listed personal property loss and request for a carryback**

Listed personal property losses at the end of the previous tax year a

Deduct: Listed personal property loss expired after 7 tax years **500** b

Listed personal property losses at the beginning of the tax year (amount a **minus** amount b) ... **502** **A**

Add: Current-year listed personal property loss (from Schedule 6) **510** **B**

Subtotal (amount A **plus** amount B) **C**

Deduct:

Listed personal property losses from previous tax years applied against listed personal property gains **530** c

Enter amount c on line 655 of Schedule 6.

Other adjustments **550** d

Subtotal (amount c **plus** amount d) **D**

Listed personal property losses remaining before any request for a carryback (amount C **minus** amount D) **E**

Deduct – Request to carry back listed personal property loss to:

First previous tax year to reduce listed personal property gains **961** e

Second previous tax year to reduce listed personal property gains **962** f

Third previous tax year to reduce listed personal property gains **963** g

Subtotal (total of amounts e to g) **F**

Closing balance of listed personal property losses to be carried forward to future tax years (amount E **minus** amount F) **580** **G**

Part 7 – Limited partnership losses

Current-year limited partnership losses

1	2	3	4	5	6	7
Partnership account number	Tax year ending yyyy/mm/dd	Corporation's share of limited partnership loss	Corporation's at-risk amount	Total of corporation's share of partnership investment tax credit, farming losses, and resource expenses	Column 4 minus column 5 (if negative, enter "0")	Current-year limited partnership losses (column 3 minus column 6)
600	602	604	606	608		620
1.						
Total (enter this amount on line 222 of Schedule 1)						

Limited partnership losses from previous tax years that may be applied in the current year

1	2	3	4	5	6	7
Partnership account number	Tax year ending yyyy/mm/dd	Limited partnership losses at the end of the previous tax year and amounts transferred on an amalgamation or on the wind-up of a subsidiary	Corporation's at-risk amount	Total of corporation's share of partnership investment tax credit, business or property losses, and resource expenses	Column 4 minus column 5 (if negative, enter "0")	Limited partnership losses that may be applied in the year (the lesser of columns 3 and 6)
630	632	634	636	638		650
1.						

Continuity of limited partnership losses that can be carried forward to future tax years

1	2	3	4	5	6
Partnership account number	Limited partnership losses at the end of the previous tax year	Limited partnership losses transferred in the year on an amalgamation or on the wind-up of a subsidiary	Current-year limited partnership losses (from line 620)	Limited partnership losses applied in the current year (must be equal to or less than line 650)	Current year limited partnership losses closing balance to be carried forward to future years (column 2 plus column 3 plus column 4 minus column 5)
660	662	664	670	675	680
1.					
Total (enter this amount on line 335 of the T2 return)					

Note

If you need more space, you can attach more schedules.

Part 8 – Election under paragraph 88(1.1)(f)

If you are making an election under paragraph 88(1.1)(f), check the box **190** Yes ☐

In the case of the wind-up of a subsidiary, if the election is made, the non-capital loss, restricted farm loss, farm loss, or limited partnership loss of the subsidiary—that otherwise would become the loss of the parent corporation for a particular tax year starting after the wind-up began—will be considered as the loss of the parent corporation for its immediately preceding tax year and not for the particular year.

Note

This election is only applicable for wind-ups under subsection 88(1) that are reported on Schedule 24, *First-Time Filer after Incorporation, Amalgamation, or Winding-up of a Subsidiary into a Parent*.

Non-Capital Loss Continuity Workchart

Part 6 – Analysis of balance of losses by year of origin

Non-capital losses

Year of origin	Balance at beginning of year	Loss incurred in current year	Adjustments and transfers	Loss carried back Parts I & IV	Applied to reduce		Balance at end of year
					Taxable income	Part IV tax	
1st preceding taxation year 2019-12-31	132	N/A		N/A			132
2nd preceding taxation year 2018-12-31	167	N/A		N/A			167
3rd preceding taxation year 2017-12-31	996	N/A		N/A			996
4th preceding taxation year 2016-12-31	885	N/A		N/A			885
5th preceding taxation year 2015-12-31	2,071	N/A		N/A			2,071
6th preceding taxation year 2014-12-31	1,444	N/A		N/A			1,444
7th preceding taxation year 2013-12-31	5,724	N/A		N/A	14		5,710
Total	11,419				14		11,405

Fixed Assets Reconciliation

Reconciliation of change in fixed assets per financial statements to amounts used per tax return.

Tax return

Additions for tax purposes – Schedule 8 regular classes		
Additions for tax purposes – Schedule 8 leasehold improvements	+	
Operating leases capitalized for book purposes	+	
Capital gain deferred	+	
Recapture deferred	+	
Deductible expenses capitalized for book purposes – Schedule 1	+	
Other (specify):		
	+	
Total additions per books	=	
Proceeds up to original cost – Schedule 8 regular classes		
Proceeds up to original cost – Schedule 8 leasehold improvements	+	
Proceeds in excess of original cost – capital gain	+	
Recapture deferred – as above	+	
Capital gain deferred – as above	+	
Pre V-day appreciation	+	
Other (specify):		
	+	
Total proceeds per books	=	
Depreciation and amortization per accounts – Schedule 1		-
Loss on disposal of fixed assets per accounts		-
Gain on disposal of fixed assets per accounts		+
Net change per tax return	=	

Financial statements

Fixed assets (excluding land) per financial statements

Closing net book value		
Opening net book value		-
Net change per financial statements	=	

If the amounts from the tax return and the financial statements differ, explain why below.

Shareholder Information

Corporation's name	Business number	Tax year-end Year Month Day
DL 2016 Holdings Corporation	85584 7455 RC0001	2020-12-31

- All private corporations must complete this schedule for any shareholder who holds 10% or more of the corporation's common and/or preferred shares.
- Provide only one number (business number, partnership account number, social insurance number or trust number) per shareholder.

	Name of shareholder (after name, indicate in brackets if the shareholder is a corporation, partnership, individual, or trust) 100	Business number or partnership account number (9 digits, 2 letters, and 4 digits. If not registered, enter "NR") 200	Social insurance number (9 digits) 300	Trust number (T followed by 8 digits) 350	Percentage common shares 400	Percentage preferred shares 500
1	TOWN OF LADYSMITH	108127622RC0001			100.000	
2						
3						
4						
5						
6						
7						
8						
9						
10						

Corporate Taxpayer Summary

Corporate information

Corporation's name	DL 2016 Holdings Corporation															
Taxation Year	2020-01-01 to 2020-12-31															
Jurisdiction	British Columbia															
BC	AB	SK	MB	ON	QC	NB	NS	NO	PE	NL	XO	YT	NT	NU	OC	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Corporation is associated	N															
Corporation is related	N															
Number of associated corporations																
Type of corporation	Other Private Corporation															
Total amount due (refund) federal and provincial*																

* The amounts displayed on lines "Total amount due (refund) federal and provincial" are all listed in the help. Press F1 to consult the context-sensitive help.

Summary of federal information

Net income	14
Taxable income	
Donations	
Calculation of income from an active business carried on in Canada	14
Dividends paid	
Dividends paid -- Regular	
Dividends paid -- Eligible	
Balance of the low rate income pool at the end of the previous year	
Balance of the low rate income pool at the end of the year	
Balance of the general rate income pool at the end of the previous year	
Balance of the general rate income pool at the end of the year	
Part I tax (base amount)	

Summary of federal carryforward/carryback information

Carryforward balances	
Non-capital losses	11,405

Summary of provincial information -- provincial income tax payable

	British Columbia	Saskatchewan	Manitoba
% Allocation	100.00		
Attributed taxable income			
Tax payable before deduction			
Deductions and credits			
Tax payable or refundable credit			
Attributed taxable capital	N/A		
Capital tax payable*	N/A		
Instalments and refundable credits	N/A		
Balance due/Refund (-)	N/A		
Credit unions and caisses populaires profits tax (MB-Credit Unions)			
Tax payable	N/A	N/A	
Logging tax payable (FIN542)			
Tax payable		N/A	N/A

* For Manitoba, this includes the Outstanding Balance Excluding Instalments.

Summary – taxable capital

Federal

Corporate name	Taxable capital used to calculate the business limit reduction (T2, line 415)	Taxable capital used to calculate the SR&ED expenditure limit for a CCPC (Schedules 31 and 49)	Taxable capital used to calculate line 233 of the T2 return	Taxable capital used to calculate line 234 of the T2 return
DL 2016 Holdings Corporation				
Total				

Québec

Corporate name	Paid-up capital used to calculate the Québec business limit reduction (CO-771) and to calculate the additional deduction for transportation costs of remote manufacturing SMEs (CO-156.TR)	Paid-up capital used to calculate the tax credit for investment (CO-1029.8.36.IN) and to determine the applicability of Forms CO-1029.8.33.CS and CO-1029.8.33.TE	Paid-up capital used to calculate the \$1 million deduction (CO-1137.A and CO-1137.E)	Paid-up capital used to determine the applicability of Form CO-737.SI
Total				

Ontario

Corporate name	Specified capital used to calculate the expenditure limit – Ontario innovation tax credit (Schedule 566)
Total	

Other provinces

Corporate name	Capital used to calculate the Newfoundland and Labrador capital deduction on financial institutions (Schedule 306)
Total	

Five-Year Comparative Summary

	Current year	1st prior year	2nd prior year	3rd prior year	4th prior year
Federal information (T2)					
Taxation year end	2020-12-31	2019-12-31	2018-12-31	2017-12-31	2016-12-31
Net income	14	-132	-167	-996	-885
Taxable income					
Active business income	14				
Dividends paid					
Dividends paid – Regular					
Dividends paid – Eligible					
LRIP – end of the previous year					
LRIP – end of the year					
GRIP – end of the previous year					
GRIP – end of the year					
Donations					
Balance due/refund (-)					
Line 996 – Amended tax return	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Loss carrybacks requested in prior years to reduce taxable income					
Taxation year end	2020-12-31	2019-12-31	2018-12-31	2017-12-31	2016-12-31
Taxable income before loss carrybacks	N/A	N/A			
Non-capital losses	N/A	N/A			
Net capital losses (50%)	N/A	N/A			
Restricted farm losses	N/A	N/A			
Farm losses	N/A	N/A			
Listed personal property losses (50%)	N/A	N/A			
Total loss carried back to prior years	N/A	N/A			
Adjusted taxable income after loss carrybacks	N/A	N/A			
Losses in the current year carried back to previous years to reduce taxable income (according to Schedule 4)					
Taxation year end	2020-12-31	2019-12-31	2018-12-31	2017-12-31	2016-12-31
Adjusted taxable income before current year loss carrybacks*	N/A				N/A
Non-capital losses	N/A				N/A
Net capital losses (50%)	N/A				N/A
Restricted farm losses	N/A				N/A
Farm losses	N/A				N/A
Listed personal property losses (50%)	N/A				N/A
Total current year losses carried back to prior years	N/A				N/A
Adjusted taxable income after loss carrybacks	N/A				N/A

* The adjusted taxable income before current year loss carryback takes into account loss carrybacks that were made in prior taxation years.

Loss carrybacks requested in prior years to reduce taxable dividends subject to Part IV tax

Taxation year end	2020-12-31	2019-12-31	2018-12-31	2017-12-31	2016-12-31
Adjusted Part IV tax multiplied by the multiplication factor**, before loss carrybacks	N/A	N/A			
Non-capital losses	N/A	N/A			
Farm losses	N/A	N/A			
Total loss carried back to prior years	N/A	N/A			
Adjusted Part IV tax multiplied by the multiplication factor**, after loss carrybacks	N/A	N/A			

Losses in the current year carried back to previous years to reduce taxable dividends subject to Part IV tax (according to Schedule 4)

Taxation year end	2020-12-31	2019-12-31	2018-12-31	2017-12-31	2016-12-31
Adjusted Part IV tax multiplied by the multiplication factor**, before current-year loss carrybacks***	N/A				N/A
Non-capital losses	N/A				N/A
Farm losses	N/A				N/A
Total current year losses carried back to prior years	N/A				N/A
Adjusted Part IV tax multiplied by the multiplication factor**, after loss carrybacks	N/A				N/A

** The multiplication factor is 3 for dividends received before January 1, 2016, and 100 / 38 1/3 for dividends received after December 31, 2015.

*** The adjusted Part IV tax multiplied by the multiplication factor before current-year loss carrybacks takes into account loss carrybacks that were made in prior taxation years. This amount is multiplied by the multiplication factor to help you determine the loss amount that must be used to reduce Part IV tax payable to zero.

Federal taxes

Taxation year end	2020-12-31	2019-12-31	2018-12-31	2017-12-31	2016-12-31
Part I					
Part IV					
Part III.1					
Other*					

* The amounts displayed on lines "Other" are all listed in the help. Press F1 to consult the context-sensitive help.

Credits against Part I tax

Taxation year end	2020-12-31	2019-12-31	2018-12-31	2017-12-31	2016-12-31
Small business deduction					
M&P deduction					
Foreign tax credit					
Investment tax credit					
Abatement/other*					

* The amounts displayed on lines "Other" are all listed in the help. Press F1 to consult the context-sensitive help.

Refunds/credits

Taxation year end	2020-12-31	2019-12-31	2018-12-31	2017-12-31	2016-12-31
ITC refund					
Dividend refund					
– Eligible dividends					
– Non-eligible dividends					
Installments					
Other*					

* The amounts displayed on lines "Other" are all listed in the help. Press F1 to consult the context-sensitive help.

British Columbia

Taxation year end	<u>2020-12-31</u>	<u>2019-12-31</u>	<u>2018-12-31</u>	<u>2017-12-31</u>	<u>2016-12-31</u>
% Allocation	100.00	100.00	100.00	100.00	100.00
Attributed taxable income					
Income tax payable before deduction					
Income tax deductions /credits					
Net income tax payable					
Logging tax payable (FIN542)					
Tax payable					
B.C. general					
Taxable capital					
Capital tax payable					
Instalments and refundable credits					
Capital tax balance due/refund					

Adjusting Journal Entries

DL 2016 Holdings Corporation

Year End: December 31, 2020

Adjusting Journal Entries

Date: 1/1/2020 To 12/31/2020

Preparer	Reviewer	Partner
TJ 3/21/2021	BM 3/31/2021	

2. 3. 1

Number	Date	Name	Account No	Debit	Credit	Recurrence	Misstatement
1	12/31/2020	Bank	1050	294.59			
1	12/31/2020	Interest Income	8200		294.59		
		To record interest earned on bank account balance					
2	12/31/2020	Bank	1050	60,478.26			
2	12/31/2020	Due to from Town of Ladysmith	2520		1,750.10		
2	12/31/2020	Revenue	3100		58,728.16		
		To record deposits received per bank statement					
3	12/31/2020	Due to from Town of Ladysmith	2520		280.87		
3	12/31/2020	Accounting	6010	280.87			
		To record payment of accounting fees (half of VCI-33927)					
4	12/31/2020	Due to from Town of Ladysmith	2520		58,728.16		
4	12/31/2020	Rent-premises	6750	58,728.16			
		To record rent as in previous years to Town of Ladysmith paid in 2021					
				119,781.88	119,781.88		
		Net Income (Loss)	13.72				

Trial Balance

DL 2016 Holdings Corporation

Year End: December 31, 2020

Trial balance for client

Preparer	Reviewer	Partner
TJ 3/19/2021	BM 3/31/2021	

4. 4

Account	Prelim	Adj's	Reclass	Rep
1050 Bank	1,141.90	60,772.85	0.00	61,914.75
2520 Due to from Town of Ladysmit	(6,992.00)	(60,759.13)	0.00	(67,751.13)
2910 SHARE CAPITAL	(10.00)	0.00	0.00	(10.00)
2995 Retained Earnings	5,860.10	0.00	0.00	5,860.10
3100 Revenue	0.00	(58,728.16)	0.00	(58,728.16)
6010 Accounting	0.00	280.87	0.00	280.87
6750 Rent-premises	0.00	58,728.16	0.00	58,728.16
8200 Interest Income	0.00	(294.59)	0.00	(294.59)
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Income (Loss)	0.00			13.72



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Status

Timestamp

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eanderson@ladysmith.ca

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Status

Timestamps

STAFF REPORT TO COUNCIL

Report Prepared By: Christina Hovey, RPP, MCIP
Reviewed By: Jake Belobaba, RPP, MCIP, Dir. of Development Services
Meeting Date: September 21, 2021
File No:
Re: Community Planning Advisory Committee Terms of Reference

RECOMMENDATION:

That Council amend the Terms of Reference for the Community Planning Advisory Committee to remove the requirement that meetings take place in the Council Chamber for the reasons outlined in the staff report dated September 21, 2021.

EXECUTIVE SUMMARY:

The Terms of Reference for the Community Planning Advisory Committee (CPAC) specify that meetings will be located in the Council Chamber. Staff recommend removing this requirement to allow flexibility for CPAC to meet in other spaces (e.g., Aggie Hall, Frank Jameson Community Centre) or virtually if that becomes an option in the future.

PREVIOUS COUNCIL DIRECTION:

Resolution #	Date	Resolution
CS 2019-124	April 1, 2019	That Council: 1. Adopt the terms of reference for the Community Planning Advisory Committee. ...

INTRODUCTION/BACKGROUND:

Due to the COVID-19 pandemic, CPAC has been meeting electronically as permitted by Ministerial Order M192. This order is scheduled to expire at midnight on September 28, 2021, requiring a return to in-person meetings.

Currently, CPAC's Terms of Reference state that "meetings will take place in Council Chamber". Staff are recommending that this requirement be removed to allow for flexibility in meeting locations. CPAC meetings generally host between 10-15 people (4-7 committee members, 1 Council Liaison, 1-2 staff members, 2 or more applicants or members of the public). The size of the Council Chamber does not allow for 2 metre "physical distancing, which has become the norm (and periodically a requirement) over the past 18 months. When several applications are being considered, it would be beneficial to host the meeting in a larger space (e.g., Aggie Hall). CPAC would also need to meet at an alternate location if City Hall was ever unavailable, for example, due to a scheduling conflict or an emergency renovation.

The proposed revision to CPAC's Terms of Reference could also allow electronic meetings, subject to the provisions of "Council Procedures Bylaw 2009, No. 1666".

The recommended revisions to the CPAC Terms of Reference are in Attachment A.

ALTERNATIVES:

Council can choose not to amend the Terms of Reference for the Community Planning Advisory Committee.

FINANCIAL IMPLICATIONS:

N/A

LEGAL IMPLICATIONS:

N/A

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

CPAC meetings are open to the public. The location of the meetings are included in the meeting agendas which are posted to the Town's website the week prior to the meeting.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

The draft revisions to the CPAC Terms of Reference have been reviewed by the Corporate Officer.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

- | | |
|--|--|
| <input type="checkbox"/> Complete Community Land Use | <input type="checkbox"/> Low Impact Transportation |
| <input type="checkbox"/> Green Buildings | <input type="checkbox"/> Multi-Use Landscapes |
| <input type="checkbox"/> Innovative Infrastructure | <input type="checkbox"/> Local Food Systems |
| <input type="checkbox"/> Healthy Community | <input type="checkbox"/> Local, Diverse Economy |
| <input checked="" type="checkbox"/> Not Applicable | |

ALIGNMENT WITH STRATEGIC PRIORITIES:

- | | |
|---|--|
| <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Economy |
| <input type="checkbox"/> Community | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Waterfront | |

I approve the report and recommendation(s).

Allison McCarrick, Chief Administrative Officer

ATTACHMENT:

- A. Draft changes to CPAC Terms of Reference

COMMUNITY PLANNING ADVISORY COMMITTEE**Type**

☒ Council Committee ☐ Task Force

Mandate

The Community Planning Advisory Committee is a Select Committee of Council pursuant to section 142 of the *Community Charter*.

The mandate of the committee is to provide feedback to applicants and advice to Council on land use applications, policies, regulations and initiatives referred either directly by Council or through the Development Approval Procedures Bylaw.

The Community Planning Advisory Committee (the Committee) will provide:

- (a) Feedback to applicants and recommendations to Council on the following types of development applications, using the principles set out in Schedule A:
- Amendments to the Official Community Plan (OCP) where a change in land use designation is proposed.
 - Amendments to the Zoning Bylaw where change in zone, land use and/or density is proposed.
 - Issuance of a Development Permit where new construction is proposed in accordance with the guidelines for the Downtown (DPA 2).
 - Development or redevelopment of land, buildings or structures that are on the Community Heritage Register.
- (b) Advice to Council or participate on a project advisory committee or task force on behalf of the Committee for Town-initiated land use initiatives, policies or plans, such as new OCP policies, a major review of the OCP, a new area plan, or significant amendments to the Zoning Bylaw.

Authority

This is an advisory committee. The Committee will review matters as outlined within the Committee Mandate, and make recommendations to Council.

Membership and Terms

The Committee will be comprised of the following:

- Seven citizen members
- One Council liaison to facilitate ongoing communication between Council and the Committee on matters referred by Council (This is an *ex-officio* or non-voting role)
- One alternate Council liaison (This is an *ex-officio* or non-voting role)

Each member appointed by Council shall serve a two year term. A member appointed by Council shall serve a maximum of six consecutive years.

Membership Requirements/Qualifications

Members of the Committee will represent the diversity of the community.

The seven citizen members of the Committee will represent a broad range of skills and/or experience in economic and social development, housing, design, and the environment, in areas such as:

- Development economics
- Ladysmith's social issues, including housing
- Preservation and restoration of heritage buildings
- Architecture, urban design or landscape architecture
- Environmental protection and climate change.

Staff Support

The Committee will be supported by one Development Services Department staff liaison (This is an *ex-officio* or non-voting role.)

Reporting

Committee recommendations related to development applications will be conveyed to Council through the established development review process, and generally contained in staff reports to Council. Committee minutes will be provided to Council on a regular basis.

Meeting Management**(a) Chairperson**

- The Chairperson will be elected annually by the members.
- The first Chairperson will be elected at the first meeting of the Committee, and annually thereafter at the first meeting following July 1st.
- If the Chairperson is unable to attend a meeting, the members present will select an acting Chairperson for that meeting.
- An ex-officio member may not serve as Chairperson of the Committee.

(b) Meeting Times and ~~Location~~ Procedures

- The Committee will meet once per month, if there are referrals to consider.
- ~~Meetings will take place in the Council Chamber.~~ The meeting location will be published in the meeting agenda.
- The Council Procedure Bylaw of the Town applies to meetings of the Committee.
- Meetings of the Committee will be open meetings pursuant to section 93 of the *Community Charter*.

(c) Agendas and Minutes

- Staff in the Development Services Department, in consultation with the Chairperson, will prepare the meeting agenda and distribute it to the members of the Committee one week prior to the meeting date.
- Recording of meeting minutes will be assigned by the Director of Development Services. Draft minutes will be reviewed by the Chairperson.
- Draft minutes will be distributed with the meeting agenda package.
- Recommendations from the Committee will be included in the Staff Report to Council on the referred matter.
- Minutes of the Committee meetings will be posted on the Town of Ladysmith website and included in Council agenda packages.

Alignment with Council Strategic Priorities

- | | |
|--|---|
| <input checked="" type="checkbox"/> Employment & Tax Diversity | <input type="checkbox"/> Natural & Built Infrastructure |
| <input type="checkbox"/> Watershed Protection & Water Management | <input type="checkbox"/> Partnerships |
| <input checked="" type="checkbox"/> Communications & Engagement | <input type="checkbox"/> Not Applicable |

Schedule A**1. Application Review Process Principles****(a) OCP or Zoning Bylaw Application Review**

- Staff will provide a report outlining the general proposal which will be included in the meeting agenda package.
- The Community Planning Advisory Committee will:
 - Refer to the Official Community Plan and Council's strategic priorities in the review of the proposal
 - Hear from the applicant and its consulting team through a brief presentation to summarize the proposal.
 - Consider each proposal on its own merits.
 - Provide its advice to Council in the form of a motion

(b) Development Permit Application Review

- Staff will provide a report outlining the general proposal which will be included in the meeting agenda package.
- The Community Planning Advisory Committee will:
 - Use the design guidelines contained within the Official Community Plan in the review of development permit proposals.
 - Hear from the applicant's design team through a brief presentation to summarize their design criteria and proposal.
 - Consider each proposal as an expression of the evolution of the streetscape of the Downtown and aim for the highest standard of excellence in the built environment.
 - Consider each proposal on its own merits.
 - Provide its advice to Council in the form of a motion or statement of review.

STAFF REPORT TO COUNCIL

Report Prepared By: Julie Tierney
Reviewed By: Allison McCarrick, CAO
Meeting Date: September 21, 2021
File No: 0400-60-30
Re: **Request for Cowichan Valley Regional District Bylaw Amendment, Fireworks Sale and Discharge Regulation**

RECOMMENDATION:

That Council direct staff to request that the Cowichan Valley Regional District Board amend “Cowichan Valley Regional District Bylaw No. 39 – Fireworks Sale and Discharge Regulation Bylaw, 1970” to include the following Ladysmith-specific special events:

- a. the last Thursday of November; and
- b. the Sunday directly preceding BC Day, where the drought level rating established by the Cowichan Valley Regional District is no greater than Level 3.

EXECUTIVE SUMMARY:

The Cowichan Valley Regional District (CVRD) governs the sale and use of fireworks within the CVRD, including the Town of Ladysmith. Fireworks Discharge Permits may be issued for dates the CVRD has deemed permissible. These dates do not include annual events specific to Ladysmith.

PREVIOUS COUNCIL DIRECTION:

N/A

INTRODUCTION/BACKGROUND:

Currently the discharge of fireworks in the Town of Ladysmith is regulated under “Cowichan Valley Regional District Bylaw No. 39 – Fireworks Sale and Discharge Regulation Bylaw, 1970” (Attachment A). This bylaw permits the discharge of fireworks on July 1, October 31, and January 1, providing the applicant has met the permit conditions and signed the Fireworks Discharge Permit (Attachment B). All other dates, must be approved by the CVRD Board upon special request.

Staff are recommending an amendment to “Cowichan Valley Regional District Bylaw No. 39 – Fireworks Sale and Discharge Regulation Bylaw, 1970” to include in the CVRD’s list of permissible dates two annual special events that take place in Ladysmith. The first date is the Sunday directly preceding BC Day, for the Ladysmith Days event, provided the drought rating is no greater than Level 3 (Attachment C) and subject to local fire department approval, which is

consistent with requirements for the July 1 event. The second date is the last Thursday in November, for the Ladysmith Light Up event.

ALTERNATIVES:

Council can choose to:

1. Not request that the CVRD Board amend “Cowichan Valley Regional District Bylaw No. 39 – Fireworks Sale and Discharge Regulation Bylaw, 1970.”
2. Direct staff to review other options provided by Council.

FINANCIAL IMPLICATIONS:

N/A

LEGAL IMPLICATIONS:

N/A

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

There are no citizen or public relations implications anticipated as firework displays during Ladysmith special events are popular with residents and visitors.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

N/A

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

- | | |
|---|--|
| <input type="checkbox"/> Complete Community Land Use | <input type="checkbox"/> Low Impact Transportation |
| <input type="checkbox"/> Green Buildings | <input type="checkbox"/> Multi-Use Landscapes |
| <input type="checkbox"/> Innovative Infrastructure | <input type="checkbox"/> Local Food Systems |
| <input checked="" type="checkbox"/> Healthy Community | <input type="checkbox"/> Local, Diverse Economy |
| <input type="checkbox"/> Not Applicable | |

ALIGNMENT WITH STRATEGIC PRIORITIES:

- | | |
|---|---|
| <input type="checkbox"/> Infrastructure | <input type="checkbox"/> Economy |
| <input checked="" type="checkbox"/> Community | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Waterfront | |

I approve the report and recommendation(s).

Allison McCarrick, Chief Administrative Officer

ATTACHMENT(S):

- A. Cowichan Valley Regional District Bylaw No. 39 – Fireworks Sale and Discharge Regulation Bylaw, 1970
- B. Fireworks Discharge Permit
- C. CVRD Drought Rating



COWICHAN VALLEY REGIONAL DISTRICT

Bylaw No. 39

(As Amended by Bylaw No. 3303, 3633, 3655, 3951)

COWICHAN VALLEY REGIONAL DISTRICT BYLAW NO. 39 - FIREWORKS SALE AND DISCHARGE REGULATION BYLAW, 1970

CONSOLIDATED FOR CONVENIENCE ONLY

The amendment bylaw(s) listed below have been incorporated into enactment Bylaw No. 39 for convenience purposes only. Persons making use of the consolidated version of Bylaw No. 39 are advised that it is not a legal document and that for the purpose of interpreting and applying the law, the original bylaw(s) must be consulted. Certified copies of original bylaws are available through the Corporate Secretary's office.

AMENDMENT BYLAW

**Bylaw No. 3303
Bylaw No. 3633
Bylaw No. 3655
Bylaw No. 3951**

EFFECTIVE DATE

**August 26, 2009
September 12, 2012
November 14, 2012
October 14, 2015**



COWICHAN VALLEY REGIONAL DISTRICT

Bylaw No. 39 - Consolidated for Convenience with Amending Bylaw Nos. 3302, 3633, 3655, 3951

A Bylaw to regulate the sale and use of fireworks within the Regional District of Cowichan Valley, excluding the Corporation of the City of Duncan, and the Corporation of the District Municipality

WHEREAS it is enacted by Section 870 of the "Municipal Act", R.S.B.C. 1960, Chap. 255, that the sale or disposal to any person of firecrackers and other fireworks may be by-law be regulated and prohibited;

AND WHEREAS the said regulatory powers have been by Letters Patent granted to the Regional District of Cowichan Valley;

AND WHEREAS it is deemed expedient to regulate the sale and disposal to any person of firecrackers and other fireworks in the said Regional District;

AND WHEREAS it is enacted by Section 871 of the said Act that the Board may be by-law regulate or prohibit the exploding of firecrackers or other fireworks;

AND WHEREAS the said regulatory powers of Section 871 of the said Act have also been by Letters Patent granted to the Regional District of Cowichan Valley;

AND WHEREAS it is deemed expedient to regulate the exploding of firecrackers or other fireworks throughout the Regional District;

AND WHEREAS it is enacted by Clause (a1) of sub-section (1) of the said Section 871 of the said Act that notwithstanding any regulation or prohibition enacted under the last recited provision of the said Section 871 the Board may authorize the issuance of a permit to any person or organization for the purpose of the observance or the celebration of any special event or festival by the use of firecrackers or other fireworks of any nature or kind, and may specify the terms and conditions thereof;

AND WHEREAS the said power to issue permits under clause (a1) of sub-section (1) of Section 871 of the Act has been by Letters Patent granted to the Regional District of Cowichan Valley;

AND WHEREAS the member municipality of the Corporation of the City of Duncan and the Corporation of the District Municipality of North Cowichan do not participate in the regulations pursuant to this Bylaw;

AND WHEREAS this bylaw is designated under Section 266.1 of the *Local Government Act* and Section 264 of the *Community Charter* as a bylaw that may be enforced by means of a tick and fines.

.../2

1. **DEFINITIONS**

"Authority having jurisdiction" means, for the purposes of this bylaw, any person designated by the Municipal Council or Regional Board of the applicable Local Government to administer or enforce this bylaw.

"Board" means the Board of Directors of the Cowichan Valley Regional District.

"Bylaw Enforcement Officer" means the person designated by the Board to administer and enforce bylaws within the Cowichan Valley Regional District.

"Discharge" means to fire, ignite, explode or set off or cause to be fired, ignited, exploded or set off.

"Fire Chief" means the Chief of the Fire Department in the jurisdiction that the public special event or festival is being held.

"Fire Safety Plan" means a plan detailing the procedures to protect public safety when discharging fireworks.

"Fireworks" means, as defined by the *Fire Works Act*, "includes cannon crackers, fireballs, firecrackers, mines, Roman candles, skyrockets, squibs, torpedoes and any other explosive designated as a firework by regulation".

"Fireworks Discharge Permit" means a current and valid permit in the form attached as Schedule A to this Bylaw, specifying and authorizing a person or organization to possess and discharge fireworks.

"Livestock" means cattle and other animals of the bovine species, horses, donkeys, mules, llamas, ostrich, swine, sheep or goats.

"Livestock property" means land where livestock is raised, reared or grazes.

"Public Special Event or Festival" means the observance or celebration of a public special event, festival or other ceremony sponsored or conducted by an organization or person.

"Ticket" means municipal ticket information in the form described in the *Community Charter Bylaw Enforcement Ticket Regulation*.

2. **APPLICATION**

This bylaw applies to the following municipalities and electoral areas in the Cowichan Valley Regional District namely, the Town of Lake Cowichan; the Town of Ladysmith; Electoral Area A – Mill Bay/Malahat; Electoral Area B – Shawnigan Lake; Electoral Area C – Cobble Hill; Electoral Area D – Cowichan Bay; Electoral Area E – Cowichan Station/Sahtlam/Glenora; Electoral Area F – Cowichan Lake South/Skutz Falls; Electoral Area G – Saltair/Gulf Islands; Electoral Area H – North Oyster/Diamond; and Electoral Area I – Youbou/Meade Creek.

3. **PROHIBITIONS**

- a) Except as permitted by Section 4 of this bylaw, no person shall sell or cause to be sold, keep with the intent to sell or dispose of to any person, give, or accept from another person, any fireworks.

- b) Except as permitted by Section 4 of this bylaw, no person shall discharge or facilitate the discharge of fireworks.

.../3

4. **REQUIREMENTS FOR SPECIAL EVENTS**

- a) Despite subsections 3(a) and (b), any person or organization may possess and discharge fireworks at a public special event or festival if the person or organization has a fire safety plan and holds a valid Fireworks Discharge Permit for the level appropriate to the nature of the fireworks being possessed and discharged, as confirmation of their knowledge and ability to safely possess and discharge fireworks in a sufficiently controlled environment.
- b) Fireworks Discharge Permits will be issued for one day only and must be approved by the CVRD.
- c) One day permits will be issued for the following days only: January 1st; July 1st; October 31st. Special request dates must be approved by the CVRD Board.
- d) No person shall discharge fireworks within 500 metres of a livestock property.

6. **RIGHT TO ENTER**

The authority having jurisdiction may enter upon any property to exercise the authority under Section 16 of the *Community Charter* or Section 268 of the *Local Government Act*, as applicable, with respect to this bylaw.

7. **PENALTIES**

A person who contravenes any of the provisions of this bylaw, or who permits any act or thing to be done in contravention or violation of any of the provisions of this bylaw, commits an offence and is liable, on summary conviction, to a fine and penalty of not less than \$50.00 and no more than the maximum permitted by law.

8. **SEVERABILITY**

If any section, subsection, sentence, clause or phrase of this bylaw is for any reason found invalid by a court of competent jurisdiction, that decision shall not affect the validity of the remaining portions of this bylaw.

9. This Bylaw may be cited for all purposes as "**Cowichan Valley Regional District Bylaw No. 39 - Fireworks Sale and Discharge Regulation bylaw, 1970**".

READ A FIRST TIME this 10th day of June, 1970.

READ A SECOND TIME this 10th day of June, 1970.

RED A THIRD TIME this 10th day of June, 1970.

ADOPTED this 10th day of June, 1970.

Gerry Giles
Chair

Joe E. Barry
Corporate Secretary



SCHEDULE "A"
To CVRD Bylaw No. 3633

FIREWORKS DISCHARGE PERMIT

LOCATION: _____

DATE: * _____

*Date must be January 1st, July 1st, or October 31st – Special request dates must be approved by the CVRD Board.

*July 1st date may be subject to LOCAL FIRE DEPARTMENT APPROVAL

Fireworks may be discharged only between the hours of 6:00 pm and 12:00 midnight on July 1st or October 31st, and on January 1st between 12:00 midnight and 1:00 am.

I, _____, have read and understand the contents of CVRD Fireworks Sale and Discharge Regulation Bylaw No. 39, and amendments, and the Fireworks Safety Awareness Information package, available at the CVRD office. I am over 19 years of age and assume responsibility for the discharge of fireworks on the date and at the location noted above. I acknowledge that fireworks are not to be discharged within 500 metres of livestock.

Name: (print) _____ Date: _____

(signature) _____

email: _____ phone: _____

This Permit is approved by: _____

CVRD Bylaw Enforcement Officer

Date: _____

Note: The RCMP and local Fire Department will be notified of the above event.



CVRD Drought Levels

Level	Conditions	Impacts	General Response Measures
0 (Green)	Normal	There is sufficient water to meet socio-economic and ecosystem needs	Preparedness Conservation
1 (Yellow)	Dry	Adverse impacts to socio-economic or ecosystem values are rare	Preparedness Conservation
2 (Peach)	Very Dry	Adverse impacts to socio-economic or ecosystem values are unlikely	Conservation Local water restrictions where appropriate
3 (Orange)	Severely Dry	Adverse impacts to socio-economic or ecosystem values are possible	Conservation Local water restrictions likely
4 (Red)	Extremely Dry	Adverse impacts to socio-economic or ecosystem values are likely	Conservation and local water restrictions Regulatory action possible
5 (Maroon)	Exceptionally Dry	Adverse impacts to socio-economic or ecosystem values are almost certain	Conservation and local water restrictions Regulatory action likely Possible emergency response

TOWN OF LADYSMITH

BYLAW NO. 2060

A Bylaw to amend "Official Community Plan Bylaw 2003, No. 1488"

WHEREAS pursuant to the *Local Government Act*, the Municipal Council is empowered to amend the Official Community Plan;

AND WHEREAS pursuant to section 488 (1)(f) of the *Local Government Act*, an official community plan may designate development permit areas for the establishment of objectives for the form and character or commercial, industrial or multi-family residential development;

AND WHEREAS the Municipal Council considers it advisable to amend "Official Community Plan Bylaw 2003, No. 1488";

NOW THEREFORE the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. Official Community Plan Map 1 – Land Use is amended as follows:
 - a. By changing the land use designation for Lot 20, District Lot 41, Oyster District, Plan 2519, Except Parts in Plans 8993, 43985 and EPP28332 from Cowichan Valley Regional District Electoral Area G – Saltair Official Community Plan Bylaw No. 2500 'Suburban Residential' to "Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488" 'Single Family Residential', 'Multi-family Residential' and 'Parks and Open Space' as shown on Schedule 1;
 - b. By changing the land use designation for Lot 2 District Lot 41 Oyster District Plan VIP65993 from 'Single Family Residential' to 'Multi-family Residential' as shown on Schedule 1; and
 - c. By changing a portion of the land use designation for Lot 1, District Lot 41, Oyster District, Plan 20461 from 'Single Family Residential' to 'Multi-family Residential' and 'Parks and Open Space' as shown on Schedule 1.
2. Official Community Plan Map 2 – Development Permit Areas is amended as follows:
 - a. By applying 'Development Permit Area 4 – Multi-Unit Residential' and 'Development Permit Area 7 – Hazard Lands' to Lot 1, District Lot 41, Oyster District, Plan 20461, a portion of Lot 2 District Lot 41 Oyster District Plan VIP65993 and Lot 20, District Lot 41, Oyster District, Plan 2519, Except Parts in Plans 8993, 43985 and EPP28332 as shown on Schedule 2.

Citation

3. This Bylaw may be cited for all purposes as "Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 63) 2021, No. 2060".

READ A FIRST TIME on the 16th day of March, 2021

READ A SECOND TIME on the 16th day of March, 2021

PUBLIC HEARING held pursuant to the provisions of the *Local Government Act*
on the 6th day of April, 2021

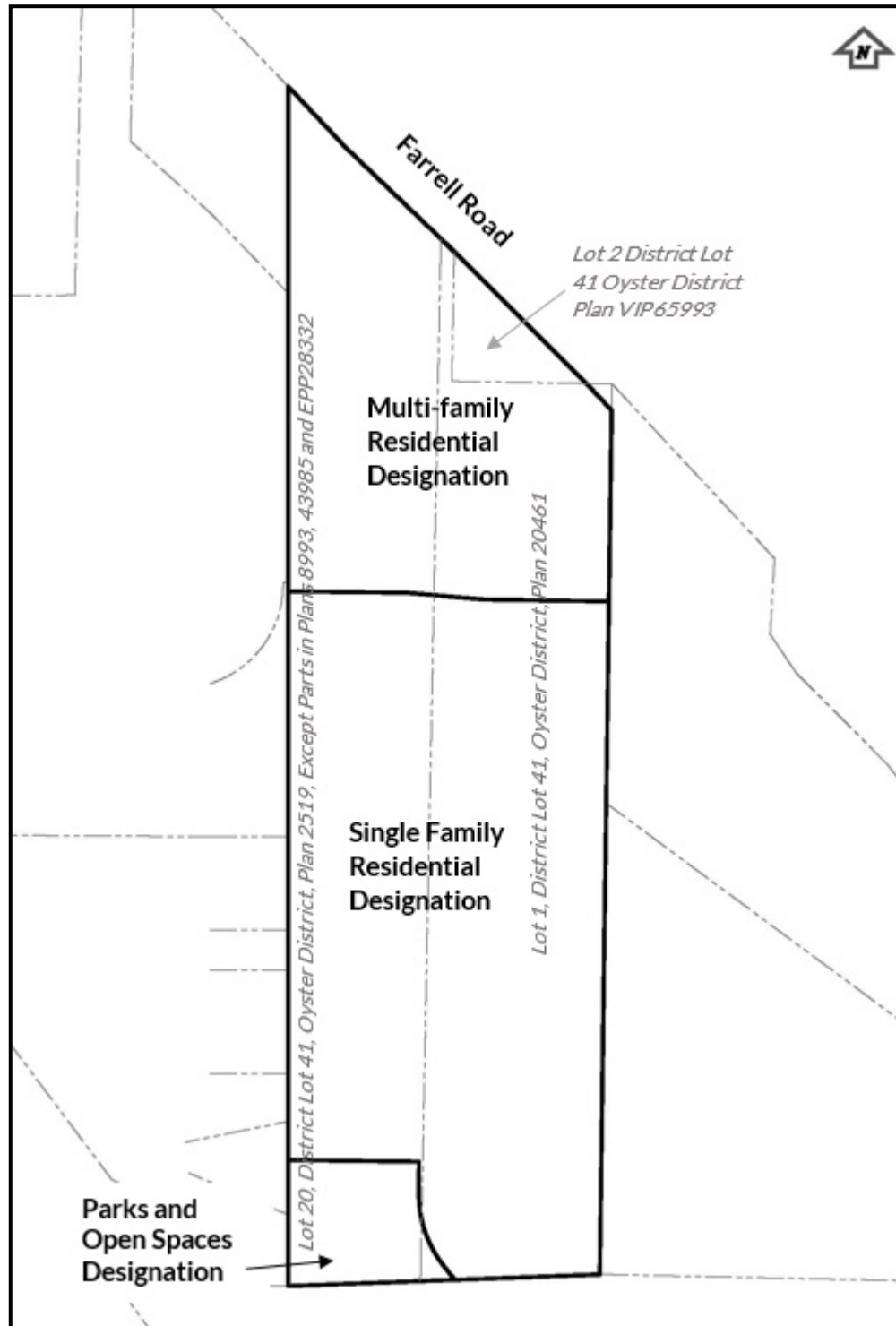
READ A THIRD TIME on the 6th day of April, 2021

ADOPTED on the day of ,

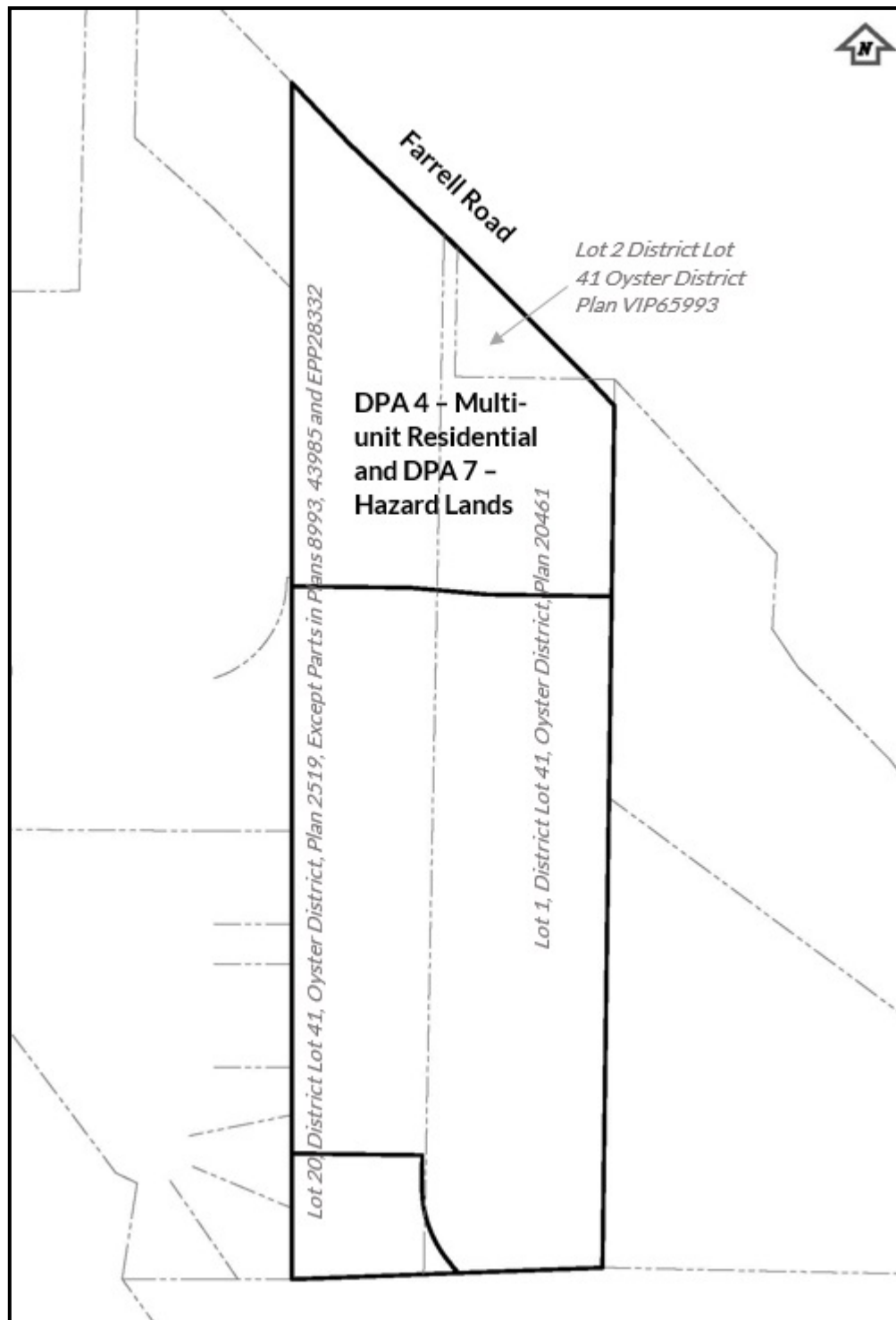
Mayor (A. Stone)

Corporate Officer (D. Smith)

Schedule 1
"Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 63) 2021, No. 2060"



Schedule 2
"Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 63) 2021, No. 2060"



TOWN OF LADYSMITH

BYLAW NO. 2061

A bylaw to amend "Town of Ladysmith Zoning Bylaw 2014, No. 1860"

WHEREAS pursuant to the *Local Government Act*, the Municipal Council is empowered to amend the Zoning Bylaw;

AND WHEREAS the Municipal Council considers it advisable to amend "Town of Ladysmith Zoning Bylaw 2014, No. 1860";

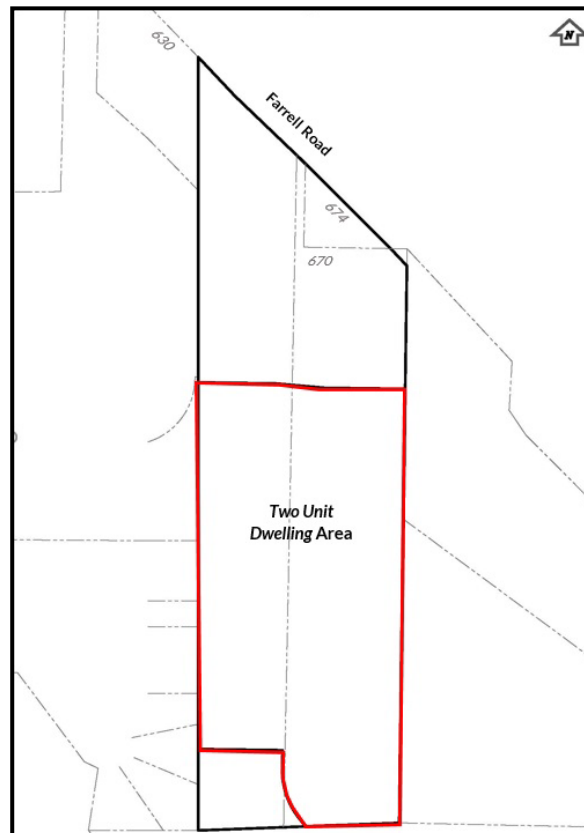
NOW THEREFORE the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. Schedule A – Zoning Bylaw Text is amended as follows:
 - a. By adding a new subsection b) to Section 7 – Site Specific Regulations under Section 10.2 Single Dwelling Residential (R-1) Zone:

“b) For the area shown in Figure 10.2.1, *Two-Unit Dwelling* is permitted as a *Principal Use*, subject to the following:

 - i) A *Two Unit Dwelling Use* is not permitted on parcels less than 780.0 square metres.
 - ii) No *Two Unit Dwelling* shall have a *Finished Floor Area* that is less than 137.0 square metres.
 - iii) No *Two Unit Dwelling* shall have a *Finished Floor Area* that exceeds 50 percent of the *Parcel Area* or 390.0 square metres, whichever is less.”

FIGURE 10.2.1 PLAN OF TWO UNIT DWELLING AREA



2. Schedule B – Zoning Bylaw Map is amended as follows:
 - a. by changing the zone for Lot 20, District Lot 41, Oyster District, Plan 2519, Except Parts in Plans 8993, 43985 and EPP28332 from Cowichan Valley Regional District Electoral Area G – Saltair Zoning Bylaw No. 2524 ‘Suburban Residential 2 Zone’ to “Town of Ladysmith Zoning Bylaw 2014, No. 1860” ‘Low Density Residential (R-3-A)’, ‘Single Dwelling Residential (R-1)’, and ‘Park and Recreation (P-2)’ as shown on Schedule 1;
 - b. by changing the zone for Lot 2 District Lot 41 Oyster District Plan VIP65993 from ‘Rural Residential (RU-1)’ to ‘Low Density Residential (R-3-A)’ as shown on Schedule 1; and
 - c. by changing the zone for Lot 1, District Lot 41, Oyster District, Plan 20461 from ‘Rural Residential (RU-1)’ to Low Density Residential (R-3-A), ‘Single Dwelling Residential (R-1)’ and ‘Park and Recreation (P-2)’ as shown on Schedule 1.

Citation

3. This Bylaw may be cited for all purposes as “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 33) 2021, No. 2061”.

READ A FIRST TIME on the 16th day of March, 2021

READ A SECOND TIME on the 16th day of March, 2021

PUBLIC HEARING held pursuant to the provisions of the *Local Government Act*
on the 6th day of April, 2021

READ A THIRD TIME on the 6th day of April, 2021

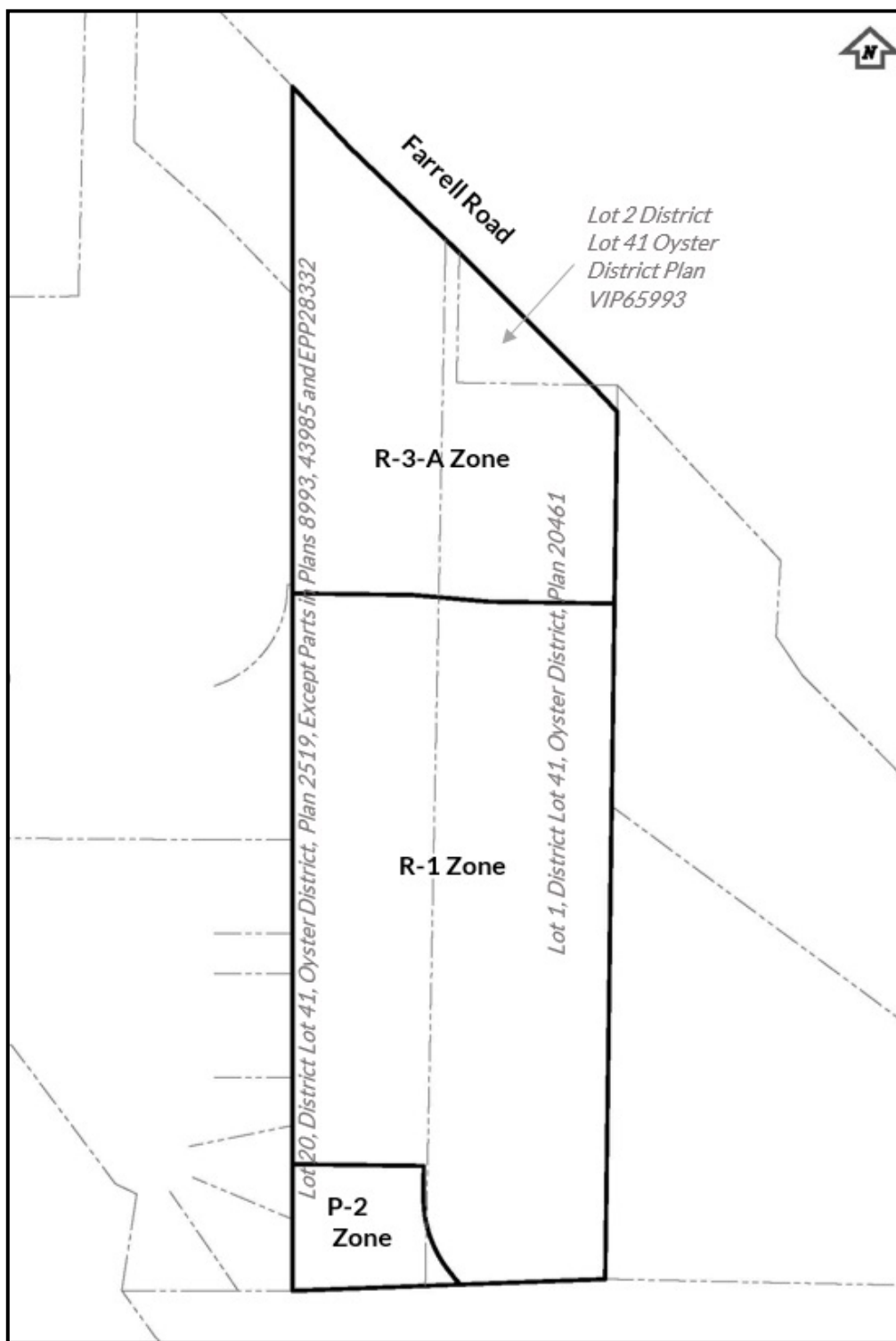
APPROVED by the Ministry of Transportation & Infrastructure
on the 3rd day of May, 2021

ADOPTED on the day of ,

Mayor (A. Stone)

Corporate Officer (D. Smith)

Schedule 1
"Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 33) 2021,
No. 2061"



2. Schedule B – Zoning Bylaw Map is amended as follows:

- a. by changing the zone for Lot 20, District Lot 41, Oyster District, Plan 2519, Except Parts in Plans 8993, 43985 and EPP28332 from Cowichan Valley Regional District Electoral Area G – Saltair Zoning Bylaw No. 2524 ‘Suburban Residential 2 Zone’ to ‘Town of Ladysmith Zoning Bylaw 2014, No. 1860’ ‘Low Density Residential (R-3-A)’, ‘Single Dwelling Residential (R-1)’, and ‘Park and Recreation (P-2)’ as shown on Schedule 1;
- b. by changing the zone for Lot 2 District Lot 41 Oyster District Plan VIP65993 from ‘Rural Residential (RU-1)’ to ‘Low Density Residential (R-3-A)’ as shown on Schedule 1; and
- c. by changing the zone for Lot 1, District Lot 41, Oyster District, Plan 20461 from ‘Rural Residential (RU-1)’ to Low Density Residential (R-3-A), ‘Single Dwelling Residential (R-1)’ and ‘Park and Recreation (P-2)’ as shown on Schedule 1.

Citation

3. This Bylaw may be cited for all purposes as “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 33) 2021, No. 2061”.

READ A FIRST TIME on the 16th day of March, 2021

READ A SECOND TIME on the 16th day of March, 2021

PUBLIC HEARING held pursuant to the provisions of the *Local Government Act*
on the day of ,

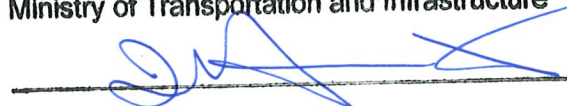
READ A THIRD TIME on the day of ,

APPROVED by the Ministry of Transportation & Infrastructure
on the day of ,

ADOPTED on the day of ,

Approved pursuant to section 52(3)(a) of
the *Transportation Act*

this 27th day of May 20, 21
Ministry of Transportation and Infrastructure



JAMIE LEIGH HOPKINS
A Commissioner for taking affidavits
within the Province of British Columbia
2100 Labieux Road, Nanaimo BC V9T 6E9

Mayor (A. Stone)

Corporate Officer (D. Smith)

TOWN OF LADYSMITH

BYLAW NO. 2064

A bylaw to amend "Town of Ladysmith Zoning Bylaw 2014, No. 1860"

WHEREAS pursuant to the *Local Government Act*, the Municipal Council is empowered to amend the Zoning Bylaw;

AND WHEREAS the Municipal Council considers it advisable to amend "Town of Ladysmith Zoning Bylaw 2014, No. 1860";

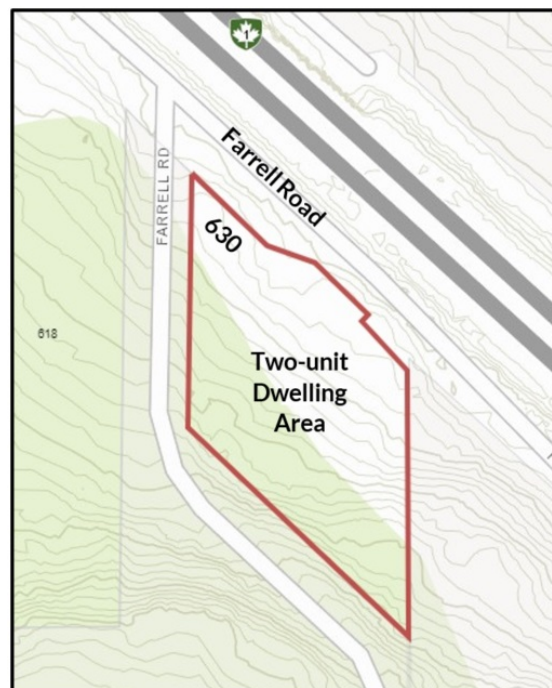
NOW THEREFORE the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. Schedule A – Zoning Bylaw Text is amended as follows:
 - a. By adding a new subsection to Section 7 – Site Specific Regulations under Section 10.2 Single Dwelling Residential (R-1) Zone:

“For the area shown in Figure 10.2.2, *Two-Unit Dwelling* is permitted as a *Principal Use*, subject to the following:

- i) A *Two Unit Dwelling Use* is not permitted on parcels less than 780.0 square metres.
- ii) No *Two Unit Dwellings* shall have a *Finished Floor Area* that is less than 137.0 square metres.
- iii) No *Two Unit Dwelling* shall have a *Finished Floor Area* that exceeds 390.0 square metres.”

FIGURE 10.2.2 PLAN OF TWO-UNIT DWELLING AREA



Citation

2. This Bylaw may be cited for all purposes as “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 35) 2021, No. 2064”.

READ A FIRST TIME on the 20th day of April, 2021

READ A SECOND TIME on the 20th day of April, 2021

PUBLIC HEARING held pursuant to the provisions of the *Local Government Act*
on the 18th day of May, 2021

READ A THIRD TIME on the 18th day of May, 2021

APPROVED by the Ministry of Transportation & Infrastructure
on the 8th day of June, 2021

ADOPTED on the day of ,

Mayor (A. Stone)

Corporate Officer (D. Smith)

Citation

2. This Bylaw may be cited for all purposes as "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 35) 2021, No. 2064".

READ A FIRST TIME on the 20th day of April, 2021

READ A SECOND TIME on the 20th day of April, 2021

PUBLIC HEARING held pursuant to the provisions of the *Local Government Act*
on the 18th day of May, 2021

READ A THIRD TIME on the 18th day of May, 2021

APPROVED by the Ministry of Transportation & Infrastructure
on the day of ,

ADOPTED on the day of ,

Approved pursuant to section 52(3)(a) of
the *Transportation Act*

this 8th day of June 2021
Ministry of Transportation and Infrastructure



JAMIE LEIGH HOPKINS
A Commissioner for taking affidavits
within the Province of British Columbia
2100 Labieux Road, Nanaimo BC V9T 6E9

Mayor (A. Stone)

Corporate Officer (D. Smith)

BYLAW NO. 2084

WHEREAS Section 224 and 225 of the *Community Charter* permits Council, by by-law, to exempt from taxation certain buildings, the lands on which the buildings stand and the lands surrounding certain buildings;

Part 1 – Church Properties Tax Exemption

Part 2 – Charitable, Not-for Profit and Recreational Tax Exemption

Schedules A through H, inclusive, which are attached hereto, form a part of this bylaw.

This bylaw may be cited as "Town of Ladysmith 2022 Permissive Tax Exemptions Bylaw 2021, No. 2084".

ADOPTED on the _____ day of _____

Corporate Officer (D. Smith)

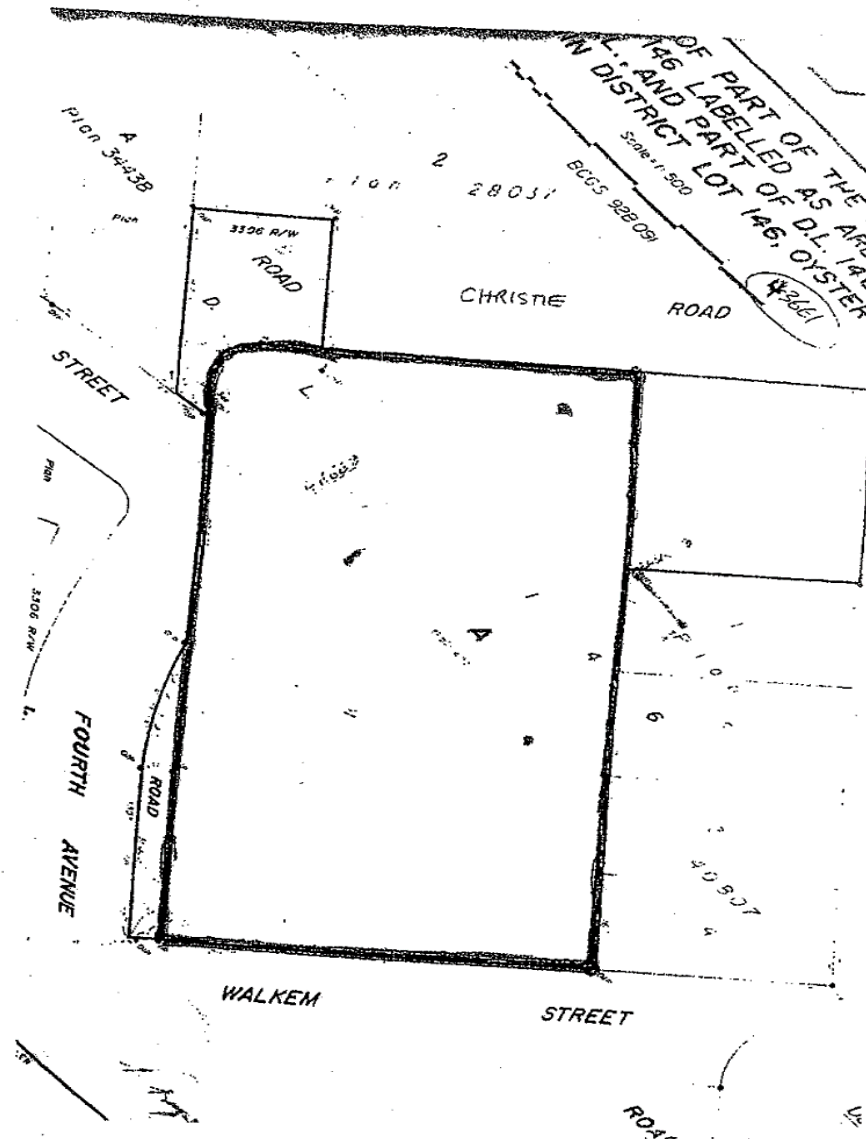
Schedule "A"**"Town of Ladysmith 2022 Permissive Tax Exemptions Bylaw 2021, No. 2084"**

Part 1 224.2 (f) Building for Public Worship		
Organization	Address	Legal Description
United Church of Canada	232 High Street	Lot A, Plan VIP63119, District Lot 56, Oyster Land District
Ladysmith Fellowship Baptist Church	381 Davis Rd	Lot 1, Plan VIP43316, District Lot 43, Oyster Land District, Except Plan VIP66137
St. Mary's Catholic Church	1135 4th Ave	District Lot 145, Oyster Land District, Except Plan 33231 & VIP72186 (Specifically the area of land and buildings outlined in bold on Schedule 'B')
Pentecostal Assemblies of Canada	1149 4th Ave	Lot A, Plan VIP46331, District Lot 146, Oyster Land District (Specifically the area of land and buildings outlined in red on Schedule 'C')
Part 2 224.2 (a) Non-Profit		
Organization	Address	Legal Description
Ladysmith & District Historical Society	721 1st Ave	Lot 11, Block 7, Plan VIP703, Oyster Land District
Canadian Legion Branch #171	621 1st Ave	Lot A, Block 8, Plan VIP703, District Lot 56, Oyster Land District, Portion (DD 65840N), Except Plan SLY 64 FT (Except The Section Outline In Bold On Schedule 'D')
Ladysmith Health Care Auxiliary	910 1st Ave	Block 30, Plan 703A, District Lot 24 (Being a consolidation of lots 1 and 2, see CA7428266), Oyster Land District.
Ladysmith Resources Centre Association	314 Buller St	Lot A, Block 76, Plan VIP703a, District Lot 56, Oyster Land District, Portion (Dd 392367)
Ladysmith Golf Club Society	380 Davis Rd	District Lot 43, Oyster Land District, Except Plan 2478 4670 5873 7527 8922 12027 14051 15693 835r 34197 48247 & VIP57353, Exc E&N Rly R/W Pcl A (Dd 24403n) Pcl C (Dd 34443i), VIP65242
Ladysmith & District Historical Society	614 Oyster Bay Dr	Lot 4, Plan VIP45800, District Lot 8G,11G,24,56, Oyster Land District, Except Plan VIP64405 VIP71943 VIP72131 (PARENT FOLIO 445-1109-300) (Shown In Schedule E)
Ladysmith Maritime Society	616 Oyster Bay Dr	Lot 4, Plan VIP45800, District Lot 8G,11G,24,56, Oyster Land District, Except Plan VIP64405 VIP71943 VIP72131, That Part Included In Lease From Town Of Ladysmith - Car Shop (Parent Folio 445-1109-300)
Ladysmith Maritime Society	Unit C, I & M - 610 Oyster Bay Dr	Lot 4, Plan VIP45800, District Lot 85, 11G, 24, 56, Oyster Land District, Except Plan VIP64405 VIP71943, That Part Included In Lease From Town Of Ladysmith Unit C, I & M Ladysmith Maritime Society

Ladysmith & District Historical Society	612 Oyster Bay Dr	Lot 4, Plan VIP45800, District Lot 8G,11G,24,56, Oyster Land District, Except Plan VIP64405 VIP71943 VIP72131, That Part Included In Lease From Town Of Ladysmith
Arts Council of Ladysmith & District	Units J, K & L - 610 Oyster Bay Rd	Lot 4, Plan VIP45800, District Lot 8G,11G,24,56, Oyster Land District, Except Plan VIP64405 VIP71943 VIP72131, That Part Included In Lease From Town Of Ladysmith Unit J & K
Eco-Tourism Building	200 Capt Dekonick Way	Plan VIP66352, District Lot 56, Oyster Land District (Specifically The Area Of Land And Buildings Outline In Bold On Schedule 'F')
Ladysmith Senior Citizens Housing Society	207 Jamison Rd	Lot 1, Plan VIP21490, District Lot 56, Oyster Land District (Specifically The Area Of Land Surrounding The Building Footprint As Shown On Schedule G)
Ladysmith Senior Citizens Housing Society	101 1st Ave	Lot 1, Plan VIP31443, District Lot 56, Oyster Land District
Ladysmith & District Historical Society	1115A - 1st Ave	Strata Lot 1, Plan VIS5873, District Lot 118, Oyster Land District, Together With An Interest In The Common Property In Proportion To The Unit Entitlement Of The Strata Lot As Shown On Form 1 Or V, As Appropriate
Ladysmith Festival of Lights	1163 4th Ave	Lot A, Plan VIP34438, District Lot 146, Oyster Land District, Portion Part Of Fourth Ave
Ladysmith Maritime Society	611 Oyster Bay Dr	Block C, District Lot 2016, Cowichan Land District, Foreshore Lease For Commercial Marina Purposes; That Part Included In Area Leased From Town Of Ladysmith, Lease/Permit/Licence # 106431 (Shown in bold on Schedule 'H', Including The Insert For The Visitors Centre)

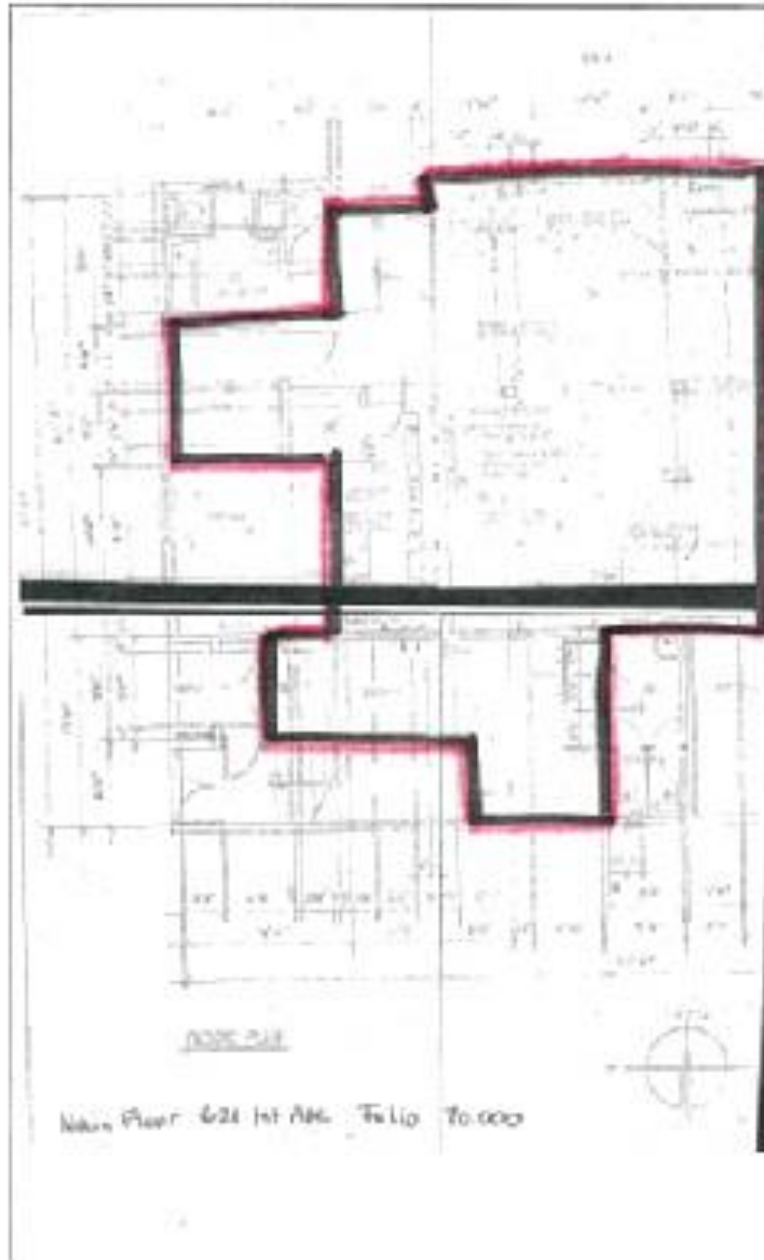
Schedule "C"

"Town of Ladysmith 2022 Permissive Tax Exemptions Bylaw 2020, No. 2084"



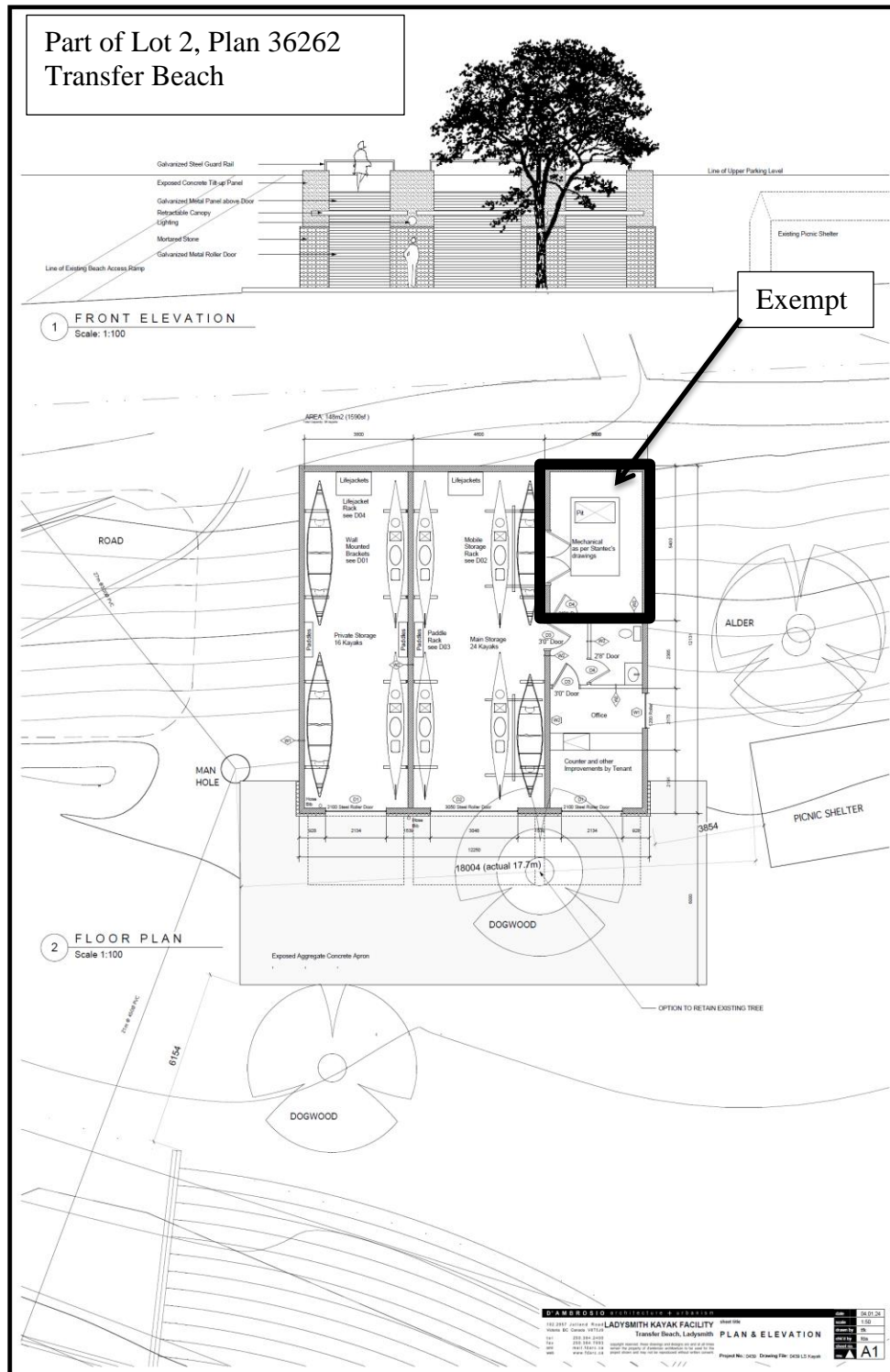
Schedule "D"

"Town of Ladysmith 2022 Permissive Tax Exemptions Bylaw 2020, No. 2084"



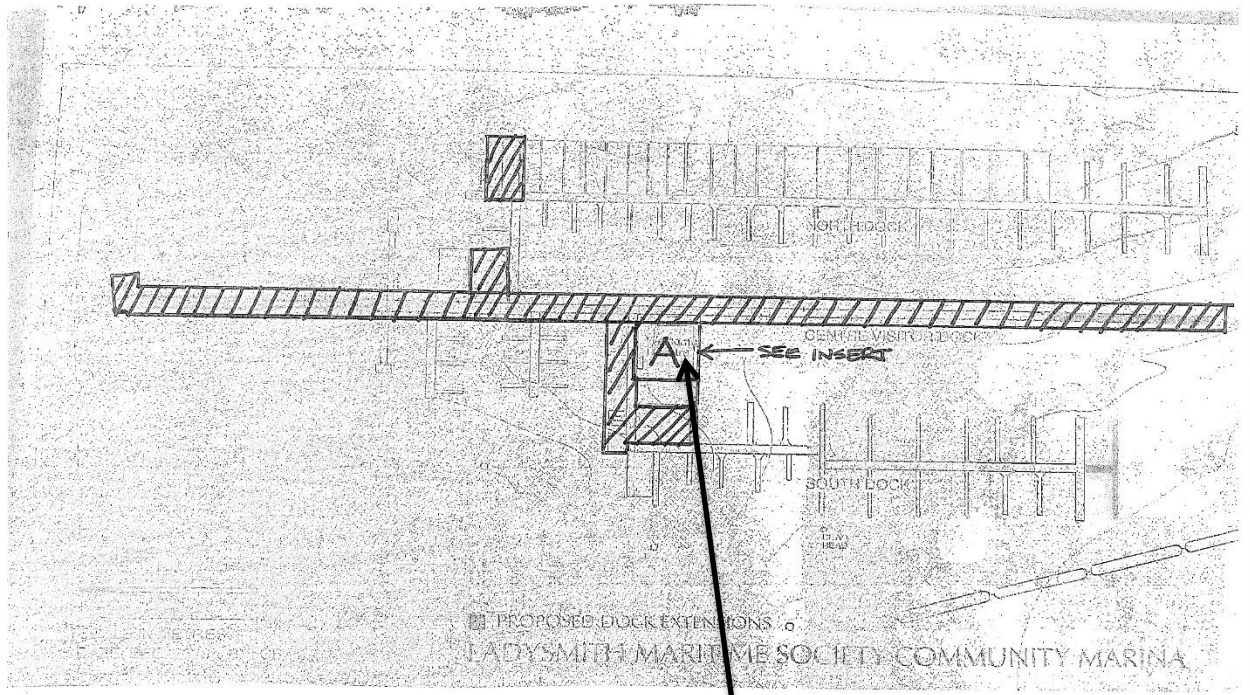
Schedule "F"

"Town of Ladysmith 2022 Permissive Tax Exemptions Bylaw 2020, No. 2084"



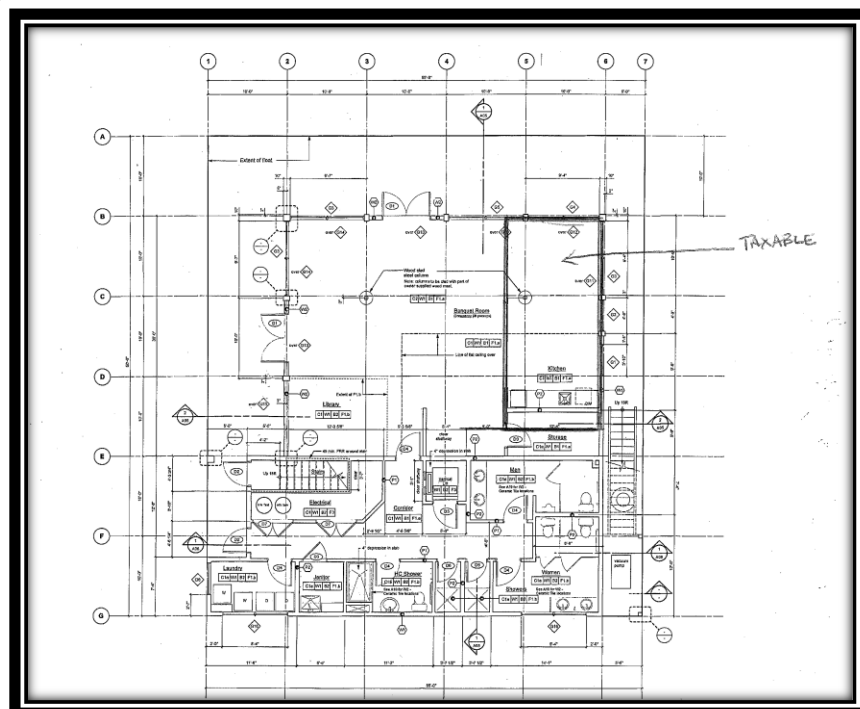
Schedule "H"

"Town of Ladysmith 2022 Permissive Tax Exemptions Bylaw 2020, No. 2084"



See insert below

Insert:



TOWN OF LADYSMITH

BYLAW NO. 2086

**A bylaw to establish fee schedules for the Frank Jameson Community Centre and other
Town of Ladysmith recreation facilities**

The Council of the Town of Ladysmith in open meeting assembled, enacts the following:

1. The fees set forth in Schedule 'A' and Schedule 'B' attached to and forming part of this bylaw are the admission and user fees for the Frank Jameson Community Centre and other recreation facilities.

Repeal

2. "Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2018, No. 1968" is hereby repealed.

Effective Date

3. This bylaw comes into effect on November 1, 2021.

Citation

4. This Bylaw may be cited for all purposes as Town of Ladysmith "Community Centre Fees and Charges Bylaw 2021, No. 2086".

READ A FIRST TIME on the 7th day of September, 2021

READ A SECOND TIME on the 7th day of September, 2021

READ A THIRD TIME on the 7th day of September, 2021

ADOPTED on the day of ,

Mayor (A. Stone)

Corporate Officer (D. Smith)

**SCHEDULE A
RECREATION FACILITY ADMISSION FEES**

Admission Fees 2021-2024 (GST NOT INCLUDED)

Single Admissions			
Type	2021/22	2022/23	2023/24
Child 0-3 yrs	FREE		
Child 3-12 yrs	3.08	3.14	3.20
Youth 13-18 yrs	4.20	4.29	4.37
Adult 19-59 yrs	6.03	6.15	6.27
Senior 60-79 yrs	4.20	4.29	4.37
Senior 80 & up	FREE		
Family*	11.36	11.59	11.82
10 X Pass			
Type	2021/22	2022/23	2023/24
Child 0-3 yrs	FREE		
Child 3-12 yrs	26.08	26.60	27.13
Youth 13-18 yrs	35.97	36.68	37.42
Adult 19-59 yrs	50.93	51.95	52.99
Senior 60-79 yrs	35.97	36.68	37.42
Senior 80 & up	FREE		
Family	95.99	97.91	99.87
30 X Pass			
Type	2021/22	2022/23	2023/24
Child 0-3 yrs	FREE		
Child 3-12 yrs	62.59	63.84	65.12
Youth 13-18 yrs	95.42	97.33	99.28
Adult 19-59 yrs	134.41	137.10	139.84
Senior 60-79 yrs	95.44	97.35	99.30
Senior 80 & up	FREE		
Family	253.31	258.38	263.54

1-Month Pass			
Type	2021/22	2022/23	2023/24
Child 0-3 yrs	FREE		
Child 3-12 yrs	N/A		
Youth 13-18 yrs	42.59	43.45	44.31
Adult 19-59 yrs	53.30	54.36	55.45
Senior 60-79 yrs	42.59	43.45	44.31
Senior 80 & up	FREE		
Family	100.45	102.46	104.51
12-Month Pass			
Type	2021/22	2022/23	2023/24
Child 0-3 yrs	FREE		
Child 3-12 yrs	N/A		
Youth 13-18 yrs	412.62	420.87	429.29
Adult 19-59 yrs	517.33	527.68	538.23
Senior 60-79 yrs	412.62	420.87	429.29
Senior 80 & up	FREE		
Family	974.99	994.49	1014.38

SCHEDULE B RECREATION FACILITY RENTAL FEES

- **Commercial bookings.....plus 20%**
- **Non-profit bookings**.....less 50%**
 **does not include specialized facilities such as swimming pool
- **Registered non-profit youth swim club(s)....less 15%**

Facility (GST not included)	2021/22	2022/23	2023/24
Frank Jameson Community Centre			
Meeting Room Hourly Rate	25.31	25.81	26.33
Meeting Room Hourly with Pool	23.32	23.78	24.26
Meeting Room Daily Rate	101.11	103.14	105.20
Gymnasium Hourly Rate	45.58	46.49	47.42
Gymnasium Daily Rate	392.74	400.60	408.61
Lower Program Room Hourly Rate	44.93	45.83	46.75
Lower Program Room with Pool	23.32	23.78	24.26
Lower Program Room Daily Rate	179.73	183.33	186.99
Lower Rec Room Hourly Rate *NEW	45.58	46.49	47.42
Lower Rec Room Daily Rate *NEW	392.74	400.60	408.61
Locker Rental - small	0.25	0.25	0.25
Locker Rental - large	0.50	0.50	0.50
One Pool	84.95	86.64	88.38
Two Pools	124.78	127.28	129.82
Aggie Hall			
Aggie Hall Hourly Rate (no kitchen)	45.58	46.49	47.42
Aggie Hall Hourly Rate (with kitchen)	76.98	78.52	80.09
Aggie Hall Daily Rate (includes kitchen)	210.08	214.28	218.57
Aggie Hall Receptions Party, Dance	412.95	421.21	429.63

SCHEDULE B (cont.)

Transfer Beach			
NEW - Transfer Beach Kin Shelter HALF DAY	33.82	34.50	35.19
Transfer Beach Kin Shelter FULL Day	56.47	57.60	58.76
NEW - Transfer Beach Sportsmen Shelter HALF DAY	33.82	34.50	35.19
NEW - Transfer Beach Sportsmen Shelter FULL DAY	56.47	57.60	58.75
Transfer Beach Amphitheatre – Full Day Private Family Function	103.98	106.06	108.19
Transfer Beach Amphitheatre – Half Day Private Family Function	59.40	60.59	61.80
Transfer Beach Amphitheatre – Full Day Public Special Event	401.12	409.14	417.32
Transfer Beach Amphitheatre – Performances per Hour	28.41	28.98	29.56
Park Permit (parking lot, upper beach, or lower beach) Full Day	103.98	106.06	108.19
Park Permit (parking lot, upper beach, or lower beach) Half Day	59.40	60.59	61.80
Park Permit (parking lot, upper beach, or lower beach) per Hour	28.41	28.98	29.56
Sports Fields			
Aggie Ball Diamonds per Hour Youth	NO CHARGE		
Aggie Ball Diamonds per Hour Adult	17.22	17.57	17.92
Aggie Ball Diamonds Tournament per Day	147.98	150.94	153.96
High Street Little League Diamonds per Hour Youth	NO CHARGE		
High Street Little League Diamonds Tournament per Day	147.98	150.94	153.96
Holland Creek Ball Diamonds per Hour Youth	NO CHARGE		
Holland Creek Ball Diamonds per Hour Adult	17.22	17.57	17.92
Holland Creek Ball Diamonds Tournament per Day	147.98	150.94	153.96
Forrest Field per Hour Youth	7.62	7.77	7.92
Forrest Field per Hour Adult	27.24	27.79	28.34
Forrest Field per Day Youth	49.44	50.43	51.44
Forrest Field per Day Adult	183.83	187.51	191.26
Miscellaneous			
Chairs (25)	24.08	24.56	25.05
Forrest Field Half Lights per Hour	12.77	13.03	13.29
Forrest Field Full Lights per Hour	16.58	16.91	17.25
Aggie Field Lights	6.39	6.51	6.64
FJCC Field Lights	6.39	6.51	6.64

BYLAW STATUS SHEET
September 21, 2021

		Status
2060	Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 63) 2021, No. 2060 (670 Farrell Road)	First and second reading, March 16, 2021. Public Hearing, and third reading April 6, 2021.
2061	Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 33) 2021, No. 2061 (670 Farrell Road)	First and second reading, March 16, 2021. Public Hearing and third reading April 6, 2021. MOTI approval received May 3, 2021.
2064	Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 35) 2021, No. 2064 (630 Farrell Rd)	First and second reading, April 20, 2021. Public Hearing and third reading May 18, 2021. MOTI received June 8, 2021.
2068	Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 65) 2021, No. 2068 (1130 Rocky Creek Rd)	First and second reading, June 1, 2021. Public Hearing and third reading June 15, 2021. Conditions to be met prior to adoption.
2069	Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 37) 2021, No. 2069 (1130 Rocky Creek Rd)	First and second reading, June 1, 2021. Public Hearing and third reading June 15, 2021. MOTI approval received July 27, 2021. Conditions to be met prior to adoption.
2086	Community Centre Fees and Charges Bylaw 2021, No. 2086	First, second and third reading, September 7, 2021.



Lighting Request

To whom it may concern,

My name is Melissa Milligan. I am a volunteer with a national charity called Dyslexia Canada. Dyslexia Canada is committed to ensuring that all children in Canada have equal access to education.

Imagine trying to manage everyday life with a disability that makes it difficult to read, write or spell. This is the reality that 10-20% of Canadians who live with dyslexia face. Dyslexia is a hereditary, lifelong condition that with proper identification and specific instruction, can be managed.

For the 10-20% of kids struggling with dyslexia, the teacher's red pen is a constant reminder of the lack of awareness and support needed for them to learn to read, write and spell and be successful in school and in life. In recognition of International Dyslexia Awareness month, Dyslexia Canada will be asking that buildings across Canada be lit up red for one day during our third annual campaign "Mark it Read for Dyslexia". Last year, over 60 monuments and landmarks lit up red over the course of October. Dyslexia Canada's goal is to reach 75 this year.

This October, please consider our request to light up your building in red for one day to bring awareness and shine a light on the kids in our classrooms who need our help.

I have provided more information below.

- **Name of Organization:** Dyslexia Canada
- **Registration no:** 775679095 RR 0001
- **Contact name:** Christine Staley
- **Organization Address:** 3621 Baird Court, Mississauga
- **Organization Phone number:** 647-389-3621
- **Organization Email:** info@dyslexiacanada.org
- **Organization website:** www.dyslexiacanada.org
- **Date(s) of event:** month of October – International Dyslexia Awareness month
- **Date requested for lighting:** one day in October – preference would be October 18, but we would be happy with any day during the week of October 17 - 24, 2021.

- **Other Buildings being lit up:** Edmonton High Level Bridge, Calgary Tower, Niagara Falls, and Mississauga Civic Centre Clock.
- **Community Involvement:** Canadians are invited to participate in the campaign by wearing red and posting selfies, or by posting photos of the illuminated buildings on social media using the #DyslexiaCanada, #MarkitRead and #MarkitRead2021 hashtags.
- **Is this an annual or one-time event?** This is an annual event in Canada and other parts of the world. This is the fourth time Mark it Read is happening in Canada.
- **What colour(s) are you requesting:** Red
- **Details of how we will promote the event, and where mention will be made of the lighting:**

A microsite on the Dyslexia Canada website will contain a listing of all buildings that will be lit up in red. We would also like to make an announcement once confirmed on our Facebook, Twitter, Instagram and LinkedIn channels. We have volunteers in all major cities who will be taking photos of the facilities on the days they light red (volunteers are made up of children and parents/caregivers of children with dyslexia). They will be posting photos on the website and all social media channels. We also confirmed radio interviews with national and local newspapers and radio stations. If allowed, we would like to acknowledge the facilities that light up there as well.

Overall, our 2020 campaign garnered millions of impressions and radio & tv interviews and dozens of articles. You can find more information about our campaign here:
www.markitread.org